

**Meeting Location: Teleconference**  
**Phone: 253-215-8782**  
**Meeting ID: 891 5330 7699**

**A Special Study Session meeting will be held prior to this meeting at 3:00 p.m.**

### Virtual Meeting Participation Information:

Due to the COVID-19 Pandemic, a physical meeting location will not be provided for this meeting. The public is welcome to attend the meeting by calling 1-253-215-8782 or 1-669-900-6833 and entering Meeting ID No. 891 5330 7699 , or by accessing <https://us02web.zoom.us/j/89153307699>.

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#### Call to Order

#### Roll Call

#### Presentations

- |   |                                     |
|---|-------------------------------------|
| 1. Community Transportation Advisory Group 2021<br>Quarter 3 Update | Cody Bakken<br>CTAG Member          |
| 2. Emergency Service Reduction due to Operator<br>Shortage          | Lindsey Sehmel<br>Principal Planner |

#### Public Comment:

*Citizens wishing to provide comment will be given up too three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time to allow sufficient time for the Board to conduct business.*

*To request to speak during public comment, please press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. Your name or the last four digits of your phone number will be called out when it is your turn to speak.*

#### Consent Agenda

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)*

1. Approval of Vouchers: September 1, 2021 – September 30, 2021
2. Approval of Minutes: September 13, 2021, Regular Board Meeting
3. Third Quarter 2021 Contract Report

### **Action Agenda**

1. FS 2021-055, Adoption of Transit Development Plan: 2021-2026 Duane Wakan  
Senior Planner
2. FS 2021-056, Authority to Amend the 2021 Capital Budget to Include Two Safety Enhancement Projects: Building 4 Lobby Hardening and TDS Security Office Door Reggie Reese  
Chief Safety Officer
3. FS 2021-057, Authority to Add One Additional Paid Holiday for all Regular Employees in Recognition of Juneteenth Tara Schaak  
Human Resources Manager
4. FS 2021-058, Authority to Increase the Contract Spending Authority Amount with Top2Bottom Janitorial Services (Contract No. 1145) for Bus Sanitation Services at Pierce Transit's Bus Lot and Sound Transit's Mid-Day Storage Lot in Seattle Due to COVID-19 Adam Davis  
Interim E.D. of Maintenance
5. FS 2021-059, Authorize the Chief Executive Officer to Execute a Multi-Year Master On Call Contract with Rider Levett Bucknall (RLB) to Provide Estimating Consulting Services Heidi Soule  
Project Management Office Manager

### **Staff Updates**

1. CEO's Report Mike Griffus  
Chief Executive Officer

### **Informational Board Items**

1. Chair Report Chair Campbell
2. Sound Transit Update Commissioner Keel
3. Puget Sound Regional Council Transportation Policy Board Update Commissioner Mello
4. Commissioners' Comments

### **Executive Session**

**Adjournment to Closed Session** - Labor Negotiations, pursuant to RCW 42.30.140(b)















































### 3rd QUARTER 2021 Contracts Report

Report to Board of Commissioners  
 Sole Source Over \$10,000 Approved by the CEO  
 Contracts and Amendments - \$100,000 to \$200,000 Approved by the CEO

Sole Source Over \$10,000 Awarded from 7-1-21 to 9-22-21			
Name	Explanation	Amount	Eff. Date
ChargePoint Inc.	Assure Bus Chargers Warranty for 5 Years	\$60,897.00	8.2.21
Clever Devices Ltd	NeverFail Licenses and Services to support CAD/AVL	\$113,754.30	9.6.21

Contracts and Amendments - \$100,000 to \$200,000 awarded from 7-1-21 to 9-22-21			
Name	Explanation	Amount	Eff. Date
Via Transportation Inc	Remix Software Services Agreement	\$105,000	8.15.21

**Sole Source:** A circumstance when the vendor is the sole provider of licensed or patented goods or services, or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.































