

PIERCE TRANSIT BOARD MEETING
Training Center, St. Helens Room
August 9, 2010
4:00 P.M.

AGENDA

Page No.

CALL TO ORDER

ROLL CALL

APPROVAL OF VOUCHERS

1-12	APPROVAL OF MINUTES	May 5, 2010, Work Session May 10, 2010, and July 12, 2010, Board Meetings
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PUBLIC COMMENT

13-16	ACTION AGENDA
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1.	Authority to Execute a Multi-Year Contract for Up to 200 Paratransit Vehicles	Van Sawin, Fleet Manager - Auto
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INFORMATIONAL BOARD ITEMS

Sound Transit Update

STAFF/POLICY DISCUSSION

2010 Budget Update

EXECUTIVE SESSIONS

Pursuant to RCW 42.30.140(4) to discuss collective bargaining negotiations.

ADJOURNMENT

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
WORK SESSION**

MINUTES

**Pierce Transit Training Center
May 5, 2010**

CALL TO ORDER

Chair Lee called the meeting to order at 9:07 am. He welcomed Pierce Transit's newest Board member, Bonney Lake Mayor Neil Johnson, Small Cities and Towns Representative.

ATTENDANCE

Commissioners present:

Terry Lee, Chair of the Board, Pierce County Councilmember
Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
Tim Farrell, Pierce County Councilmember
Jake Fey, Tacoma City Councilmember
Neil Johnson, Small Cities and Towns Representative
Don Malloy, Puyallup/University Place Representative
Spiro Manthou, Tacoma City Councilmember
Pat McCarthy, Pierce County Executive
Marilyn Strickland, Tacoma City Mayor

Staff present:

Lynne Griffith, Chief Executive Officer
Sam Desue, Vice President, Transportation Services
Alberto Lara, Vice President, Human Resources and Technology
Wayne Fanshier, Vice President, Finance, Audit, and Administration
Rod Baker, Chief of Public Safety & Transit Police
Kristine Dupille, Director of Labor & Employee Relations
Dan Dzyacky, Director of Operations
Kelly Hayden, Director of Scheduling & Planning
Keith Messner, Director of Information Technology
Scott Morris, Director of Public Affairs
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
Bill Spies, Director of Maintenance
Kathy Sullivant, Director of Finance
Kelly Johnson, Organizational Learning Manager
Amber Simonsen, Executive Project Manager
Lars Erickson, Public Relations Officer
Jessyn Farrell, Strategic Advisor
Tina Lee, Principal Planner
Barb Schatz, Senior Executive Assistant/Deputy Clerk of the Board
Lind Simonsen, Community relations Coordinator
Ashley Smith, Senior Executive Assistant/Project Coordinator
Treva Percival, Assistant to the CEO/Clerk of the Board

Others present:

Kim Bradford, TNT Reporter
Lane Chase, VP ATU
Richard Howells, Howells Group, Facilitator
Leif Jensen, IAM 160 Representative
Marty Pacino, infogroup/ORC
Christian Sinderman, Political Strategist
Isaac Tate, President ATU
Dave Wicket, TNT Reporter
Tom Wolfendale, Legal Counsel
Rebecca Yalch, InfoGROUP/ORC

Richard Howells reviewed the agenda time-line.

System Allocation Summary

CEO Lynne Griffith stated the public recognizes the problems Pierce Transit is facing. We have received accolades and complaints. Pierce Transit recognized the recession early and adjusted our financial model. Those strategic and cost containment attempts have over time, been forgotten. She reminded the Board that in October 2008 they empowered employees to be creative in growth and to look at a system redesign. The Board funded these efforts in our 2009 budget.

Lynne talked about the Service Allocation Summary. She shared the efficiency differences between 2007 and 2010. She explained that 'trunk' routes (RTs 1, 2 and 3) operate at 15-minute intervals.

Lynne said there are six more public meetings scheduled: Bonney Lake, Parkland & Spanaway, Puyallup & South Hill & Sumner, Lakewood & University Place, Tacoma, and Gig Harbor & - Key Peninsula. Terry asked that those meetings and locations all be forwarded to the Board members. The meeting schedule is located on the PT Tomorrow website.

Public Hearing Preparation

Legal Counsel Tom Wolfendale gave the Board some recommended rules for public hearings.

1. State all rules prior to receiving public testimony, and remind individuals of rules, as necessary, throughout the meeting.
2. Provide both proponents and opponents an opportunity to speak.
3. Request all speakers to speak into the microphone and give their names and city of record.
4. Specify and enforce time limits. (*Speakers should be given time limits – 3 minutes and the use of a timer and/or time cards is recommended.*)
5. Stay on topic, if during a specific public hearing issue.
6. Avoid engaging in dialog.
7. Prohibit unruly behavior, such as booing, hissing, and harassing remarks.

Political Landscape ~ Community Survey

Rebecca Yalch from InfoGROUP/ORC shared the results of the April Community Survey done for Pierce Transit. Researchers contacted 609 registered voters in order to gauge the support for a ballot measure to increase sales tax by 3/10s of 1%. The results of the survey indicated that the perceptions of the Pierce Transit 'brand' are strong and nearly three out of five *likely* voters said the Agency provides good or excellent service. The majority of residents support public transit in general and understands the importance of public funding. Conclusions from the survey are:

1. An initiative may do better in February 2011 as the economy continues to improve and when voter turnout and opinions may be more predictable
2. Pierce Transit needs to demonstrate how critical it is to have a strong public transportation system in Pierce County.
3. Continue to use effective messaging to increase public awareness of Pierce Transit's budget issues.
4. The unknowns are the impact of knowledge of the actual cost per resident and of the actual ballot title on measure support.
5. Follow-up steps are to determine the optimal time for ballot placement, continue with the system redesign process, and identify and test the most effective messaging, as well as the key-targeted audiences.

Draft Alternatives: Current and New Funding

Principal Planner Tina Lee gave a presentation on the System Redesign alternatives. Pierce Transit's historical focus has been to spread our services across broad geographic areas. The new focus would place our services where population and jobs are dense. She talked about the New and Current funding concepts.

New funding supports economic development, provides community connections between Urban and Mixed Use Centers, and serves centers with high populations and employment. Some of the new elements of this plan are 15 Peak Commuter Services, Pacific Avenue Express Limited Stop Services, Trunk Routes with 15-minute service and Sounder and Community Connectors. The Manufacturing/Industrial Centers are difficult transit markets and better served by the flexibility of vanpools. The North Tacoma Connections focus on reaching new markets. Bus PLUS areas are restored. There is a mix of new facilities and changes to existing facilities in the new funding concept.

Current funding objectives are to serve the greatest number of people in the best way possible with limited dollars. There are significant reductions in routes served, span of service, and frequency of service. North Tacoma will see improved routes with new straighter services, but less span and less frequency. Some areas in Pierce County will have no service. Trunk routes could go from 15-minutes to 30-minutes in frequency.

Breakout Groups/Working Lunch

Two small groups were set-up to discuss Tradeoff questions. The groups were asked to share their rationale for the resolutions they developed and what they would tell constituents about the tradeoff issue solutions. After lunch, they did a report out on their results. A third group made up of the Executive Team and Union members also discussed similar questions over lunch, but there was no report out from this group.

Political Strategies

Strategic Advisor Jessyn Farrell and Political Strategist Christian Sinderman asked to gauge the Board's current attitudes: Does the Board affirm Pierce Transit's current path, or should we change? Do the Board members need more or different information?

Lynne stated we are getting very near the Public Hearing process. We need more information about the November 2010 ballot; who and what is on it? We may need to do another survey before we commit to a ballot date.

Next Steps

Lynne stated the next few weeks are critical. Amber shared Pierce Transit's Action Plan from 5/5 – 6/14.

- 5/5 Board Work Session, Board provides feedback on the alternatives. Revisions will be made if needed.
- 5/10 Board Meeting, CRC makes their recommendation to the Board.
- 5/20 Phase III Public Involvement meetings start.
- 5/28 Board Committees review the Final Alternatives.
- 6/14 Board Meeting has Public Hearing on Final Alternatives.

Comments

Terry asked for comments from Board and Union members. ATU President Isaac Tate spoke about the economy looking better. He suggested targeting the non-driving population for voting. Keep a watch out for where jobs are being created. People who work swing shifts rely on bus to get them to their job. They also rely on the bus to get them home. Find out what riders like and dislike about the bus.

CEO Griffith thanked the Board for being very engaging and inquisitive about the system and the redesign.

ADJOURNMENT

Chair Lee adjourned the meeting at 1:29 pm.

Treva Percival, CMC
Clerk of the Board

Terry Lee, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Executive Assistant/Deputy Clerk of the Board

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
May 10, 2010**

CALL TO ORDER

Chair Lee called the meeting to order at 4:04 pm.

ATTENDANCE

Commissioners present:

Terry Lee, Chair of the Board, Pierce County Councilmember
Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
Tim Farrell, Pierce County Councilmember
Jake Fey, Tacoma City Councilmember
Neil Johnson, Small Cities and Towns Representative
* Pat McCarthy, Pierce County Executive (4:06 pm)
Spiro Manthou, Tacoma City Councilmember
Marilyn Strickland, Tacoma City Mayor

* Late Arrival

Staff present:

Lynne Griffith, CEO
Sam Desue, VP of Transportation Services
Wayne Fanshier, VP Finance, Audit, and Administration
Alberto Lara, VP of Human Resources and Technology
Kristine Dupille, Director of Labor & Employee Relations
Dan Dzyacky, Director of Operations
Kelly Hayden, Director of Scheduling & Planning
Keith Messner, Director of Information Technology
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
Bill Spies, Director of Maintenance
Terry Artz, Risk Manager
Jerry Blades, Assistant Fleet Manager
Kevin Bradley, Service Support Manager
Sandy Byers, Emergency Planning & Response Manager
Sylvia Daughtrey, Communications Center Manager
Carlos Davis, Fleet Manager - Bus
Lars Erickson, Public Relations Officer
Lani Fowlkes, Vanpool Assistant Manager
Marvino Gilliam, Fixed Route Assistant Manager
Ray Hawkins, Communications Center Assistant Manager
Randy Hendrickson, Specialized Transportation Manager
Jay Peterson, Customer Service & Quality Assurance Manager
Ron Moyer, IT Project Manager
Cathie Reid, Budget Manager
Amber Simonsen, Executive Project Manager
Liz Williams, Fixed Route Operations Manager
Kitty Wold, Benefits & Compensation Manager
JoAnn Boring, Principal Planner
Ellen Cintron, Vanpool Coordinator

Jessyn Farrell, Strategic Advisor
Shawna Fore, Senior Executive Assistant for Finance, Audit & Administration
Barb Hiatt, Senior Executive Assistant for Transportation Services
Tina Lee, Principal Planner
Peter Pryszlak, Sr. Systems Analyst
Monnett Ross, Senior Executive Assistant for Human Resources & Technology
Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board
Ashley Smith, Senior Executive Assistant/Budget Coordinator
Treva Percival, Assistant to the CEO/Clerk of the Board

Others Present:

Steve Bailey, Pierce County Director of Emergency Management
David Bungert, Citizens' Review Committee member
Adam Carollo, Citizens' Review Committee member
Penny Coffey, Dupont Councilmember
Betsy Elgar, Tacoma Citizen
Stevie Fanshier, Citizen
Bryan Flint, Citizens' Review Committee member
Melissa Gombosky, Legislative Liaison
Deanna Gregory, Legal Counsel
Pat Johnson, Buckley Mayor
Chris Karnes, Citizens' Review Committee member
Joe King, Legislative Liaison
Don Lewis, Bonney Lake Councilmember
Ron Lucas, Steilacoom Mayor
Dawn Masko, Dupont Citizen
Rod Masko, Pierce County Sheriff's Department
Drew Peltier, Steilacoom Citizen
Francie Peltier, Steilacoom Citizen
Joe Pestinger, Orting Deputy Mayor
Raul Silva, First Transit
Patti Sutton, Citizens' Review Committee member
Dan Swatman, Bonney Lake Deputy Mayor
Cheryl Temple, Orting Mayor
Suzanne Thomas, Legal Counsel
Larry Wilcox, Dupont Councilmember
Tom Wolfendale, Legal Counsel
Jody Woodcock, Pierce County Program Manager

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on May 10, 2010. Commissioners Thomas and Fey **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Transportation Fund #10
Bond Construction Fund #20
Bond Cost Fund #30
Insurance Fund #40
Capital Acquisition Fund #90

Voucher numbers were 258103 through 298780 and wire numbers were 000603 through 000619 for a total of \$6,092,944.54.

PUBLIC COMMENT

Orting Deputy Mayor Joe Pestinger stated Orting pays into the Pierce Transit funds, yet service in Orting is lacking. They recognize the financial difficulties Pierce Transit is facing. Orting may need to leave the PTBA (*Public Transportation Benefit Area*) since their needs are not being met.

Dupont Councilmember Larry Wilcox said the residents of Dupont pay into the system \$453,000 yearly, yet they have no bus or shuttle service. He recognizes that money is tight, but would like to know when Dupont will be getting service. Dupont residents requiring transit services are senior citizens, teenagers, and the retired military folks at Patriot's Landing. Deputy Mayor Penny Coffey and he met with Pierce Transit regarding service in Dupont and see no future service forthcoming.

Steilacoom Mayor Ron Lucas said he appreciates the outreach endeavor made by Pierce Transit. Understanding that ridership to and from Steilacoom is low; he hopes to see reduced service, rather than no service at all. It seems that Tacoma, Lakewood, and Puyallup are Pierce Transit's service areas. He was surprised about the letter sent to the Small Cities/Towns group. That group would like to have a meeting with the leadership of Pierce Transit.

Buckley Mayor Pat Johnson asked if all service to Buckley was to be eliminated. Buckley residents pay \$251,000 yearly. If Buckley's buses are eliminated, Bonney Lake will be the nearest connection. There are some options in Enumclaw, which is King County. Buckley has very few services as it is so rural. Rainier School has many employees and there has never been buses scheduled to coincide with the school's shift changes.

Bonney Lake Deputy Mayor Dan Swatman said Bonney Lake contributes \$2M yearly. He said transit is important to the urban plateau area in East Pierce County. Stopping service is not good since there are no other options for riders. He would like to see a meeting with Pierce Transit leadership and the leaders of the Small Cities and Towns group. He wanted to know if Bonney Lake could de-annex. He said the Small Cities and Towns group has resources available for legal and other issues.

Bonney Lake Councilmember Don Lewis said he represents the SE county communities of Bonney Lake, Prairie Ridge, and the top of Eli Hill east. Oregon does a three or four days a week route to smaller communities, which is great for planning appointments and other trips. Please consider keeping routes open for at least three or four days a week on the plateau.

Bonney Lake City Administrator Don Morrison stated that Bonney Lake is the fifth largest city in Pierce County. It is a regional retail center with 45,000 people. He knows that ridership is low, but please find alternatives to the cancelation of all service.

Nancy Peltier said she has an adult son who is developmentally disabled. He rides the shuttle to and from his job in Puyallup. If Steilacoom routes are canceled, his independence will be compromised. Without bus service, it is two hours a day for her to take her son to and from work.

Betsy Elgar testified about several changes that she would like to see happen with both Pierce and Sound Transit. She would like to see 'airport type' reader boards so riders could see their schedules. She thinks the Transit Centers need to be improved.

Rick Sorrels said people are losing their jobs and their homes. Buses are needed for those without cars or drivers licenses. Please leave at least one bus on the line, and people will make use of it.

Chair Lee said he sees the common theme for rural areas. It's important that the area leadership took time to share their comments and concerns with the Board, and it's important for the entire Board to hear these comments and concerns.

PRESENTATIONS

Legislative Update

Legislative Liaisons Melissa Gombosky and Joe King came to share what's happening in Olympia. Melissa said three bills were signed into law. 1) **Joint Transportation Committee Transit Study**, 2) **SB 6345 Cell Phone Usage** and, 3) **HB 2986 Adding a non-voting member to the governing boards of certain transit agencies** (*this bill goes into effect June 10*).

Melissa said 1053, would restore the requirement that tax increases be approved by a super majority of the legislature (two-thirds) or a vote of the people. I-1077, would establish a state income tax on high-income individuals (\$200,000 a year) and couples filing jointly (\$400,000 a year) to fund education and health care services. The measure also includes a 20% reduction in the state portion of the property tax, and an increase in the B&O tax exemption for small businesses. I-1082, would open the state's industrial insurance program to private sector competition while maintaining the existing benefit levels for injured workers. The repeal of "7-11 taxes", industry groups such as those representing soda, candy, and beer are working to repeal the tax package that the legislature passed.

Pierce County Radio Partnership

Project Manager Ron Moyer shared the news that Pierce Transit and the Pierce County Government (*which includes; the Department of Emergency Management, the Pierce County Sheriff's Department, and the Regional Committee*) have been given permission by the FTA to consolidate resources. Pierce Transit will transfer all of the old Pierce Transit systems to Pierce County. This is a win-win situation for all parties as the infrastructure, maintenance, and replacements costs are shared.

Report out from CRC (Citizens' Review Committee)

Strategic Advisor Jessyn Farrell introduced CRC representative Andrew Austin. Mr. Austin gave a list of committee recommendations: Align Pierce Transit growth with County Growth Management goals, development should be transit-orientated, modernize and transform transit centers, provide future flexibility within Tacoma, go after grant programs, to provide access for low density areas encourage more use of Bus PLUS, create routes in high ridership areas, and go for the 3/10s tax measure.

Commissioner Johnson asked if east Pierce County was represented on this committee. Ms. Farrell said the Committee's Sumner resident resigned in the middle of the process. Chair Lee thanked the CRC group for the time and effort spent on this Committee and the process. Mr. Austin said the group agreed the time was well spent.

Boundary Revision Process

Legal Counsel Tom Wolfendale outlined the process to change the existing Pierce Transit area boundaries.

Update and Discussion RE: new "Nonvoting" Commissioner Position

Mr. Wolfendale outlined the recommended changes to the Pierce Transit Code and By-Laws reflecting the addition of a nonvoting commissioner position.

ACTION AGENDA

1. Commissioner Farrell and Johnson moved and seconded to **Establishing a Policy with Regard to Executive Sessions and the Board (Option 1)**.

Commissioner Farrell and Fey moved and seconded to amend the motion to approve Resolution 10-008, **Establishing a Policy with Regard to Executive Sessions and the Board (Option 2)**. Motion carried.

2. Commissioners Farrell and Fey moved and seconded to approve Resolution 10-009, **Motion to Provide Notice of Code and By-Law Amendments with respect to 2010 Wash. Laws Chapter 278.** Motion **carried**.

INFORMATIONAL BOARD ITEMS

Sound Transit Update

Commissioner Fey, McCarthy, and Thomas gave a brief update on Sound Transit activities.

Finance Committee Update

Commissioner McCarthy reported the Committee approved the purchase of two generators. Terry Artz replaced Joe Larsen as Risk Manager and he is auditing the current claim load and their reserve values.

Executive Committee Update

Chair Lee reported the committee discussed the System Redesign Trade-offs and the CEO's Annual Evaluation.

STAFF/POLICY DISCUSSIONS

2010 Budget Update

Vice President of Finance, Audit & Administration Wayne Fanshier said the sales tax numbers for February 2010 came in at a positive 7.489%. Pierce Transit has experienced 26 consecutive months of negative numbers.

EXECUTIVE SESSION

Commissioners Farrell and Manthou **moved** and seconded to adjourn to Executive Session per RCW 42.30.110 (1)(i) - to discuss *Evaluating Performance of CEO* (RCW 42.30.110(1)(g)) for a period not to exceed 15 minutes. Motion **carried**. Chair Lee adjourned the meeting at 6:12 pm. The meeting reconvened at 6:27 pm.

ADJOURNMENT

Commissioners Farrell and Manthou **moved** and seconded to adjourn the meeting. Motion **carried**. Chair Lee adjourned the meeting at 6:29 pm.

Treva Percival, CMC
Clerk of the Board

Terry Lee, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
July 12, 2010**

CALL TO ORDER

Chair Lee called the meeting to order at 4:03 pm.

ATTENDANCE

Commissioners present:

Terry Lee, Chair of the Board, Pierce County Councilmember
Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
Tim Farrell, Pierce County Councilmember
Jake Fey, Tacoma City Councilmember
Don Malloy, Puyallup/University Place Representative
Spiro Manthou, Tacoma City Councilmember
Pat McCarthy, Pierce County Executive
Marilyn Strickland, Tacoma City Mayor

Staff present:

Sam Desue, VP of Transportation Services
Wayne Fanshier, VP Finance, Audit, and Administration (Acting CEO)
Alberto Lara, VP of Human Resources and Technology
Kristine Dupille, Director of Labor & Employee Relations
Dan Dzyacky, Director of Operations
Lars Erickson, Public Relations Officer
Kelly Hayden, Director of Scheduling & Planning
Keith Messner, Director of Information Technology
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
Bill Spies, Director of Maintenance
Kathy Sullivant, Director of Finance
Terry Artz, Risk Manager
Kevin Bradley, Service Support Manager
Bill Cassio, Deputy Chief of Public Safety/Transit Police
Dolores Cooper, Employment Manager
Sylvia Daughtrey, Comm Center Manager
Carlos Davis, Fleet Maintenance Manager
Lani Fowlkes, Vanpool Assistant Manager
Scott Gaines, Fixed Route Operations Assistant Manager
Ray Hawkins, Comm Center Assistant Manager
Jerry Heath, Fixed Route Operations Assistant Manager
Randy Hendrickson, Specialized Transportation Manager
Steve Jeffries, Assistant Maintenance Manager
Larry McCarty, Facilities Maintenance Manager
Fred Nelson, Bus Safety & Training Manager
Liz Passmore, Finance Manager
Jay Peterson, Customer Services Manager
Cathie Reid, Budget Manager
Tim Renfro, ADA Manager

Van Sawin, Fleet Manager-Auto
Amber Simonsen, Executive Project Manager
Daphne Tackett, Business Partnerships Manager
Monica Adams, Planner II
Jerry Anderson, Systems Analyst
Allison Berg, Travel Trainer
JoAnn Boring, Principal Planner
Sandy Byers, Emergency Planning Coordinator
Barb Cieslak, HR Specialist
Denise Downs, Marketing Services Representative
Rick Drescher, Bus Safety & Training Instructor
Mike Gulbranson, Information Tech Specialist
Angie Haggard, Risk Management Assistant
Joyce Hawkins, Pierce Transit Operator
Jason Hovde, Safety Officer
Sandy Johnson, Senior Planner
Tina Lee, Principal Planner
Peter Prysizlak, SR Systems Analyst
Janine Robinson, Senior Planner
Monnett Ross, Senior Executive Assistant for Human Resources & Technology
Barb Schatz, Senior Executive Assistant/Deputy Clerk of the Board
Lind Simonsen, Community Relations Coordinator
Ashley Smith, Senior Executive Assistant/Project Coordinator
Sharon Stockwell, Business Partnerships Coordinator
J. Michelle Swope, Sr. HR Analyst
Brian Thrasher, Sr. HR Analyst
Candy Tribbett, Executive Assistant
Mark Veach, Bus Safety & Training Instructor
Zac Willhoite, Network Admin Specialist
Treva Percival, Assistant to the CEO/Clerk of the Board

Others Present:

Deanna Gregory, Legal Counsel
Kris Sherman, TNT Reporter
Raul Silva, First Transit
Isaac Tate, President, ATU Local 758

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on July 8, 2010. Commissioners Fey and Farrell **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Transportation Fund #10
Bond Construction Fund #20
Bond Cost Fund #30
Insurance Fund #40
Capital Acquisition Fund #90

Voucher numbers were 299334 through 299868 and wire numbers were 0636 through 0649 for a total of \$5,399,974.38.

APPROVAL OF MINUTES

Commissioners Farrell and Strickland **moved** and seconded to approve the April 12, 2010, regular Board meeting minutes as presented by staff. Motion **carried**.

PRESENTATION

Scott Gaines, Fixed Route Assistant Manager, awarded Joyce Hawkins, the Operator of the Quarter Award.

ACTION AGENDA

1. Commissioners Thomas and Fey **moved** and seconded to approve Resolution 10-011, **Authority to Execute Amendment No. 7 to the Contract for Transit and Bus Shelter Advertising Sales and Placement Services**. Motion **carried**.
2. Commissioners Fey and Strickland **moved** and seconded to approve Resolution 10-012, **Adoption of a Preferred Pierce Transit Tomorrow System Redesign Alternative ~ Preservation Plan**. Motion **carried**.
3. Commissioners Farrell and Manthou **moved** and seconded to open a discussion on a 5-year Sunset provision for the Ballot Proposition. The Sunset provision clause **failed** by a vote of six to two.

Commissioners Farrell and Thomas **moved** and seconded to approve Resolution 10-013, **Providing for a Ballot Proposition to be submitted to the Qualified Electors of the Pierce County Public Transportation Benefit Area on February 8, 2011 to Impose an Additional Three-Tenths of One Percent (0.3%) Sales and Use Tax within the Pierce County Public Transportation Benefit Area for the Purpose of Providing Funds to Meet Current and Future Service Levels**. Motion **carried**.

INFORMATIONAL BOARD ITEMS

Sound Transit Update

Commissioner Thomas gave a brief update on Sound Transit activities.

Finance Committee Update

Commissioner Thomas gave a brief update on the Finance Committee actions.

STAFF/POLICY DISCUSSIONS

2010 Budget Update

Acting CEO Wayne Fanshler said not much had changed since the Board Work Session of July 7, 2010. Commissioner Strickland asked when the labor representative was going to join the Board.

ATU Local 758 President Isaac Tate said they are still working out the details, but hopefully by next month.

ADJOURMENT

Commissioners Strickland and Thomas **moved** and seconded to adjourn the meeting. Motion **carried**. Chair Lee adjourned the meeting at 5:20 pm.

Treva Percival, CMC
Clerk of the Board

Terry Lee, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

FACT SHEET

TITLE: Authority to Execute a Multi-Year Contract for Up to 200 Paratransit Vehicles

DEPARTMENT: Transportation Services

ORIGINATOR: Sam Desue

PRECEDING ACTION: Resolution No. 09-023, Adoption of the 2010 Agency Budget

COORDINATING DIVISION: Maintenance, Purchasing, Specialized Transportation

APPROVED FOR SUBMITTAL:

Vice President

APPROVED FOR AGENDA:

Chief Executive Officer

Legal Counsel

ATTACHMENTS: Resolution

BUDGET INFORMATION

2010 Budget Amount
N/A

Required Expenditure
N/A

Impact
N/A

Explanation: This action establishes a master agreement establishing vehicle pricing and other terms only. No expenditures are required under this resolution. Actual vehicle orders under this contract will be presented to the Board of Commissioners or the Board Finance Committee by separate resolution prior to placement.

BACKGROUND: This resolution requests authority to execute a multi-year contract for Paratransit (SHUTTLE) Vehicles with Schetky Northwest Sales, Inc. An actual order for SHUTTLE vehicles will not be placed at this time.

Specifications were developed for a multi-year contract with a guaranteed minimum order quantity of twenty-eight (28) vehicles and a maximum quantity of two hundred (200) vehicles allowable over the life of this contract. A multi-year contract not only allows us to streamline our procurement process but enables us to maximize standardization of our fleet and provides an opportunity for other agencies to piggy-back on any quantities not utilized by Pierce Transit.

The request for proposals was issued on January 19, 2010. A pre-proposal conference was conducted on January 28, 2010 with representatives from four prospective proposers in attendance. Four proposals were received on May 19, 2010. Staff evaluated the submittals and found two proposals did not meet specifications and were eliminated from further competition. The remaining two firms were interviewed and demonstration vehicles were inspected. Both remaining companies were asked to provide clarification to their proposals and to submit best and final offer. As a result, the Best and Final Offer submitted by Schetky Northwest Sales, Inc. to provide Eldorado National Aerotech 240 vans was found to be the best proposal received considering all evaluation criteria. In

addition, their base vehicle price at \$67,077.00 and most options are the lowest prices received and their vehicle closely adheres to the technical specifications, Federal Transit Administration and Pierce Transit requirements and is, therefore, considered to be responsive, responsible and fair and reasonable. We have purchased Eldorado National vans through Schetky Northwest Sales, Inc. in the past, and are confident the firm will deliver quality vehicles under this contract.

ALTERNATIVES: The alternative would be to not to award the master agreement at this time and repeat the procurement process when we are ready to order vehicles, however an extensive competitive process was conducted by staff with excellent pricing results. Execution of the multi-year contract locks in pricing for the coming year and preserves the opportunity for standardization, future flexibility, and access for other agencies.

RECOMMENDATION: Authorize execution of contract for a multi-year contract for up to two hundred (200) paratransit vehicles with Schetky Northwest Sales, Inc.

RESOLUTION NO. 10-014

A RESOLUTION of the Board of Commissioners of Pierce Transit
Authorizing Execution of a Multi-Year Contract for up to 200 Paratransit Vehicles

WHEREAS, by Resolution No. 09-023 approved on December 14, 2009, the Board of Commissioners of Pierce Transit adopted the 2010 Agency Budget; and

WHEREAS, the 2010 budget contains funds for paratransit vehicles; and

WHEREAS, proposals for multi-year contract for up to two hundred (200) paratransit vehicles have been submitted in response to notice duly published in the manner required by law; and

WHEREAS, at the time and place specified in the notice, four (4) proposals received were duly opened and analyzed by Pierce Transit staff; and

WHEREAS, two proposals were eliminated from the competitive range; and

WHEREAS, interviews were conducted with the two remaining proposers and demonstration vehicles were inspected for quality of workmanship and adherence to specifications; and

WHEREAS, two proposers were asked for clarification of their proposals and submitted best and final offers; and

WHEREAS, the best and final offer of Schetky Northwest Sales, Inc. to provide Eldorado National Aerotech 240 vehicles under a multi-year contract is the most responsive proposal received in accordance with the specifications, is considered to be fair and reasonable based on the evaluation criteria published in the specifications, and is by this reference incorporated herein; and

WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to accept said proposal.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1 The proposal of Schetky Northwest Sales, Inc. to provide paratransit vehicles is hereby accepted subject to the execution of a written contract. Pierce Transit, at its sole discretion, reserves the right to revoke this award at any time prior to said execution.

Section 2 The Chief Executive Officer is hereby authorized to execute a contract therefor on behalf of Pierce Transit. Said contract shall be for a five (5) year period and is to be substantially in the form of

1 the document on file in the office of the Clerk of the Board and by this reference incorporated herein as though
2 fully set forth.

3 ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held
4 on the 9th day of August, 2010.

Terry Lee, Chairman
Board of Commissioners

ATTEST:

Treva Percival, CMC
Clerk of the Board

Board Resolution Award 2010.res