

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
MINUTES**

June 8, 2020

CALL TO ORDER

Chair Woodards called the virtual Regular Board meeting to order at 4:06 p.m.

ROLL CALL

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Nancy Henderson, Town of Steilacoom Councilmember
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*
Conor McCarthy, City of Tacoma Councilmember
Bruce Dammeier, Pierce County Executive
Kent Keel, City of University Councilmember
Don Anderson, City of Lakewood Mayor

Commissioners excused:

Robin Farris, Puyallup City Councilmember

Staff present:

Sue Dreier, Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates

Opening Remarks and Housekeeping Items

Chair Woodards welcomed Board Members, staff and citizens to the virtual meeting and provided instructions for participation to attendees. She announced that oral public comments will not be received today; however, citizens were given the opportunity to submit written comments prior to the meeting. She noted that no written comments were submitted.

SPECIAL BUSINESS

1. FS 2020-027, a Resolution Donating Surplus Vehicles to Coffee Oasis, Metropolitan Development Council, Vietnamese Buddhist Community and Step by Step Pursuant to the Pierce Transit Care-a-Van Program

Community Development Administrator Penny Grellier presented on the item. She reported on the resources each respective organization provides to the community. She noted that many of the entities have indicated that the care-a-van resources play a crucial role in the services they provide during the COVID-19 pandemic.

Commissioners Campbell and Henderson **moved** and seconded to approve Resolution No. 2020-011, awarding Care-A-Van vehicles to Coffee Oasis, Metropolitan Development Council, Vietnamese Buddhist Community and Step By Step, subject to the terms and conditions of the Care-A-Van Agreements.

Motion **carried**, 8.0.

2. Appointment of Community Transportation Advisory Group (CTAG) Member Don Green to the Service Delivery and Capital Committee

Chair Woodards appointed CTAG member Don Green to the Service Delivery and Capital Committee. She noted that Mr. Green has served on the CTAG committee since 2018, and he is filling the position that was recently held by Aaron Dumas who recently relocated outside of Pierce County. She reported on Mr. Green's background and experience, noting that it is rich in community involvement and service to our country.

On behalf of the Board of Commissioners, Chair Woodards welcomed Mr. Green to the Service Delivery and Capital Committee.

3. Chair and Vice Chair Elections – Leadership role effective July 2020

Chair Woodards cited the Agency's code provisions relating to the election of the chair and vice chair of the Board and conducted the procedural process for the election of these leadership positions.

Chair Election

Commissioner Campbell nominated Commissioner Woodards to serve as Chair. There were no other nominations received.

Commissioners Keel and Anderson **moved** and second to close nominations.

Motion **carried**, 8-0, and Commissioner Woodards was elected Chair for a second term.

Vice Chair Election

Chair Woodards nominated Commissioner Campbell to serve as Vice Chair. There were no other nominations received.

Commissioners Eidinger and Dammeier **moved** and seconded to close nominations.

Motion **carried**, 8-0, and Commissioner Campbell was elected Vice Chair for a second term.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

Commissioners Campbell and Henderson **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 8-0.

1. Approval of Vouchers, May 1, 2020 to May 31, 2020
 Operating Fund #10
 Self-Insurance Fund #40
 Capital Fund #90
 Payment Nos. 373708 through 373906
 Wire Nos. 4297 through 4522
 No Advance Travel Checks
 Total \$5,488,498.22
2. Minutes: May 11, 2020 regular Board meeting
3. Ratified the following contract(s) relating to janitorial services needed during the COVID-19 pandemic:

Contract No.	Vendor	Purpose	Expenditure Amount
1045	Top2Bottom Janitorial Services, LLC	Amendment No. 3 – increasing the \$145,000 contract amount by \$30,000 for bus sanitizing services at Eastlake Transit Center, Bellevue Transit Center, and Sea Tac Airport, Bus Holding Lot due to COVID-19. (Costs to be reimbursed by Sound Transit)	\$30,000

4. FS 2020-028, approved Resolution No. 2020-012, authorizing housekeeping amendments to the Operating Procedures of the Executive Finance Committee as presented in Exhibit A, adopting revised Operating Procedures of the Executive Finance Committee, and rescinding Resolution No. 2019-012.
5. FS 2020-029, approved Resolution No. 2020-013, authorizing the housekeeping amendments to the Operating Procedures of the Service Delivery and Capital Committee as presented in Exhibit A, adopting revised Operating Procedures of the Service Delivery and Capital Committee, and rescinding Resolution No. 2019-013.

ACTION AGENDA

1. FS 2020-030, Authority to Purchase Five (5) Forty-Foot Low Floor Compressed Natural Gas (CNG) and Three (3) Electric Replacement Coaches from Gillig Corporation Pursuant to Commonwealth of Virginia Contract No. E194-75548 Heavy Duty Buses and E194-81688 Electric Buses

Executive Director of Maintenance and Facilities Frank Castro presented on the item. He reported on the costs of the coaches and noted that delivery of the coaches is expected during the fourth quarter of 2021, with service implementation expected during the second quarter of 2022.

Commissioner Anderson inquired about the cost differentiation between electric coaches and CNG Coaches pre and post grant and noted he would be interested in seeing a lifecycle cost analysis.

Commissioner Dammeier noted that acquisition costs may not be the only significant question to consider with maintenance costs of electric buses anticipated to be much less than maintenance costs of CNG coaches. He also suggested that the agency weigh the costs of fuel versus electricity and include these items in the cost analysis that Commissioner Anderson requested.

Mr. Castro noted that he did not have this information at this time but could provide that in the future.

Commissioners Campbell and Anderson **moved** and seconded to authorize the Chief Executive Officer to purchase of Five (5) Forty-Foot Low Floor, CNG; and Three (3) Electric Replacement Coaches from Gillig Corporation Pursuant to Commonwealth of Virginia Contract No. E194-75548 Heavy Duty Buses and E194-81688 Electric Buses with a total not to exceed amount of \$7,419,663.

Motion **carried**, 8-0.

STAFF UPDATES/DISCUSSION

CEO Dreier reported on the following:

- Introduced Frank Castro, Executive Director of Maintenance and Facilities, noting that Mr. Castro joined the Agency right after COVID-19 began.
- Ridership is continuing to increase and is at 82 percent capacity pre-pandemic.
- Fare collection begins June 14. All fare media is reinstating. The Agency will continue to utilize social services agencies to distribute passes.
- The Board Composition Review Meeting is scheduled for July 22, 2020 and will offer a Zoom option.
- Complimented the Communications Department for planning and rerouting buses around the protests occurring around the community.
- Reported on the status of a \$500 billion federal transit package that is currently in the legislative process. Staff is following the outcome of these monies that may become available.

INFORMATIONAL BOARD ITEMS

Chair Report – No report.

Sound Transit Update

Commissioner Keel announced that Sound Transit is working through the budget shortfalls due to COVID-19. He noted that there could be impacts to Pierce Transit.

PSRC Transportation Policy Board Update

Commissioner Anderson noted that the Transportation Policy Board has not held a meeting since COVID-19 began. He noted that a Transportation Caucus meeting is upcoming, there doesn't appear to be anything noteworthy on the agenda. He reported that the PSRC Executive Board recently allocated an additional \$41 million in FTA funds/ Pierce County is expected to only receive about 4 percent of the monies. He noted that change is needed to give more money to places that need it.

Commissioner Comments

Commissioner Campbell noted that he is not hearing any complaints in the community about how the Agency has operated through the pandemic and the protests. He complimented staff for their efforts.

Commissioner Henderson inquired about Pierce Transit's safety measures in place now that Pierce County has moved to phase 2. CEO Dreier confirmed that the Agency is following social distancing requirements and noted that plexiglass barriers are being installed on the coaches to provide a barrier between the operator and the customer.

Commissioner Campbell noted that a ballot measure to increase sales tax would need to be considered by the Board in July to make the November ballot and that he would like to further discuss this topic.

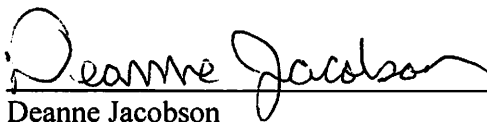
EXECUTIVE SESSION

Chair Woodards announced that there is no executive session this evening.

ADJOURNMENT

Commissioners Campbell and Anderson **moved** and seconded to adjourn the meeting at 4:45p.m.

Motion **carried**, 8-0.



Deanne Jacobson
Clerk of the Board



Victoria Woodards, Chair
Board of Commissioners