

**PIERCE TRANSIT BOARD MEETING**  
**Training Center, St. Helens Room**  
**October 11, 2010**  
**4:00 P.M.**

## AGENDA

## CALL TO ORDER

## ROLL CALL

## APPROVAL OF VOUCHERS

## APPROVAL OF MINUTES

June 14, 2010,  
August 9, 2010, and  
September 13, 2010

## PUBLIC COMMENT

## ACTION AGENDA

- |  |  |
|--|--|
| 1. Authority to Amend the 2010 Self-Insurance Budget for Liability Claims  | Terence Artz, Risk Manager                         |
| 2. Authority to Amend Resolution No. 10-024  | Kelly Hayden, Acting VP of Transportation Services |
| 3. Authority to Amend the 2010 Budget to Include 37 Additional Staff Positions for the Operation of the Sound Transit Express Routes 566 (Auburn-Overlake) and Sound Transit Express Route 577 (Federal Way-Seattle) | Kelly Hayden                                       |
| 4. Authority to Amend the 2010 Budget for Pierce Transit Base Improvements to Accommodate 27 Additional Sound Transit Express Coaches Needed To Operate Sound Transit Express Routes 566 and 577                     | Kelly Hayden                                       |
| 5. Authority to Amend the 2010 Capital Budget to Allow for Completion of a Lighting Retrofit Project at Pierce Transit Headquarters  | Larry McCarty, Facilities Maintenance Manager      |

## INFORMATIONAL BOARD ITEM

## Sound Transit Update

Commissioners Thomas  
& Fey

**STAFF/POLICY DISCUSSIONS**

1. Service Success Measures

Tina Lee, Principal Planner

2. Budget Update

Wayne Fanshier, VP of Finance,  
Audit, & Administration

3. Sole Source Disclosure Report

Wayne Fanshier

**ADJOURNMENT**

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS**

**MINUTES**

**June 14, 2010**

**CALL TO ORDER**

Chair Lee called the meeting to order at 4:02 pm.

**ATTENDANCE**

Commissioners present:

- Terry Lee, Chair of the Board, Pierce County Councilmember
- Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
- Tim Farrell, Pierce County Councilmember
- \* Neil Johnson, Small Cities and Towns Representative (4:15)
- Don Malloy, Puyallup/University Place Representative
- Spiro Manthou, Tacoma City Councilmember
- \* Pat McCarthy, Pierce County Executive (4:10)
- Marilyn Strickland, Tacoma City Mayor

\* Late Arrival

Staff present:

- Lynne Griffith, CEO
- Sam Desue, VP of Transportation Services
- Wayne Fanshier, VP of Finance, Audit, and Administration
- Alberto Lara, VP of Human Resources and Technology
- Dan Dzyacky, Director of Operations
- Kelly Hayden, Director of Scheduling & Planning
- Keith Messner, Director of Information Technology
- Scott Morris, Director of Public Affairs
- Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
- Bill Spies, Director of Maintenance
- Bill Cassio, Deputy Chief of Transit Police
- Rick Falsetta, Customer Services Assistant Manager
- Marvino Gilliam, Fixed Route Assistant Manager
- Kelly Johnston, Organizational Learning Manager
- Larry McCarty, Facilities Maintenance Manager
- Jay Peterson, Customer Services Manager
- Amber Simonsen, Executive Project Manager
- Hazel Whitish, Fixed Route Operations Assistant Manager
- Sandy Byers, Emergency Planning Coordinator
- Lars Erickson, Public Relations Officer
- Michael Gulbranson, Information Systems Specialist
- Barb Hiatt, Senior Executive Assistant for Transportation Services
- John Hoheusle, Service Station Attendant-Bus

Juanita Hoheusle, Transit Operator  
Tina Lee, Principal Planner  
Tom Mazzei, Network Administration Specialist  
Monnett Ross, Senior Executive Assistant for Human Resources & Technology  
Barb Schatz, Senior Executive Assistant/Deputy Clerk of the Board  
Lind Simonsen, Community Relations Coordinator  
Ashley Smith, Senior Executive Assistant/Project Coordinator  
Brenda Smith, Relief Transit Operator  
Cherry Thomas, Planner Analyst  
Treva Percival, Assistant to the CEO/Clerk of the Board

Others Present:

Steve Aldridge, Citizen  
Jay Atkinson, Citizen  
Christine Atmore, Citizen  
Andrew Austin, Citizen  
John Ernest Berry III, Citizen  
Dave Bungert, Citizen  
Laurel Carter, Citizen  
Michael Carter, Citizen  
Barbara Christensen, Citizen  
Penny Coffey, Citizen  
Allen Douglass, Citizen  
Denise Edington, Citizen  
Russ Edington, Citizen  
James Edwards, Citizen  
Christopher Ensor, Citizen  
Brook Evans, Citizen  
Stevie Fanshier, Citizen  
Miriam Fitzgerald, Citizen  
Maxwell Flint, Citizen  
Jim Gavel, Citizen  
Christine Grow, Citizen  
David Harvey, Citizen  
Tammy Hogancamp, Citizen  
Wayne Holmquist, Citizen  
Kelsey Hutchinson, Citizen  
Gary Jose, Citizen  
William Patrick Kiley, Citizen  
Russ Lowe, ATU Executive Board Member  
Judy Lynn, Citizen  
Roy Magee, Citizen  
Judy Montezdeoca, Citizen  
Jane Moore, Citizen  
Venita Morrow, Citizen  
Rachel Newmann, Citizen  
Donna Nicholas, Citizen  
Herbert Palmer, Citizen

Dwight Parker, Citizen  
William Patrick Kiley, Citizen  
Drew Peltier, Citizen  
Francine Peltier, Citizen  
Julia Petersen, Citizen  
Sue Pierce, Citizen  
Russell Pingul, Citizen  
Lee Reeny, Citizen  
Deborah Schoville, Citizen  
Raul Silva, First Transit  
Rick Sorrels, Citizen  
Isaac Tate, ATU President  
James Thrasher, Citizen  
Robert Wardell, Citizen  
Judith Wendling, Citizen.  
Carleen Whitworth, Citizen  
Tom Wolfendale, K&L Gates

#### **APPROVAL OF VOUCHERS**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on June 10, 2010. Commissioners Strickland and Manthou **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10  
Self Insurance Fund #40  
ST Self Insurance Fund #41  
Capital Fund #90

Voucher numbers were 298781 through 299333 and wire numbers were 000620 through 000635 for a total of \$4,651,515.79.

#### **PUBLIC HEARINGS**

Principal Planner Tina Lee presented two system redesign alternatives. Alternative 1, the Reduction Plan, is sustainable at Pierce Transit's current funding levels. That plan reduces service approximately 353,000 budgeted annual hours. The Reduction Plan reduces the span of service and the frequency of routes. This plan continues to connect communities and attempts to supply some level of service to all the areas that Pierce Transit currently serves. Alternative 2, the Preservation Plan, reflects an increase in budgeted annual service hours to approximately 654,000 hours per year. The focus of this plan is supporting economic development and to connect people to jobs and basic life needs. This alternative includes a realignment of some services as well as the addition of service to some areas that are currently not being served by Pierce Transit. The Preservation Plan also represents an increase in the frequency of service to some areas during peak periods of the day. The Public Hearing was opened to this subject.

**Judy Montezdeoca, 9306 57<sup>th</sup> Avenue, SW, Lakewood, 98499** said she takes the very first 601 route, Monday through Friday to Olympia. When she gets to downtown Olympia, she has to take another bus to transfer her jobsite in Tumwater. She has a 12 hour day with no traffic delays. So, these changes are affecting a lot of different areas of her life as well as everyone.

**Gary Jose, 21520 82<sup>nd</sup> Avenue E** said he rides the 402 every day from 82<sup>nd</sup> to 24<sup>th</sup> out there by Graham and into Puyallup every day. He also goes to a place called Louise's Guest House and they have several veterans who live there that have to go to the VA Administration in Tacoma here and they have to ride the 402 Tacoma over bus 1 on top of it to get to the VA and if you cut that route and 2:30 route for 402 going done 224<sup>th</sup> we don't get a ride to get there every day and the nearest to 402 to get is a mile and half away from Louise's Guest House and that doesn't work for them and they'd appreciate it if you leave 402 going all the time.

**Dwight Parker, 176 Orchard Street, University Place** voiced his concerns regarding the system design, he lives on the 220 route and right now it's on the every 30 minutes. He knows a lot of people who take the 402 to go to Federal Way because they have a lot of people that have to go to Seattle so it's a major route for a lot of people. There's a lot of ridership to support maintaining that route and not changing it so hopefully you can consider those routes. He understands that the budget has a direct affect on the reduction on a lot of these routes and the frequency but if at all possible if we can maintain the current scheduled routing and hourly times that would help a lot of people to get to work and continue to assist them in being productive and actually contributing to some of the revenue needed.

**Judith Wendling, 5401 S 12<sup>th</sup> Street #1003, Tacoma, 98465** said on the 28 run, it's just fine on Sunday mornings. She hopes you don't change that time.

**Denise Edington, 1206 Eleanor Ct. Steilacoom, 98388** said she works in Lakewood for the Clover Park School District and what she would like to address today are the affects of the reduction plan on persons with disabilities. She is a teacher at a program in the Clover Park School District. Her program teaches life skills and transit access is one of the major life skills that they teach. For her programs, cuts or reductions in local service especially, limits the jobs sites, the volunteer jobs that we can develop, the time students can be at the job sites, and it can limit travel training. In general, reductions limit jobs for persons with disabilities, limit the areas that they are able to live in especially low income persons, and as said with my students, it limit access to the community and leisure and recreation opportunities. And finally, especially reductions and rerouting away from community areas decreases the independence of all folks with disabilities.

**Barbara Christensen, 10212 13<sup>th</sup> Street Ct. E, Edgewood, 98372** said that she is here to ask you to reconsider what you are planning to do with the 402 route, the 501 route, and the 500 route. I understood that you were planning on totally and completely eliminating 501 and the 500 route. She said she might be mistaken about that but even a major reduction in that route puts Edgewood and Milton back in the dinosaur ages. Her other understanding was that a Route 503 was being developed to accommodate Wild Waves employees only and it would only operate during summer months. Buses are not just for the employees of Wild Waves.

**John Ernest Berry III, 502 4<sup>th</sup> Street SW, Puyallup, 98371** said he has nothing to complain about as far as the shuttle is concerned but he doesn't want it cut off because he wrote to Jim Kastama concerning the possible funding increases and wanted him to investigate those. He met a woman and if you cut off her bus she won't be able to see me anymore.

**Robert Wardell, 3815 N Pearl Street #K1, Tacoma, 98407** stated the question to you guys is that if you guys cut the bus service he wouldn't get to his meetings or Olympia or Lacey or my church functions that happen on the weekdays and on the weekends as well.

**Julia Petersen, 1602 S Madison, Tacoma 98405** said that she is the Program Coordinator for Downtown: On The Go!, which is a partnership of 23 downtown businesses working together on transportation and land use issues in Tacoma's downtown. On behalf of this transportation partnership she is here to today to offer full support of Alternative 2, the growth alternative. While they understand the decision to move forward with alternative 2 necessitates a funding source, they believe that for downtown Tacoma, the economic engine of South Puget Sound and a destination that brings approximately 30,000 employees downtown every day, Alternative 1 is a non-option. She takes great comfort in knowing that Pierce Transit has been so open to working with its public stakeholders and she truly hope that this responsiveness will continue as a new improved and expanded system unfolds under Alternative 2.

**Miriam Fitzgerald, 1302 S 48th Street, Tacoma 98408** stated that when you reduce the bus access, the people with disabilities get cut off from their communities. Cutting back services on the bus or a shuttle will tell the disabled that they are invisible. It is how we treat the disabled citizen that serves as testimony to our character as a community.

**Maxwell Flint, 1109 N Elm Street #6, Tacoma 98403** Mr. Fling stated that he hopes that they do keep the 500 because it is very important because you have people who work at the Emerald Queen and also there are also a lot of riders there and the Sound Transit would not have an alternative for them because the only bus in Fife is the 500 along Old Highway 99.

**James Edwards** lives on the 51 route at 1601 South Union Life Manor and he said that he's been riding the bus routes since the mid 90s and that's been his only source of transportation. Also, he is disabled and if you reduce or eliminate some of the bus routes that he rides on to Lakewood or downtown or wherever that would be in his best interest for you to guys not to do that.

**Wayne Holmquist, 5627 Boston Avenue SW #20, Lakewood, WA 98499** Mr. Holmquist said the reason he is here today is to explain about the 300 route, which he takes often. He lives in the Lakewood area and is very dependent on that route and he doesn't like how it's running every hour because he takes it to get almost everywhere – the 206 and 204 and all that. He does prefer the growth plan.

**Rose Hill, 8824 33<sup>rd</sup> Street E, Edgewood, 98371** Ms. Hill expressed her concern about the 402 not going through Edgewood anymore. The 501 apparently is going to be coming through Milton and Edgewood and down into Puyallup but she understands that for some other people speaking here this afternoon that the 402 does get you through Edgewood and to Federal Way where they can pick up a bus and go to Seattle. So, therefore she asked that the 402 continue to go through Edgewood and connect into Federal Way.

**Sue Pierce, 4820 27<sup>th</sup> Court SE, Lacey, 98503** She encouraged the Board to look at the growth number 2 and keep in mind that there are a number of people who rely on them in both communities to come up here to work.

**Christine Atmore representing Venita Morrow, 4720 S Pine #46, Tacoma, 98409** said for her the 300 is a majority of her way to and from work and if you cut that, it's like losing \$300 of my income right there so that's losing half of her food, so she is going to be out of food and she's going to be out of church, out of doctor appointments, out of everything if you cut the 300.

**Lee Reeny, 7312 17<sup>th</sup> Avenue Ct E, Tacoma 98404** said if you thought that 6% sales tax increases year after year was a great idea that's fine. But that would be Disneyland.

**Tammy Hogancamp, 1717 S 84<sup>th</sup> Street, Tacoma 98444** said she takes the number 48, she takes the 206, the 1, the 2, and the 3. Please don't cut the buses.

**Laurel Carter, 3813 112<sup>th</sup> Street E, Tacoma 98446** Ms. Carter said she lives on the outskirts of Tacoma in between Lakewood, Puyallup and the Tacoma area. She needs the 402 to run on Saturdays. She visits her 80-year old grandmother who doesn't drive. She is for the sales tax increase.

**Kelsey Hutchinson, 2030 Grandview Drive W, University Place 98466** said she lives in University Place on the 53 route right by University Place Primary. She knows that on the 53 route alone there are six schools. If that route is cut in the early morning anyone going to those schools won't be able to go. She thinks maybe a solution as well as the Alternative number 2 would be to take an example from Seattle's bus system where they have a surcharge during peak hours.

**Roy Magee, 6604 E Portland Avenue, Tacoma 98404** ~ We desperately need Alternative 2.

**Jane Moore, 2102 Vassault Street, Tacoma 98406** said The Sustainable Tacoma Commission wants to express to you our support for Alternative 2, the growth plan.

**David Harvey, PO Box 728, Graham, 98338** said that a lot of people will be impacted by 402 if you take it away.

**James Thrasher, 107 Garry Oaks Avenue, DuPont, 98327** Mr. Thrasher stated that as you consider reconfiguring the system, he knows that money is always short and the ridership is important. However, the Board has an opportunity as you redesign things to either change the requirement that there be a bus service before federal service can be accessed in the DuPont area or you can establish a bus route so that those people who have ADA qualifications can use the shuttle service when and if they need it.

**Deborah Schoville, 17227 25<sup>th</sup> Avenue Ct E, Tacoma 98445** said that she is here on behalf of her two sisters who both have disabilities. One of her sisters works out at Fort Lewis and that the 207 is cut as of today so she no longer has shuttle services out there. She will be able to catch a bus or a shuttle out to Madigan and then make the five mile roundtrip hopefully in her scooter. Her other sister is dependent upon the 444 and she doesn't think anybody has brought that up as a bus plus system out in Spanaway. She certainly would be in support of the tax increase if that's what it takes to continue the bus service or improve the bus services because she does think it is just an overall community and quality life issue for Tacoma and Pierce County.

**Drew Peltier, 303 Henley Court, Steilacoom 98308** stated that he rides the Pierce Transit shuttle, the Pierce Transit shuttle takes him to work.

**Francine Peltier, 303 Henley Court, Steilacoom 98308** Ms. Peltier said that when she saw the Board last month, the options on the table had no service to Steilacoom. In the meantime, the



alternatives have been released and service does exist in Steilacoom which will allow then the shuttle to continue to operate which will allow Drew to get to his job in Puyallup.

**Jay Atkinson, S Birmingham Street 5235 Apt D, Tacoma 98409** said he is from the 56<sup>th</sup> and south Tacoma area. The problem in his area is that with the bus service already having been curtailed in the area of Grandview Drive and all through there that's all eliminated. Also, the area from 38<sup>th</sup> Street clear up to 30 on Alaska to 38<sup>th</sup> down to Thompson and Madigan to that area back to Pacific. Well, that whole area has been eliminated so we have already faced cuts. Now we are expected to have our 53 bus completely just about shattered. It's going to be on the limited service during peak hours. The south-end, has no supermarkets whatsoever, we have no clothiers, we have no doctors, we have nothing - no business whatsoever down this corridor anymore and we depend 100% on that bus. Yet we have no way to get anywhere without the bus transportation and it's practically totally cut from us and the other bus 300 is now on hourly service. We can't get to church. The buses don't start until 10:00 A.M., a lot of good that does most churchgoers since most churches do not start at 11 A.M. or Noon, but they usually start 8, 9, 10, 11 A.M. on Sundays and it takes time to get there. His is on the north end and that's where he goes and it was the 53 that got him there and he had to wait 30 minutes as it is under the present system at TCC in order to get on to the church by 10:00 A.M. and he had to leave at 8:30 A.M. in the morning. He stated that it is affecting not only his personal life but; his religious life also.

**Herbert Palmer, S Birmingham Street 5235 Apt D, Tacoma 98409** What you have submitted is two proposals and they are both bad, neither one is acceptable. What you need to do is start with another alternative. He suggested the Board come up with another way to solve this problem perhaps an increase in fare or put a survey out to see what the people want but try not to cut any service at all, keep all the service.

**Penny Coffey, Deputy Mayor, City of DuPont** Ms Coffey stated that we are in your taxing district but we have not received any bus service whatsoever other than the Sound Transit buses in the mornings and evenings. There are a group of citizens at Patriot's Landing that need bus service, they need the ADA shuttle service, they also have teenagers that cannot come and go from DuPont. Also, they have two hotels in DuPont that have a problem keeping their employees because they do not have reliable transportation services to and from DuPont, and it's very possible that they have another hotel that will be built in DuPont. So, it will increase the need for bus transportation to DuPont.

**Russell Pingul, 32116 St S, Tacoma 98444** Mr. Pingul stated that he needs the bus system so bad. He needs the number 1 going to downtown. He needs the buses to go to his mom's, buses to go to South Hill, buses to go downtown every weekend. He needs the buses to be increased, more services, more alternatives. He stated that he just needs to the keep the growth plan growing.

**Donna Nicholas, 10110 Becker Dr SW, Lakewood 98499** Ms. Nicholas stated that she has MS and there's many times when her abilities are nonexistent and she really depends on the shuttle.

**Carleen Whitworth, 7517 Lakewood Drive W Apt #2, Lakewood, 98499** There are no sidewalks on the street she's on. There are no sidewalks at I-5 Transit Center.

**Brook Evans, 6615 E K Street, Tacoma 98404** Ms. Evans stated that you want to cut the 402, it affects her in a way but saw saw that in the growth plan you want to add a summer route which will help because if you cut the 402, you are cutting almost of all the employees at Wild

Waves because they have no way to get to the Federal Way Transit Center because Metro won't put a bus out there. She suggested that if you're going to do any of these plans she would hope that you go with your growth plan because she thinks you would get a lot more revenue.

**Judy Lynn 714 46<sup>th</sup> Avenue Ct E, Tacoma 98443** stated that she rides the 409 route every morning to get to work at Tacoma Community College and she doesn't know how she could get to work without the 409 or her doctors or shopping or just about anything. So she hopes you keep it.

**Allen Douglass, 2314 70<sup>th</sup> Ave W #27, University Place, 98566** Mr. Douglass said that he knows that Sound Transit is working on different ideas to limit the amount of routes that we have for Pierce Transit and know there is a money problem and he knows that we actually voted for a 3/10ths percent sometime ago. But he also knows another 3/10<sup>ths</sup> of a percent should probably be allowed because of the fact that it's been a long time since we've actually voted for a 3/10<sup>ths</sup> percent. Now, Sound Transit has already had a 5/10<sup>th</sup> percent given to them to keep their buses going through Seattle to Tacoma and other places. He thinks it's very important that we keep our buses running so we can limit the amount of pollution that's on our streets and get our people from A to B.

**Jim Gavel, 4314 N Grove Street, Tacoma 98407** Mr. Gavel stated that he lives in north Tacoma but he works at the University of Washington in downtown. He is the head of the Environmental Sciences program and has been a professor there for 11 years now. He actually wants to speak on behalf of his students, 3,000 plus students that are at the University of Washington Tacoma as well as the students who actually are part-time there and part-time at Pierce College or TCC or Bates or Clover Park or other places around. So, they definitely support the growth plan, Alternative 2.

**Christopher Ensor, 6315 S 19<sup>th</sup> Street, Tacoma 98466** Mr. Ensor said that he is the Executive Director of TACID located up by the TCC Transit Center. He came here to speak on behalf of people with disabilities. You've heard from a number of individuals. They are 20% of the population, but a population that relies very heavily on transit in order to get around for two main reasons. One is many people have disabilities or on low income and the other reason because of the nature of the disabilities they can't drive. So, impact of the reduction plan would be very severe. Therefore, the reduction plan is really not on as far as they are concerned.

**Rachel Newmann, 2005 Water Street, Olympia, 98501** wanted to speak to the growth plan, Alternative 2 and encourage you to keep the 603A that goes to and from Tacoma.

**Michael Carter, 3813 112<sup>th</sup> Street E, Tacoma 98446** said he is in support of plan 2, option 2 that you guys are offering right now.

**Christine Grow, 2402, 96<sup>th</sup> Street S Apt #47, Tacoma 98444** said she is against the plan to reduce service.

**Russ Edington, 1206 Eleanor Ct, Steilacoom 98388** Mr. Edington said that he is very concerned about the reduction in service in Steilacoom. He has been thinking about that the fact that this reduction in service will cause some people to not maintain the independence that they have because they depend on public transit to get to work to get to medical appointments.

**William Patrick Kiley, 4420 N 8<sup>th</sup> Street, Tacoma 98406** said he's got a great deal of confidence in you and of the people of Pierce County and do not believe there's a rat's ass chance of Alternative 1 going forward. I feel at a loss to make comments on Alternate 2 because it's probably not close to what's going to come to pass anyway

Upon seeing no further public testimony, Chair Lee closed the public hearing.

CEO Lynne Griffith gave a brief statement regarding the consideration of additional taxing authority. The Public Hearing was opened to this subject.

**Dwight Parker, 176 Orchard Street, Tacoma 98467** stated that he lives in University Place. He is for the 0.3% tax increase.

**Wayne Holmquist, 5622 Boston Avenue SW #20, Lakewood 98499** said that he is okay with the 0.3% increase.

**Sue Pierce, 4820 27<sup>th</sup> Court SE, Lacey 98503** said she would certainly be in favor of a tax increase or willing to accept a tax increase and would certainly be talking it up a big game if it meant it saves the bus routes that we use in town and the in between the two counties.

**Mike Carter, 3813 11<sup>th</sup> Street E, Tacoma 98446** stated that he is in support of the increase in sales tax.

**Roy Magee, 6604 E Portland Avenue, Tacoma 98402** said that he is for the 3/10ths of one percent tax increase to make alternative 2.

**Robert Wardell, 3815 N Pearl Street #K1, Tacoma 98407** said that it's something that the voters want and he'll vote for it if it's going to save Pierce Transit.

**Steve Aldridge, 9222 116<sup>th</sup> Street, Puyallup 98373** said if you look at your sources of the money you have and spend it wisely then he'd be more apt to approve a tax.

**Andrew Austin, 1705 Dock Street, Tacoma 98402** shared that he is coming to you on behalf of Transportation Choices Coalition. Transportation Choices as he mentioned the last time he was here, is an environmental nonprofit that works for increased transit service and bike and pedestrian access for citizens across Washington. He is here as Chair of Pierce County Sustainability Coalition, which is an organization of nine environmental organizations that work together to come up with a coordinated work plan every year for our efforts in the county and the city. And, lastly that he is here as an everyday transit rider and personal transit advocate. He stated that he thinks we've heard today that people value transit, people value transit if they take it, people value transit if their parents take it, people value transit if their kids take it. It touches a lot of people. And we need to rely on that value and ask the voters for more service to come up with a plan.

**William Patrick Kiley, 4420 N 8<sup>th</sup> Street, Tacoma 98406** said he what he likes about your picture back there it shows six big red pennies and they are big red pennies because they do a lot and the \$10 is little cause it really doesn't do much anymore, but that six big red pennies does and I'm glad you did the picture the way you did. It's cleaning house and it means six cents or nine cents and the big three cents we need, we need it either by tax or by raising the fares for handicapped as well as well as the others.

**Rick Sorrels, 9316 Glencove Road, Gig Harbor 98329** stated that people are going to vote for their own self-interests. If those are having trouble, you're never going to have a levy issue passed in the ballot in November. It's just not going to happen. So, save your efforts, save your money at what the ballot issue would cost, and find savings and expenses and use the money you save by not having a ballot to actually put toward more bus service and resolve the issues and make route adjustments and everything earlier. They are not going to pass a levy in November.

**Maxwell Flint, 1109 N Elm Street #6, Tacoma 98403** said that he just wanted to say first and foremost that he would gladly vote for a levy.

**Dave Bungert** said listen to all these people and you just have to go to the voters and I'm just going to use Nike – just do it. Thank you.

Upon seeing no further public testimony, Chair Lee closed the public hearing.

### **ACTION AGENDA**

1. Commissioners McCarthy and Manthou **moved** and seconded to approve Resolution 10-008, **Amending the Terms of the Employment Contract for the Chief Executive Officer.** Motion **carried.**
2. Commissioners Strickland and McCarthy **moved** and seconded to approve Resolution 10-009, **Amending the Pierce Transit Code to Implement 2010 Wash. Laws Chapter 278.** Motion **carried.**

### **INFORMATIONAL BOARD ITEMS**

#### **Finance Committee Update**

Commissioner Manthou reported the Finance Committee had approved a contract amendment for the upgrade of Surveillance Equipment and the design and installation of a Mesh Network Security System. They also had an Executive Session on property acquisition.

### **STAFF/POLICY DISCUSSIONS**

#### **2010 Budget Update**

Vice President of Finance, Audit, & Administration Wayne Fanshier said the sales tax collections for March 2010 were 1.133% above March 2009.

#### **Sole Source Disclosure**

Mr. Fanshier briefly reviewed the Sole Source disclosure document with the Board members.

### **ADJOURNMENT**

Commissioners Manthou and Strickland **moved** and seconded to adjourn the meeting. Motion **carried.** Chair Lee adjourned the meeting at 7:35 pm.

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Treva Percival, CMC  
Clerk of the Board

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Terry Lee, Chair  
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

**Comment [t1]:** These do not need to be numbered.

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
MINUTES  
August 9, 2010**

**CALL TO ORDER**

Vice Chair Thomas called the meeting to order at 4:00 pm.

**ATTENDANCE**

Commissioners present:

- Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
- \* Tim Farrell, Pierce County Councilmember (4:10 pm)
- Jake Fey, Tacoma City Councilmember
- Neil Johnson, Small Cities and Towns Representative
- Don Malloy, Puyallup/University Place Representative
- Spiro Manthou, Tacoma City Councilmember
- \* Pat McCarthy, Pierce County Executive (4:02 pm)
- Marilyn Strickland, Tacoma City Mayor

\* Late Arrival

Staff present:

- Lynne Griffith, CEO
- Sam Desue, VP of Transportation Services
- Alberto Lara, VP of Human Resources and Technology
- Dan Dzyacky, Director of Operations
- Lars Erickson, Public Relations Officer
- Kelly Hayden, Director of Scheduling & Planning
- Keith Messner, Director of Information Technology
- Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
- Bill Spies, Director of Maintenance
- Kathy Sullivant, Director of Finance
- Sylvia Daughtrey, Comm Center Manager
- Carlos Davis, Fleet Maintenance Manager
- Rick Falsetta, Customer Service Assistant Manager
- Scott Gaines, Fixed Route Operations Assistant Manager
- Jerry Heath, Fixed Route Operations Assistant Manager
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- Liz Passmore, Finance Manager
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- Sandy Johnson, Senior Planner
- Tina Lee, Principal Planner
- Monnett Ross, Sr. Executive Assistant for Human Resources & Technology
- Barb Schatz, Sr. Executive Assistant/Deputy Clerk of the Board

Candy Shackelford, Contracted Services Administrator  
Ashley Smith, Sr. Executive Assistant/Project Coordinator  
Candy Tribbett, Executive Assistant

Others Present:

Deanna Gregory, Legal Counsel  
Raul Silva, First Transit

### **APPROVAL OF MINUTES**

Commissioners Fey and Manthou **moved** and seconded to approve the May 5, 2010, Work Session minutes, the May 10 and July 12, 2010, regular Board meeting minutes as presented by staff. Motion **carried**.

### **APPROVAL OF VOUCHERS**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on August 5, 2010. Commissioners Fey and Manthou **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10  
Self Insurance Fund #40  
ST Self Insurance Fund #41  
Capital Fund #90

Voucher numbers were 299869 through 300547 and wire numbers were 650 through 667 for a total of \$5,794,368.33.

### **PUBLIC COMMENT**

Robert Hill talked about ORCA saying that the Radio-Frequency Identification (RFID) cards should be available for purchase through the bus operators, that RFID usage on the bus should be a two-step process, and that paper transfers should still be used.

### **ACTION AGENDA**

1. Commissioners McCarthy and Manthou **moved** and seconded to approve Resolution 10-014, **Authority to Execute a Multi-Year Contract for Up to 200 Paratransit Vehicles**. Motion **carried**.

### **INFORMATIONAL BOARD ITEMS**

#### **Sound Transit Update**

Commissioner Fey said Sound Transit will be looking at their budget commitments. There is a protest of contract to the commuter rail line slated to connect south Tacoma to Lakewood. Commissioner McCarthy said Sound Transit is facing a \$3.1B budget deficit, and they are looking at an additional \$700M in budget cuts.

### **STAFF/POLICY DISCUSSIONS**

Lynne reported that the 2010 May tax collections were 0.222% below 2009. This is slightly above Pierce Transit's projections. Also, Pierce Transit leadership will present an efficiency package to the Board in September.

### **EXECUTIVE SESSION**

Commissioners Manthou and Fey **moved** and seconded to adjourn to Executive Session pursuant to RCW 42.30.140(4) - to discuss *collective bargaining negotiations and other Union matters* for a period not to exceed 15 minutes. Motion **carried**. Vice Chair Thomas adjourned the meeting at 4:34 pm. Legal Counsel Gregory extended the session for an additional 10 minutes. The meeting reconvened at 4:59 pm.

### **ADJOURMENT**

Commissioners Thomas and McCarthy **moved** and seconded to adjourn the meeting. Motion **carried**. Vice Chair Thomas adjourned the meeting at 5:00 pm.

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Treva Percival, CMC  
Clerk of the Board

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Terry Lee, Chair  
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
MINUTES  
September 13, 2010**

**CALL TO ORDER**

Chair Lee called the meeting to order at 4:05 pm.

**ATTENDANCE**

Commissioners present:

Terry Lee, Chair of the Board, Pierce County Councilman  
Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember  
Tim Farrell, Pierce County Councilmember  
Jake Fey, Tacoma City Councilmember  
Neil Johnson, Small Cities and Towns Representative  
Don Malloy, Puyallup/University Place Representative  
Spiro Manthou, Tacoma City Councilmember  
\* Pat McCarthy, Pierce County Executive (4:10 pm)

\* Late Arrival

Staff present:

Lynne Griffith, CEO  
Wayne Fanshier, VP of Finance, Audit and Administration  
Alberto Lara, VP of Human Resources and Technology  
Rod Baker, Chief of Public Safety & Transit Police  
Kristine Dupille, Director of Labor & Employee Relations  
Lars Erickson, Public Relations Officer  
Kelly Hayden, Director of Scheduling & Planning  
Keith Messner, Director of Information Technology  
Scott Morris, Director of Public Affairs  
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services  
Bill Spies, Director of Maintenance  
Kathy Sullivant, Director of Finance  
Bill Cassio, Deputy Chief Transit Police  
Carlos Davis, Fleet Maintenance Manager  
Lani Fowlkes, Vanpool Assistant Manager  
Scott Gaines, Fixed Route Operations Assistant Manager  
Ray Hawkins, Communications Center Assistant Manager  
Randy Hendrickson, Specialized Transportation Manager  
Liz Passmore, Finance Manager  
Jay Peterson, Customer Services Manager  
Cathie Reid, Budget Manager  
Van Sawin, Fleet Manager-Auto  
Daphne Tackett, Business Partnerships Manager  
Sandy Byers, Emergency Planning Coordinator  
Barb Hiatt, Sr. Executive Assistant  
Sandy Johnson, Senior Planner  
Tina Lee, Principal Planner  
Janine Robinson, Senior Planner  
Barb Schatz, Sr. Executive Assistant/Deputy Clerk of the Board  
Peter Stackpole, Senior Planner



Dan Twaites, Transit Operator  
Treva Percival, Clerk of the Board

Others Present:

Shawn Appelman, Citizen  
Clark Casterline, Citizen  
Deanna Gregory, Legal Counsel  
Rachel Holt, Citizen  
Kris Sherman, TNT Reporter  
Raul Silva, First Transit  
Mark Simonds, Citizen  
Georgia Twaites, Citizen  
Carleen Whitworth, Citizen

**APPROVAL OF VOUCHERS**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on September 9, 2010. Commissioners Johnson and Farrell **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10  
Self Insurance Fund #40  
ST Self Insurance Fund #41  
Capital Fund #90

Voucher numbers were 300548 through 301081 and wire numbers were 0668 through 0680 for a total of \$5,021,385.11.

**PUBLIC COMMENT**

**Carleen Whitworth** was opposed to the proposed rate increases. She said senior and disabled incomes are very small with no increases in sight. Some people must ride the bus five days a week.

**PRESENTATION**

Fixed Route Operations Assistant Manager Scott Gaines honored Dan Twaites with the Operator of the Quarter award. Dan's mother, Georgia, was in attendance for the presentation.

**ACTION AGENDA**

1. Commissioners Farrell and Fey **moved** and seconded to approve Resolution 10-015, **Authority to Execute a Sole Source Contract for Network Infrastructure Data Circuits with Comcast.** Motion **carried**.
2. Commissioners Farrell and Fey **moved** and seconded to approve Resolution 10-016, **Authority to Execute a Sole Source Maintenance and Support Agreement for our Current Computer Aided Dispatch (CAD) and Automatic Vehicle Location (AVL) System with ACS Transportation Management Solutions.** Motion **carried**.
3. Commissioners Johnson and Fey **moved** and seconded to approve Resolution 10-017, **Authority to Execute a Sole Source Maintenance and Support Agreement for our Current Radio and Radio/Telephone Recording System with Motorola.** Motion **carried**.
4. Commissioners Thomas and Fey **moved** and seconded to approve Resolution 10-018, **Authority to Execute a Sole Source Purchase for Traffic Signal Controller Cabinets with Safetran.** Motion **carried**.

5. Commissioners Farrell and Thomas **moved** and seconded to approve Resolution 10-019, **Authority to Execute a Sole Source Purchase for Signal Priority Equipment with Western Systems.** Motion **carried**.
6. Commissioners Farrell and Fey **moved** and seconded to approve Resolution 10-020, **Authority to Amend the 2010 Budget to Add Two Additional Capital Projects Funded by the Department Of Homeland Security FEMA Grant Program Directorate.** Motion **carried**.
7. Commissioners Farrell and Fey **moved** and seconded to approve Resolution 10-021, **Authority to Implement Vanpool Fare Change, Effective November 1, 2010.** Motion **carried**.
8. Commissioners Farrell and Fey **moved** and seconded to approve Resolution 10-022, **Authorization to Amend Pierce Transit Code Section 3.72, Fare Schedule.**  
Commissioners Farrell and Fey **moved** and seconded to amend Resolution 10-022, **Authorization to Amend Pierce Transit Code Section 3.72, Fare Schedule** *to leave youth, disabled, and senior fares as is and to increase only adult fares.* Motion **carried**.  
Motion **carried**.
9. Commissioners Thomas and Fey **moved** and seconded to approve Resolution 10-023, **Amending the Pierce Transit Code to Implement 2010 Wash. Laws Chapter 278.** Motion **carried**.
10. Commissioners Thomas and Farrell **moved** and seconded to approve Resolution 10-024, **Authority to Amend the 2010 Operating Budget and Execution of Sole Source Purchases of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches.** Motion **carried**.

## **INFORMATIONAL BOARD ITEMS**

### **Sound Transit Update**

Commissioner Thomas stated that Sound Transit and Lakewood were part of a pilot project using goats to clear brush. Twelve goats will be used to clean-up the Sound Transit property in Lakewood between 100<sup>th</sup> and 108<sup>th</sup> Streets on Lakeview AVE SW.

## **STAFF/POLICY DISCUSSIONS**

CEO Griffith shared the Cost Savings Measures package developed by Pierce Transit leadership. This package has a nearly \$18M savings. That, coupled with the earlier package of \$72M in savings, is a total of nearly \$90M in efficiencies savings for the Agency.

## **ADJOURNMENT**

Commissioners Farrell and Johnson **moved** and seconded to adjourn the meeting. Motion **carried**. Chair Lee adjourned the meeting at 5:37 pm.

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Treva Percival, CMC  
Clerk of the Board

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Terry Lee, Chair  
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

## FACT SHEET

TITLE: Authority to Amend the 2010 Self-Insurance Budget for Liability Claims DEPARTMENT: Human Resources & Technology

ORIGINATOR: Terence Artz, Risk Manager

PRECEDING ACTIONS: Resolution No. 09-023, Adoption of 2010 Agency Budget;  
Resolution No. 10-002, Authorizing Addition of One Journey Level Mechanic, One Service Vehicle, and One Contract Position to the 2010 Operating Budget and Amendment to the 2010 Operating Budget  
Resolution No.10-004, Authorizing Amendment of the 2010 Operating Budget and Amendment of the Contract for Fulltime Law Enforcement Service with Pierce County Sheriff's Department  
Resolution No.10-005, Authorizing the Addition of One Service Vehicle to the Capital Budget and Amendment of the 2010 Capital Budget  
Resolution No.10-020, Authorizing Amendment of the 2010 Budget to Add Two Additional Capital Project Funded by the Department of Homeland Security FEMA Grant Program Directorate  
Resolution No.10-024, Authorizing Amendment of the 2010 Operating Budget and Execution of Sole Source Purchasing of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches Subject to the Terms Set Forth Herein

COORDINATING DIVISION: Finance, Audit & Administration/Human Resources/Risk Management

APPROVED FOR SUBMITTAL:

\_\_\_\_\_  
Vice President

APPROVED FOR AGENDA:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Legal Counsel

ATTACHMENTS: Resolution

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### BUDGET INFORMATION

	2010 Budget Amount	Required Expenditure	Impact
Pierce Transit 40 Fund	\$2,752,450	\$4,142,450	\$ 1,390,000
Sound Transit 41 Fund	<u>51,500</u>	<u>456,500</u>	<u>405,000</u>
Total Fund	<u>\$2,803,950</u>	<u>\$4,598,950</u>	<u>\$1,795,000</u>

Explanation: The additional funds required are available from reserves (\$1,390,000) and Sound Transit reimbursement (\$405,000).

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BACKGROUND: This resolution requests amendment to the Self-Insurance Budget for 2010 to reflect an increase of \$1,795,000. Pierce Transit's third party liability payments, workers' compensation benefits, and unemployment benefit payments and legal costs in administering these programs are funded by the self-insurance funds (40 and 41) administered by the Pierce Transit Risk Management Office. Increased expenditures result in a need to increase the 2010 Budget. These increased costs are due entirely to third party liability claims, specifically:

- Greater than anticipated expenditures for self-insured (pre-2010) claims resolved in 2010;
- Adjustments in reserves for on-going self-insured (pre-2010) liability claims; and
- Reserves set for self-insured (pre-2010) liability claims newly filed in 2010

This is a one-time increase in the 2010 Self-Insurance Budget. Pierce Transit has transitioned to WSTIP coverage effective January 1, 2010.

ALTERNATIVES: None.

RECOMMENDATION: Amend the 2010 Self-Insurance Budget as described.

**RESOLUTION NO. 10-**

A RESOLUTION of the Board of Commissioners of Pierce Transit  
Authorizing Amendment the 2010 Self-Insurance Budget for Liability Claims

WHEREAS, by Resolution No. 09-023, approved on the 14<sup>th</sup> day of December 2009, the  
Board of Commissioners of Pierce Transit Adopted the 2010 Agency Budget; and

WHEREAS, by Resolution Nos. 10-002, 10-004, 10-005, 10-020, and 10-024 Amendments to  
the 2010 Budget; and

WHEREAS, the budget contains funds for the Risk Management Office to satisfy Pierce Transit  
workers' compensation benefits, third party liability payments, and unemployment benefit payments, and legal  
costs in administering these programs; and

WHEREAS, unforeseen increased expenditures have been incurred in the Self-Insurance  
Budget as a result of liability claims and associated legal costs; and

WHEREAS, these additional unforeseen expenditures result in a Self-Insurance Budget  
shortfall or \$1,795,000; and

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce  
Transit to increase the Self-Insurance Budget for 2010 by \$1,795,000 from reserves and reimbursement from  
Sound Transit in accordance with their contract; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as  
follows:

Section 1. The 2010 Budget is hereby amended by an increase of \$1,795,000 (\$1,390,000  
for Pierce Transit and \$405,000 for Sound Transit) for a revised Self-Insurance Budget of \$4,598,950.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held  
on the 11<sup>th</sup> day of October, 2010.

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Terry Lee, Chairman  
Board of Commissioners

ATTEST:

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Treva Percival, CMC  
Clerk of the Board

## FACT SHEET

TITLE: Authority to Amend Resolution No. 10-024

DEPARTMENT: Transportation Services

ORIGINATOR: Kelly Hayden

PRECEDING ACTION: Resolution No. 09-023, Adoption of the 2010 Agency Budget  
Resolution No. 10-002, Authority to Add One Journey Level Mechanic, One Service Vehicle and One Contract Position to the 2010 Operating Budget and Amend the 2010 Operating Budget  
Resolution No. 10-004, Authority to Amend the 2010 Operating Budget and to Amend the Contract for Fulltime Law Enforcement Services with Pierce County Sherriff's Department  
Resolution No. 10-024, Authority to Amend the 2010 Operating Budget and Execution of Sole Source Purchases of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches

COORDINATING DIVISION: Purchasing

APPROVED FOR SUBMITTAL:

\_\_\_\_\_  
Vice President

APPROVED FOR AGENDA:

\_\_\_\_\_  
Chief Executive Officer\_\_\_\_\_  
Legal Counsel

ATTACHMENTS: Resolution

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### BUDGET INFORMATION

2010 Budget Amount  
N/ARequired Expenditure  
N/AImpact  
None

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BACKGROUND: This resolution seeks to amend Resolution No. 10-024 to allow the purchase of Radio/CAD/AVL equipment for installation on Sound Transit Buses to proceed based on written authorization from Sound Transit.

Pierce Transit and Sound Transit staff have negotiated a service agreement for two new Express Routes # 566 and 577 to be operated by Pierce Transit beginning in February 2011. Securing this agreement is significant for Pierce Transit since it not only helps to solidify our cooperation with Sound Transit, but also means the preservation of approximately 37 jobs in this difficult economy.

Sound Transit will provide twenty-seven coaches for use in the new service. For operational effectiveness, efficiency, and operator and passenger safety these coaches must be able to access Pierce Transit's radio and CAD/AVL system. Therefore, radios and CAD/AVL equipment consisting of an Intelligent Vehicle Unit (IVU), a Driver

Control Module (DCM) and an Automatic Passenger Counter (APC) must be purchased and installed in each vehicle. Since the equipment and associated software must be fully compatible with existing Pierce Transit technology and is proprietary in nature, sole source purchases from Motorola for the radios at approx. \$10,000 each and from ACS for the CAD/AVL equipment at approx. \$20,000 including tax for a combined total not to exceed \$30,000 per vehicle are necessary.

At the September 13, 2010, meeting, the Board of Commissioners authorized the Chief Executive Officer to negotiate and execute sole source purchase agreements with Motorola and ACS for the necessary equipment subject to approval of the Service Agreement for Routes 566 and 577 by the Sound Transit Board of Commissioners. The Sound Transit Board of Commissioners has not voted on this agreement; however due to long lead times, the equipment must be ordered to ensure a service start of February 2011. Therefore, Sound Transit will provide written authorization for the purchase of the required equipment prior to final execution of the Service Agreement for Routes 566 and 577 and guarantee reimbursement of the resulting expenditures. The attached resolution provides authority for the Chief Executive Officer to proceed with negotiation and execution of sole source purchase agreements with Motorola and ACS based on the Task Order/Amendment from Sound Transit.

ALTERNATIVES: If Pierce Transit operates the new routes for Sound Transit there are no alternatives since the vehicles to be provided by Sound Transit must be ready for the planned start of service.

RECOMMENDATION: Authorize amendment of Resolution No. 10-024.

**RESOLUTION NO. 10-**

A RESOLUTION of the Board of Commissioners of Pierce Transit  
Authorizing Amendment of Resolution No. 10-024

WHEREAS, by Resolution No. 09-023, approved on the 14<sup>th</sup> day of December 2009, the Board of Commissioners of Pierce Transit adopted the 2010 Agency Budget; and

WHEREAS, by Resolution Nos. 10-002, 10-004, 10-005, and 10-020 Amendments to the 2010 Budget; and

WHEREAS, by Resolution No. 10-024, approved on the 13<sup>th</sup> day of September 2010, the Board of Commissioners of Pierce Transit authorized amendment of the 2010 Operating Budget and execution of sole source purchasing of Radio/CAD/AVL Equipment with Motorola and ACS for installation on Sound Transit coaches subject to the terms set forth herein; and

WHEREAS, Pierce Transit and Sound Transit staff have negotiated a service agreement (the "Service Agreement") for new Routes 566 and 577 to be operated by Pierce Transit beginning in February 2011; and

WHEREAS, pursuant to the Service Agreement, Sound Transit will provide the coaches necessary for use in the new services; and

WHEREAS, the coaches to be provided by Sound Transit must be outfitted with Radio/CAD/AVL equipment that is fully compatible with the technology in use by Pierce Transit's fleet; and

WHEREAS, the radio equipment is proprietary to Motorola; and

WHEREAS, the CAD/AVL equipment is proprietary to ACS; and

WHEREAS, sole source purchases for the equipment with Motorola and ACS are therefore required; and

WHEREAS, the cost of the equipment is estimated at \$10,000 per vehicle for the radios and \$20,000 per vehicle for CAD/AVL including tax for a total of \$30,000 per coach, not to exceed ~~\$810,000~~ \$837,348 for twenty-seven vehicles and will be fully reimbursed by Sound Transit; and

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to authorize sole source purchases from Motorola and ACS for Radio/CAD/AVL equipment subject to ~~approval of the Service Agreement for Routes 566 and 577 by the Sound Transit Board of Commissioners receipt~~ Task Order/Amendment from Sound Transit to proceed with these purchases.



1 NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as  
2 follows:

3 Section 1. The Chief Executive Officer of Pierce Transit is herewith authorized to amend the  
4 2010 Operating Budget by adding \$837,348 for the purpose of purchases identified in Section 2.

5 Section 2. The Chief Executive Officer is herewith authorized to negotiate and execute sole  
6 source purchase agreements with Motorola and ACS for Radio/CAD/AVL equipment to be installed in the  
7 coaches provided by Sound Transit under the Service Agreement; provided, however, this authorization is  
8 subject to the approval of the Service Agreement by the Sound Transit Board of Commissioners to receipt of Task  
9 Order/Amendment from Sound Transit to proceed with these purchases.

10 ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held  
11 on the 11<sup>th</sup> day of October, 2010.

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Terry Lee, Chairman  
Board of Commissioners

ATTEST:

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Treva Percival, CMC  
Clerk of the Board

## FACT SHEET

TITLE: Authority to Amend the 2010 Budget to Include 37 Additional Staff Positions for the Operation of the Sound Transit Express Route 566 (Auburn-Overlake) and Sound Transit Express Route 577 (Federal Way-Seattle)

DEPARTMENT: Transportation Services

ORIGINATOR: Kelly Hayden

PRECEDING ACTION: Resolution No. 09-023, Adoption of 2010 Agency Budget;

Resolution No. 10-002, Authorizing Addition of One Journey Level Mechanic, One Service Vehicle, and One Contract Position to the 2010 Operating Budget and Amendment to the 2010 Operating Budget

Resolution No.10-004, Authorizing Amendment of the 2010 Operating Budget and Amendment of the Contract for Fulltime Law Enforcement Service with Pierce County Sheriff's Department

Resolution No.10-005, Authorizing the Addition of One Service Vehicle to the Capital Budget and Amendment of the 2010 Capital Budget

Resolution No.10-020, Authorizing Amendment of the 2010 Budget to Add Two Additional Capital Project Funded by the Department of Homeland Security FEMA Grant Program Directorate

Resolution No.10-024, Authorizing Amendment of the 2010 Operating Budget and Execution of Sole Source Purchasing of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches Subject to the Terms Set Forth Herein

Resolution No. 10- , Authority to Amend the 2010 Self-Insurance Budget for Liability Claims

COORDINATING DIVISION: Transportation Services, Finance, & Human Resources

APPROVED FOR SUBMITTAL:

\_\_\_\_\_  
Vice President

APPROVED FOR AGENDA:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Legal Counsel

ATTACHMENTS: Resolution

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### BUDGET INFORMATION

2010 Budget Amount  
\$0

Required Expenditure  
\$209,436

Impact  
\$209,436  
Increase

Explanation: The cost of the 37 additional positions needed for the addition of Sound Transit Express Routes 566 & 577 will be reconciled to actual annually, allowing for full reimbursement from Sound Transit.

---

**BACKGROUND:** This resolution requests amendment of the 2010 Budget to reflect an increase of \$209,463. In March 2010, Sound Transit approached Pierce Transit and offered the opportunity to propose an operational plan and cost estimate for operating Sound Transit Express Routes 566 and 577. Sound Transit accepted Pierce Transit's proposal; and on February 5, 2011, Pierce Transit will assume operation of these routes consistent with the terms and conditions of the current Interagency Agreement between Sound Transit and Pierce Transit for ST Express Bus Operations and Maintenance, which was adopted by the Pierce Transit Board on December 14, 2009. These positions are required in advance of the startup of service to recruit, hire, and train operators and maintenance personnel to perform their specific responsibilities.

Operating these two additional ST Express Routes (566 and 577), and providing maintenance on 27 additional ST Express coaches will require 37 additional positions; specifically:

- 30 Relief Transit Operators
- 4 Journey Level Mechanics
- 2 Vehicle Custodians
- 1 Service Station Attendant

**ALTERNATIVES:** Do not authorize the budget amendment for these 37 positions. This would require Pierce Transit to decline the opportunity to operate these services and cause a negative impact to both Pierce Transit's and Sound Transit's 2011 Budgets.

**RECOMMENDATION:** Authorize the additional 37 positions needed to operate Sound Transit Express Routes 566 & 577.

**RESOLUTION NO. 10-**

A RESOLUTION of the Board of Commissioners of Pierce Transit  
Authorizing Amendment of the 2010 Budget to Include 37 Additional Staff Positions  
For the Operation of Sound Transit Express Route 566 (Auburn-Overlake) and Sound Transit  
Express Route 577 (Federal Way-Seattle)

WHEREAS, by Resolution No. 09-023, approved on the 14<sup>th</sup> day of December 2009, the  
Board of Commissioners of Pierce Transit Adopted the 2010 Agency Budget; and

WHEREAS, by Resolution No. 10-002, 10-004, 10-005, 10-020, 10-024, 10-  
Amendments of the 2010 Budget; and

WHEREAS, the budget contains funds for recruiting, hiring, and training operators and  
maintenance personnel; and

WHEREAS, the costs of Sound Transit Express bus operations and maintenance are reconciled  
annually, essentially allowing for full reimbursement from Sound Transit; and

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce  
Transit to increase the 2010 Budget by \$209,436 for 37 additional staff positions; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as  
follows:

Section 1. The 2010 Budget is hereby amended by an increase of \$209,436.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof, held  
on the 11<sup>th</sup> day of October, 2010.

---

Terry Lee, Chairman  
Board of Commissioners

ATTEST:

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Treva Percival, CMC  
Clerk of the Board

## FACT SHEET

TITLE: Authority to Amend the 2010 Budget for Pierce Transit Base Improvements to Accommodate 27 Additional Sound Transit Express Coaches Needed to Operate Sound Transit Express Routes 566 and 577  
DEPARTMENT: Transportation Services  
ORIGINATOR: Kelly Hayden

PRECEDING ACTION: Resolution No. 09-023, Adoption of 2010 Agency Budget;  
Resolution No. 10-002, Authorizing Addition of One Journey Level Mechanic, One Service Vehicle, and One Contract Position to the 2010 Operating Budget and Amendment to the 2010 Operating Budget  
Resolution No.10-004, Authorizing Amendment of the 2010 Operating Budget and Amendment of the Contract for Fulltime Law Enforcement Service with Pierce County Sheriff's Department  
Resolution No.10-005, Authorizing the Addition of One Service Vehicle to the Capital Budget and Amendment of the 2010 Capital Budget  
Resolution No.10-020, Authorizing Amendment of the 2010 Budget to Add Two Additional Capital Project Funded by the Department of Homeland Security FEMA Grant Program Directorate  
Resolution No.10-024, Authorizing Amendment of the 2010 Operating Budget and Execution of Sole Source Purchasing of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches Subject to the Terms Set Forth Herein  
Resolution No. 10- , Authority to Amend the 2010 Self-Insurance Budget for Liability Claims  
Resolution No. 10- , Authority to Amend the 2010 Budget to Include 37 Additional Staff Positions for the Operation of the Sound Transit Express Route 566 (Auburn-Overlake) and Sound Transit Express Route 577 (Federal Way-Seattle)

COORDINATING DIVISION: Planning, Maintenance, Facilities

APPROVED FOR SUBMITTAL:

\_\_\_\_\_  
Vice President

APPROVED FOR AGENDA:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Legal Counsel

ATTACHMENTS: Resolution

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### BUDGET INFORMATION

2009 Budget Amount  
\$0

Required Expenditure  
\$281,199

Impact  
\$281,199  
Increase

Explanation: All costs associated with the base improvements are considered start-up costs and will be fully reimbursed, as indicated in the Task Order/Amendment received from Sound Transit.

---

**BACKGROUND:** This resolution requests amendment of the 2010 Budget to reflect an increase of \$281,199. In March 2010, Sound Transit approached Pierce Transit and offered the opportunity to propose an operational plan and cost estimate for operating Sound Transit Express Routes 566 and 577. Sound Transit accepted Pierce Transit's proposal; and on February 5, 2011, Pierce Transit will assume operation of these routes consistent with the terms and conditions of the current Interagency Agreement between Sound Transit and Pierce Transit for ST Express Bus Operations and Maintenance, which was adopted by the Pierce Transit Board on December 14, 2009. These funds are required in advance of the startup of service, in order to modify Pierce Transit's current bus lot to accommodate 27 additional Sound Transit Express coaches.

**ALTERNATIVES:** Do not authorize the base modifications needed to accommodate parking for 27 additional Sound Transit Express coaches. Pierce Transit would not have sufficient room to park the additional Sound Transit Express coaches, which would jeopardize the opportunity to operate these services and cause a negative impact to both Pierce Transit's and Sound Transit's 2011 Budgets.

**RECOMMENDATION:** Authorize the amendment to the 2010 Budget so modifications can be completed to accommodate the additional Sound Transit Express coaches.

**RESOLUTION NO. 10-**

A RESOLUTION of the Board of Commissioners of Pierce Transit  
Authorizing Amendment of the 2010 Budget for Pierce Transit Base Improvements to  
Accommodate 27 Additional Sound Transit Express Coaches Needed to  
Operate Sound transit Express Routes 566 and 577

WHEREAS, by Resolution No. 09-023, approved on the 14<sup>th</sup> day of December 2009, the  
Board of Commissioners of Pierce Transit Adopted the 2010 Agency Budget; and

WHEREAS, by Resolution No. 10-002, 10-004, 10-005, 10-020, 10-024, 10-  
10- , Amendments of the 2010 Budget; and

WHEREAS, Sound Transit has added two additional Sound Transit Express routes and 27  
additional ST Express coaches to Pierce Transit; and

WHEREAS, all costs associated with the base improvements are considered startup costs and  
will be fully reimbursed upon completion, as indicated in the Task Order/Amendment received from Sound  
Transit; and

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce  
Transit to increase the 2010 Budget by \$281,199 for Pierce Transit Base Improvements; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as  
follows:

Section 1. The 2010 Budget is hereby amended by an increase of \$281,199.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof, held  
on the 11<sup>th</sup> day of October, 2010.

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Terry Lee, Chairman  
Board of Commissioners

ATTEST:

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Treva Percival, CMC  
Clerk of the Board

## FACT SHEET

TITLE: Amendment of the 2010 Capital Budget to Allow for Completion of a Lighting Retrofit Project at Pierce Transit Headquarters

DEPARTMENT: Transportation Services

ORIGINATOR: Kelly Hayden

PRECEDING ACTIONS: Resolution No. 09-023, Adoption of 2010 Agency Budget;

Resolution No. 10-002, Authorizing Addition of One Journey Level Mechanic, One Service Vehicle, and One Contract Position to the 2010 Operating Budget and Amendment to the 2010 Operating Budget

Resolution No.10-004, Authorizing Amendment of the 2010 Operating Budget and Amendment of the Contract for Fulltime Law Enforcement Service with Pierce County Sheriff's Department

Resolution No.10-005, Authorizing the Addition of One Service Vehicle to the Capital Budget and Amendment of the 2010 Capital Budget

Resolution No.10-020, Authorizing Amendment of the 2010 Budget to Add Two Additional Capital Project Funded by the Department of Homeland Security FEMA Grant Program Directorate

Resolution No.10-024, Authorizing Amendment of the 2010 Operating Budget and Execution of Sole Source Purchasing of Radio/CAD/AVL Equipment with Motorola and ACS for Installation on Sound Transit Coaches Subject to the Terms Set Forth Herein

Resolution No. 10- , Authority to Amend the 2010 Self-Insurance Budget for Liability Claims

Resolution No. 10- , Authority to Amend the 2010 Budget to Include 37 Additional Staff Positions for the Operation of the Sound Transit Express Route 566 (Auburn-Overlake) and Sound Transit Express Route 577 (Federal Way-Seattle)

Resolution No. 10- , Authority to Amend the 2010 Budget for Pierce Transit Base Improvements to Accommodate 27 Additional Sound Transit Express Coaches Needed to Operate Sound Transit Express Routes 566 and 577

COORDINATING DIVISION: Finance, Audit & Administration/Transportation Services

APPROVED FOR SUBMITTAL:

\_\_\_\_\_  
Vice President

APPROVED FOR AGENDA:

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Legal Counsel

ATTACHMENTS: Resolution

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### BUDGET INFORMATION

2010 Budget Amount  
\$64,872

Required Expenditure  
\$249,440

Impact  
\$184,568



Explanation: \$71,875 of the additional funds required are available under a grant from the Bonneville Power Administration through Lakeview Light and Power (LLP), the remainder will come from reserves.

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**BACKGROUND:** This resolution requests amendment of the Capital Budget for 2010 to reflect an increase of \$184,568 to allow for completion of a lighting retrofit project at Pierce Transit Headquarters.

The 2010 Capital Budget includes a line item to begin lighting retrofit work at Pierce Transit Headquarters. The budget envisioned only partial replacement of current equipment. However, we have recently received a grant from the Bonneville Power Administration administered by Lakeview Light and Power (LLP) in the amount of \$71,875. The grant amount will be applied to retrofitting lighting in Buildings 1, 2, 3, 4 and the parking lots. LLP conducted a lighting audit of our facilities as part of the grant award and estimated that by replacing the existing lighting with energy efficient equipment Pierce Transit would realize annual savings of \$34,400. The retrofit work will be accomplished through a contract to be established by competitive bid.

Considering available grant funding and the substantial annual savings projected staff recommends amendment of the 2010 Capital Budget to allow us to complete the project in its entirety as soon as possible.

**ALTERNATIVES:** The alternative would be to forego the lighting retrofit, however grant funding and energy savings would be lost.

**RECOMMENDATION:** Amend the 2010 Capital Budget as described.

**RESOLUTION NO. 10-**

A RESOLUTION of the Board of Commissioners of Pierce Transit  
Authorizing Amendment of the 2010 Budget to Allow for Completion of  
A Lighting Retrofit Project at Pierce Transit Headquarters

WHEREAS, by Resolution No. 09-023, approved on the 14<sup>th</sup> day of December 2009, the Board of Commissioners of Pierce Transit Adopted the 2010 Agency Budget; and

WHEREAS, by Resolution No. 10-002, 10-004, 10-005, 10-020, 10-024 and 10-  
10- , 10- the Board of Commissioners of Pierce Transit approved Amendments to the 2010 Budget; and

WHEREAS, the budget contains funds a Base Lighting Retrofit project to allow for partial replacement of existing lighting with energy efficient equipment; and

WHEREAS, Pierce Transit has received a grant from the Bonneville Power Administration administered by Lakeview Light and Power (LLP) in the amount of \$71,875 which will be applied to retrofitting Buildings 1, 2, 3, 4 and the parking lots at headquarters; and

WHEREAS, a lighting audit by LLP has resulted in an estimated annual energy savings of \$34,400 provided the retrofit is completed in all four buildings and the parking lots; and

WHEREAS, retrofitting all buildings at headquarters at once will require more funds than anticipated in the 2010 Budget;

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to increase the Capital Budget for 2010 by \$184,568 from reserves and reimbursement through the grant from LLP; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. The 2010 Budget is hereby amended by an increase of \$184,568 for the base lighting retrofit project for a revised project total of \$249,440.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on the 11<sup>th</sup> day of October, 2010.

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Terry Lee, Chairman  
Board of Commissioners

ATTEST:

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Treva Percival, CMC  
Clerk of the Board

## Change Orders & Amendments - Sole Source Over \$10,000

	Name	Description/Project	Explanation	Contract Amount	Eff. Date
1	Gillig, Inc.	Amendment No. 2, for nine hybrid electric buses	Change in contractor would cause delays/hardships/added costs	\$ 114,211	5/27/2010
2	Gillig, Inc.	Amendment No. 3, for nine hybrid coaches to add communications system pre-wiring	Change in contractor would cause delays/hardships/added costs	\$ 130,293	6/17/2010

## Contracts/Proprietary - Sole Source Over \$10,000

	Name	Description/Project	Explanation	Contract Amount	Eff. Date
3	Verizon Select Services, Inc.	Telecommunications Equipment/Systems Maintenance	Service provider for existing systems, equipment, and services	\$ 29,577	7/29/2010

## Other - Sole Source Over \$10,000

	Name	Description/Project	Explanation	Contract Amount	Eff. Date
	N/A				

**Change Orders & Amendments:** Master Agreements sometimes have Change Orders and Amendments. The reason could be for time extensions to a contract, or a situation where changing a contractor before the work is complete could cause delays, hardships, and/or added costs to the project. Change Orders and Amendments most often happen with construction contracts.

**Contracts/Proprietary:** The service or product is not provided by another vendor.

**Other:** A special circumstance when specialized knowledge or skill is needed for a project and there is limited time and vendors with the expertise.