

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING MINUTES**

June 30, 2021

CALL TO ORDER

Vice Chair Campbell called the special board meeting to order at 1:11 p.m. and temporarily chaired the meeting until Chair Woodards joined the meeting at 1:19 p.m.

ROLL CALL

Commissioners present:

Chris Beale, City of Tacoma Councilmember
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember
Ryan Mello, Pierce County Councilmember
John Palmer, Deputy Mayor for City of Puyallup (representing Puyallup and Edgewood)
Kim Roscoe, Mayor of Fife (*representing Fife/Milton/ Pacific/Auburn/Gig Harbor/
Ruston/Steilacoom*)
Kristina Walker, City of Tacoma Councilmember
Jason Whalen, Deputy Mayor for City of Lakewood
Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma

Commissioners excused:

Kent Keel, City of University Councilmember (*representing University Place and Fircrest*)

Staff present:

Amy Cleveland, Interim Chief Executive Officer
Deanne Jacobson, Clerk of the Board
Brittany Carbullido, Assistant to the CEO/Deputy Clerk of the Board
Aaron Millstein, General Counsel from K&L Gates

OPENING REMARKS AND RECAP OF RECRUITMENT PROCESS TO DATE

Vice Chair Campbell welcomed attendees and recapped the CEO recruitment process to date. He also gave an outline about how the meeting would proceed, noting that majority of the meeting duration will take place in Executive Session and that decisions relating to the selection of a CEO candidate will occur in open session.

EXECUTIVE SESSION

At 1:16 p.m., the meeting was recessed into Executive Session for approximately 3.5 hours pursuant to RCW 42.30.110 (1) (g), for purposes of interviewing and reviewing the qualifications of applicants for public employment. (*Chair Woodards joined the meeting at 1:19 p.m.; General Counsel Aaron Millstein joined the meeting at 3:40 p.m.*) Vice Chair Campbell also announced that after deliberations, the Board will return to open session and is expected to discuss the strengths and abilities of the candidates and potentially select a candidate for employment. The Board may also discuss and consider a salary range based on industry data presented.

At 4:41 p.m., it was announced to attendees that the executive session would be extended 20 minutes.

At 5:00 p.m., it was announced to attendees that the executive session would be extended 15 minutes. (*Commissioner Whalen left the meeting at 5:00 p.m.*)

At 5:16 p.m., it was announced to attendees that the executive session would be extended five minutes.

RECONVENE BACK TO OPEN SESSION

The special meeting was reconvened at 5:25 p.m. Chair Woodards announced that the Board needs more time to deliberate about the candidates before selecting a candidate for employment and so the board is not ready to make the decision today. She spoke highly about the talent of the candidates that are being considered for the CEO position and thanked them for throwing their name in the hat and participating in the process.

Chair Woodards requested that staff set up a board meeting next week for further consideration and discussion to occur on the CEO candidate selection.

SALARY AND BENEFIT PACKAGE FOR INTERIM CEO

Employee Services Manager Tara Schaak reviewed Pierce Transit's policy for employees who perform work outside of their classification and explained that the policy does not address employees serving in the Interim CEO capacity because the CEO position is a contract position as opposed to a position that has step ranges. The Board reviewed three options that would allow for a temporary salary increase for Amy Cleveland to serve as the Interim Chief Executive Officer until a new CEO is hired.

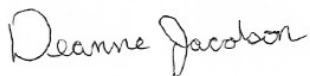
Commissioners Campbell and Palmer **moved** and seconded to authorize Option No. 3 as outlined in the document entitled Interim CEO Compensation Data, allowing for a temporary increase in compensation to Amy Cleveland for serving and performing the duties of the Interim Chief Executive Officer, retroactive to June 16, 2021, and through the duration of the assignment until the new CEO begins working in his or her capacity, or until removed by this Board of Directors, whichever is sooner. The salary will be for all work performed, prorated for the actual period of the Interim CEO assignment and subject to applicable deductions and withholding."

Motion **carried**, 6-0. (*Commissioner Roscoe was not present for the vote.*)

ADJOURNMENT

Commissioners Campbell and Roscoe **moved** and seconded to adjourn the meeting at 5:36 p.m.

Motion **carried**, 7-0.



Deanne Jacobson
Clerk of the Board



Victoria Woodards, Chair
Board of Commissioners