October 15, 2020 - 3:00 p.m. Service Delivery & Capital Committee Meeting



Meeting Location: Teleconference

Phone: 253-215-8782 Meeting Code: 864 5479 4201

Virtual Meeting Participation:

Due to the COVID-19 Emergency, the August 20, 2020 Service Delivery and Capital Committee meeting will be conducted by a virtual webinar. Per the <u>Governor Proclamation 20-28</u> pertaining to the Open Public Meetings Act, a physical meeting location will not be provided for this meeting. The public is welcome to observe the meeting by entering the web address https://us02web.zoom.us/j/86454794201, or by calling 253-215-8782 and entering Meeting ID No. 864 5479 4201.

CALL TO ORDER

APPROVAL OF MINUTES – August 20, 2020, committee meeting

CEO'S COMMENTS

Sue Dreier Chief Executive Officer

Nathan BeVelle

Mike Griffus

ACTION AGENDA

PRESENTATIONS/DISCUSSION

- 1. Overview of the Multifamily Housing ORCA Program
- 2. Overview of the Bus Stop Consolidation Program
- 3. Capital Portfolio Overview
- 4. Discussion/Proposal to Amend Section 2.02.010 and 2.02.020 of the Pierce Transit Bylaws Relating to Board Composition and Term Limits, and Filling Vacancies for At-Large Representation

Heidi Soule Project Management Office Manager

Community Development Coordinator

E.D. of Service Delivery and Support

Sue Dreier Chief Executive Officer

Barbara Strong-Nelson Special Events Coordinator

COMMISSIONER COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

American Disability Act (ADA) accommodations are available with a 48-hour notice. Please contact the Clerk's office at 253-581-8066 for special accommodations.

PIERCE TRANSIT SERVICE DELIVERY & CAPITAL COMMITTEE MEETING 3720 96th STREET SW, LAKEWOOD, WA RAINIER CONFERENCE ROOM

August 20, 2020

MINUTES

CALL TO ORDER

Chair Campbell called the meeting to order at 3:00 p.m.

ATTENDANCE

Service Delivery & Capital Committee members present:

Marty Campbell, Pierce County Council, Chair of SDCC
Nancy Henderson, Town of Steilacoom Councilmember, Vice Chair of SDCC
(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)
Robin Farris, Puyallup City Councilmember
Kent Keel, City of University Place Councilmember
Don Green, CTAG Non-voting Member

Staff present:

Sue Dreier, Chief Executive Officer Deanne Jacobson, Clerk of the Board

APPROVAL OF MINUTES

Commissioners Keel and Henderson **moved** and seconded to approve the June 18, 2020 meeting minutes as presented.

Motion carried, 3-0.

CEO COMMENTS

CEO Dreier reported on the following items:

- Pierce Transit received the June sales tax numbers and received \$8.7 million, which was close to the amount budgeted pre-COVID.
- Pierce Transit received the first draw down on the CARES money of \$22 million. The Agency will need to do some reforecasting of its budget.
- Service levels are expected to be restored to 90 percent beginning with the September 21 service change, and if trending continues, additional service will be added March 2021.

• July sales tax collection rates are (*Commissioner Farris joined the meeting at 3:04 p.m.*) expected to be positive.

ACTION AGENDA

1. FS 2020-038, Authorize the Execution of a Five-Year Contract with All Pro Building Maintenance (Contract No. 1080) to Provide Janitorial Services at Buildings 4 and Building 5

Facilities Manager Larry McCarty presented on the item and reported that the current janitorial contract ends September 2020. The proposed contract will allow for the CEO to amend the contract to include services relating to janitorial services related to COVID-19. The contract includes a 4 percent escalator each year.

A lengthy discussion ensued about the procurement process for this contract as well as the Agency's overall procurement policy with regards to providing equity and opportunity to minority and women owned businesses.

CEO Dreier affirmed that this contract was procured competitively and in accordance with the Agency's current procurement policy. She reported that the Agency is in the process of reviewing its procurement policies and will provide an update to the Board in the near future.

Commissioners Farris and Keel <u>moved</u> and seconded to authorize the Chief Executive Officer to issue and incrementally amend Contract No. 1080 with All Pro Building Maintenance to provide janitorial services in Buildings 4 and 5 for up to five years for an amount not to exceed \$914,000.00.

Motion <u>carried</u>, 4-0, with Commissioner Keel noting that he is approving the contract now with the understanding that staff will monitor and report back to the Board Members information pertaining to the Agency's procurement practice.

2. FS 2020-039 – BRT System Name

Executive Director of Planning and Community Development Ryan Wheaton presented on the item, noting that the Agency is in the process of selecting a system name for the Bus Rapid Transit (BRT) system. He detailed the process that staff went through using Green Rubino and the criteria used to select potential system names. He noted that many of the good BRT names are already in use by other systems. He reviewed the Brand Strategy principles that were utilized and reviewed the process the Agency pursued for vetting potential system names. He outlined the community outreach processes with stakeholders and with the Community Transportation Advisory Group, and noted that two names were moved forward for final consideration:

- The Peak, and
- Streamline

A lengthy discussion ensued with members voicing the pros and cons for the system names. The members noted their support for the name "Streamline," but expressed that the name may be a little long and they could see that the name would be/could be naturally shortened/abbreviated by customers to "Stream."

Commissioners Henderson and Farris <u>moved</u> and seconded to select the name Streamline for the BRT system name with additional consideration and vetting for the name of "Stream" to be considered by the full Board at their September 14, 2020 meeting.

Motion **carried**, 4-0.

PRESENTATIONS/DISCUSSION

1. BRT Shelter Design

Executive Director of Planning and Community Development Ryan Wheaton presented on the item. He noted that Pierce Transit staff has been working on this project for months and has pushed these design options out to the virtual open houses. He reviewed two design options, which were as follows:

- Suspension, and
- Mountain.

He stated that both options were popular amongst the stakeholder groups. He highlighted the various features and functionality of both design options.

Upon inquiry, Mr. Wheaton confirmed that the stations do not include wind screenings.

CEO Dreier elaborated further by explaining that BRT systems are designed to run every 10 minutes and are designed for customers to be waiting a minimal amount of time.

Mr. Wheaton noted that staff will distribute to the committee members additional design diagrams of large and small stations.

Commissioner Campbell recommended that there be programmable LED lights at some of the stations for various community celebrations or campaigns.

Upon an inquiry relating to the potential of vandalism occurring at the stations, Mr. Wheaton noted that the stations will have live feed security cameras, good lighting, and the presence of staff. All of these features should help to deter vandalism.

The Committee requested that the BRT Shelter Designs be reviewed by the full Board.

2. BRT Sponsorships

Senior Program Administrator Mark Eldridge presented on the item. He explained how the sponsorship program would work and how value is assigned to them. He noted that allowing for sponsorships could generate revenue for Pierce Transit. He reported that the company Superlative will begin meeting with potential businesses in the near future about sponsorship opportunities. He detailed Superlative's contractual responsibilities and showed examples of sponsorships with other BRT systems that exist in other states.

Upon inquiry about the differences between the BRT Sponsorship Program and the Agency's current advertising program, Mr. Wheaton advised that Pierce Transit will need to differentiate the BRT Sponsorship Program from the traditional advertising programs that Pierce Transit currently utilizes, confirming that a business/agency who invests in sponsorships will enjoy exclusivity and more costs that those who participate in the traditional form of advertising.

Upon inquiry, Mr. Eldridge indicated that Superlative would collect about 30 percent of the contract amount.

Commissioner Campbell noted the importance that sponsorships follow the Agency's Transit Advertising Policy.

Discussion ensued about the contractual terms that Superlative is bound to. Commissioner Campbell expressed concern about Superlative focusing on selling sponsorships to easy accounts and not secure accounts with the smaller businesses/less easier businesses.

Commissioner Farris noted that she thinks that a BRT Sponsorship Program is a good idea, but she is skeptical that businesses will purchase sponsorships. She noted she would like more information about how this program would help businesses.

COMMISSIONER COMMENTS

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:53 p.m.			
Deanne Jacobson	Marty Campbell, Chair		
Clerk of the Board	Service Delivery & Capital Committee		

Capital Portfolio Changes in Response to Covid-19

Pierce Transit SDCC October 15, 2020

Heidi H. Soule, PMO Manager



Goal: Reduce/Delay Spending of "Local Dollars" Where Feasible



Considerations:

- Grant funded
- Under contract
- Stage of completion
- Impact if postponed or cancelled

Projects Cancelled or Reduced Scope:



Bldg 5 AV Syste	m Controller I	Replacement (0	C):	5170,000

Vanpool Replacement 2020 (C): \$853,000

Network Infrastructure Replacement 2019: \$843,000

Network Infrastructure Replacement 2020: \$106,000

Commerce Placemaking 2019: \$452,000

Enterprise Asset Management Upgrade: \$359,000

Total: \$2,783,000

Project w/Unbudgeted Revenue:



TDS Elevator Modernization:

ST contribution not budgeted

\$1,700,000

Projects Closed/Closing w/Saving:



Financial Management System Replacement 2015	\$300,000
Hastus Upgrade 2017	\$60,000
Bldg 4 IT Help Desk Remodel 2019	\$47,000
Bldg 6 Property Improvements	\$242,000
Commerce Placemaking	\$26,000
Network Infrastructure Replacement 2017	\$39,000
Storage Area Network 2018	\$63,000
Trolley Replacement 2018	\$28,000
Warehouse Forklift	\$24,000
Network Infrastructure 2018	\$41,000
Shuttle IVR 2017	\$20,000
SHUTTLE Replacement 2018	\$2,000
TDS Distributed Antenna System for PT Public Safety 2018	\$160,000
Vanpool Management System 2017	\$41,000
Automated Tool Controls System	\$13,000
Base Master Plan Update and Facility Needs Assessment	\$6,000
Total:	\$1,112,000

Projects On Hold:

Est. 1980 40 YEARS OF SERVICE	
PierceTransit	

72nd St. Transit Center Renewal	\$52,000
Bldg 1 Body Shop Frame Rack 2017	\$76,000
Virtual Reality - Bus Driving Simulator	\$375,000
TDS Mid-Life Maintenance (landscaping)	\$20,000
Bldg 5 SHUTTLE and Public Safety Moves	\$301,000
Kimball Drive Park & Ride 2020	\$400,000
Lakewood Towne Center Transit Center Renewal	\$139,000
Narrows Park and Ride Renewal	\$423,000
North Purdy Park and Ride	\$400,000
Parkland Transit Center 2020	\$200,000
South Hill Mall Transit Center Renewal 2019	\$770,000
SR 512 Transit Center Renewal	\$307,000
Tacoma Mall Transit Center Renewal	\$98,000
TCC Transit Center Renewal	\$162,000
Total:	\$3,723,000

Total Saved/On Hold:



Canceled/Reduced Scope: \$2,783,000

Unbudgeted Revenue: \$1,700,000

Closed/Closing w/Saving: \$1,112,000

On Hold: \$3,723,000

Total: \$9,318,000

Total Saved/On Hold:



>\$9million

Active Projects w/No Budget Changes:



Project Name	Current Budget	Project Name	Current Budget
ATIS Info-Web Software 2020	\$117,806	Corridor Speed & Reliability Improvements 2018*	\$4,500,000
Backup Software Replacement 2018	\$85,000	Folding Stuffing Machine	\$11,989
Base Master Plan Implementation 2018*	\$33,677,647	High Capacity Transit Feasibility Study	\$1,716,625
Bldg 4 & 5 UPS Replacement	\$352,275	Maintenance Floor Scrubber Replacement 2020	\$28,146
Bldg 4 Modifications*	\$1,925,714	Marketing Auto-Cutting Device 2020	\$28,875
Bldg 4 Ops Lobby Skylights 2019	\$142,000	ngORCA	\$6,154,834
BRT Pac Ave SR 7 Construction 2019*	\$28,015,000	Security Enhancements Life Cycle Repl 2018	\$2,183,143
Bus Fleet Replacement 2019*	\$19,459,490	SHUTTE Fleet Replacement 2019	\$1,051,607
Bus Replacement 2020*	\$7,419,663	Spanaway Transit Center*	\$5,025,000
Bus Systems Mobile Access Routers*	\$808,940	Storage Area Network 2019	\$329,700
CAD/AVL System Replacement 2019*	\$11,000,000	Support Vehicle Replacement 2019	\$508,858
Collision Avoidance System 2017*	\$2,364,894	TDS Server Room HVAC 2020	\$43,410
Commerce Tunnel Refurbishment 2017	\$3,428,000	Zonar 2019	\$490,577
*projects with grant and/or other external funding contributions		Total:	\$130,869,193

Part 2 - BYLAWS[1]

Footnotes:

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Editor's note— Res. No. 2019-032, § 1(Exh. A), adopted September 9, 2019, in effect, repealed part 2 and enacted a new part 2 as set out herein. Former part 2 pertained to similar subject matter and derived from Res. 82-120 § 1, §§ 10, 11, § 3(a)—(i), § 4(a)(1)—(3), § 4(b)(1)—(3), §§ 5—7, § 8(a)—(e), § 9(a)—(e); Res. 82-96 § 1; Res. 84-098 § 1(Ex. I(part)); Res. 85-099 § 1; Res. 87-024 § 1(Ex. I); Res. 87-149; Res. 90-028 § 1; Res. 90-047; Res. 91-007 § 1; Res. 98-010 §§ 2—4; Res. 99-094(part); Res. 00-041 (part); Res. 04-003 (part); Res. No. 10-010, § 1, 6-14-2010; Res. No. 12-020, § 1, 6-11-2012; Res. No. 14-026, § 1(Exh. A), 5-15-2014; Ord. No. 17-013, § 1(Exh. A), 4-10-17.

Chapter 2.01 - BYLAWS

2.01.010 - Bylaws.

All sections in Part 2 of this Code are the bylaws of the Pierce Transit Board of Commissioners ("board").

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.01.020 - Amendments.

These bylaws may be added to or changed by an affirmative vote of five voting members in attendance at any board meeting where a 30-day written notice of such meeting has been sent to all legislative bodies within the jurisdiction of Pierce Transit. The 30-day written notice shall advise all of the legislative bodies within the boundaries of Pierce Transit of the proposed changes which are to be considered.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.02 - MEMBERSHIP

2.02.010 - Board composition and terms.

- A. Pursuant to RCW 36.57A.050, the membership of the Pierce Transit Board must be selected to assure proportional representation, based on population, of each of the component cities located within the public transportation benefit area, to the extent possible within the restrictions placed on the size of the governing body of a public transportation benefit area. If necessary, to assure such proportional representation, multiple cities may be represented by a single elected official from one of the other cities. As established after review of board composition held in accord with RCW 36.57A.055, the board consists of nine voting members and may include one nonvoting member, selected as follows:
 - 1. Three voting members voted by the city council of the City of Tacoma;
 - 2. One voting member voted by the city council of the City of Lakewood;
 - Two voting members voted by the Pierce County Council;
 - 4. One voting at-large member voted on by the Puyallup and Edgewood City Councils;
 - 5. One voting at-large member voted on by the University Place and Fircrest City Councils;

- 6. One voting at-large member voted on by the Fife, Milton, Auburn, Gig Harbor, Pacific, Ruston, and Steilacoom City Councils;
- 7. One nonvoting member, pursuant to RCW 36.57.030(5), who may serve on the board upon recommendation by the labor organization representing Pierce Transit's public transportation employees. If Pierce Transit's employees are represented by more than one labor organization, all such labor organizations shall select the nonvoting member by majority vote. The nonvoting member shall comply with all governing bylaws and policies of Pierce Transit.
- B. All voting members of the board must be elected officials of the jurisdiction they represent.
- C. The members of the board shall serve a three-year term. Each voting member shall hold a seat on the board until:
 - 1. The expiration of the term for which they are elected at their respective jurisdiction;
 - 2. The appointment or election of a new commissioner from the member's respective jurisdiction(s);
 - 3. The member is no longer an elected official of their respective jurisdiction; or
 - 4. Resignation.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19; Res. No. 2020-18, § 1(Exh. B), 9-14-20)

2.02.020 - Filling vacancies for at-large representation.

- A. The clerk of the board, upon receiving formal notice that a vacancy is expected to occur or has occurred on the board, shall send a request for nomination along with nominee ballot to the respective at-large cities and towns vacancy.
- B. The respective cities and towns affected by the vacancy may formally nominate a candidate from its jurisdiction and return the nomination form to the Clerk of the Board of Pierce Transit. The individual city and town councils are not required to nominate a representative from its respective jurisdiction(s).
- C. After compiling the lists of nominees from all jurisdictions that participated in the nomination process, the clerk of the board shall send a ballot letter and formal ballot to the at-large cities and towns affected by the vacancy for formal vote by each respective city or town councils.
- D. The city or town councils shall return ballots along with a certified copy of the related council resolution or motion. The Clerk of the Board of Pierce Transit shall count the ballots and give notice of the results of the balloting to the board.
- E. Plurality of ballots cast shall determine the winner.
- F. In the event of a tie, the city and town councils shall have an additional thirty days to reconsider. The ballot procedure will be repeated until a winner is selected by a plurality vote.
- G. The newly-elected commissioner(s)'s term shall begin at the next meeting of the board.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.02.030 - Responsibilities.

The voting members of the board shall be the governing body of Pierce Transit and shall be responsible for conducting the legislative business and fiscal oversight for Pierce Transit, as more fully described in this Code. The voting members of the board shall also periodically review the performance of the chief executive officer. Nothing in these bylaws is intended to limit the general powers of the voting members of the board pursuant to Chapter 36.57A RCW or hereinafter amended.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.02.040 - Compensation.

Each board member is entitled to the maximum per diem compensation as set forth in and in accord with RCW 36.57A.050, as enacted or hereafter amended, unless a different amount is established by resolution of the board. Each board member shall be compensated under the following circumstances:

- 1. For attending a regular or special meeting as defined under Pierce Transit Code Sections 2.03.01 and 2.03.02, respectively.
- For performing prescribed duties approved by the chairperson.

Compensation to board members shall be administered in accordance with the Pierce Transit Compensation Guidelines for Board of Commissioners.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.03 - MEETINGS

2.03.010 - Regular.

The regular meetings of the board shall be held at 3720 96 th Street SW, Lakewood, Washington, at the hour of 4:00 p.m. on the second Monday of each month. However, the board may designate an alternative regular meeting location and/or an alternative regular meeting date whenever the board finds it in the best interests of Pierce Transit.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.020 - Special.

Special meetings of the board may be called at any time by the chairperson or by a majority of the members of the board by delivering written notice personally, by mail, by fax, or by electronic mail to each member of the governing body with a copy to the clerk of the board. The clerk of the board shall then give notice to the public and members of the board in accord with the Open Public Meetings Act, RCW 42.30 as may be amended from time to time. As needed, the board may hold study sessions which shall be considered special meetings, and administered as such.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.030 - Quorum.

Five voting members of the board is a majority and shall constitute a quorum. A quorum is required for any action of the board, including conducting public hearings.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.040 - Chairperson.

The chairperson shall preside at all meetings of the board. In the event of their absence from any meeting, the vice-chairperson shall perform the duties of the chairperson. Absence is defined as the chairperson being unable or unwilling to conduct the duties and business of the position of chairperson.

The chairperson shall be a voting member of the board with a vote equal in weight to the vote of any commissioner.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.050 - Voting and authority decisions.

All voting members in attendance at board meetings, including the chairperson, may vote on matters brought before the board. All votes taken shall be by voice vote unless a roll call is requested by a member of the board present at the meeting.

A majority vote of the votes cast at a meeting at which a quorum is present and at least four affirmative votes are required for approval of an action, decision, or choice by the board unless a greater number is required by law, Robert's Rules of Order Newly Revised, or by these by-laws. The majority vote must have at least four affirmative votes if only five voting members are present. Motions drawing a tie vote shall be deemed lost.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.060 - Order of business, consent agenda, and action of the board.

The clerk of the board may alter the order of business for a particular board meeting for purposes of efficiency or to accommodate special needs of board members, staff or the public upon direction of, or with the approval of, the chairperson or chief executive officer.

The consent agenda allows for action to be taken on all items on the consent agenda by one motion. Any voting member may remove an item from the consent agenda for consideration as regular business. Action on any item on the consent agenda is equal in effect to any action approved as regular business.

Action of the board shall be by motion or resolution as required by law.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.070 - Conduct.

Robert's Rules of Order Newly Revised shall govern the conduct of board meetings except where in conflict with these bylaws.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.080 - Executive sessions.

- A. The board may hold executive sessions during any regular or special meeting provided that such executive session is held and conducted consistent with the requirements, intent, purpose and procedures set forth in Chapter 42.30 RCW.
- B. The chair of the board may, at their discretion, exclude the nonvoting member of the board of commissioners from all or a portion of any executive session.
- C. The nonvoting member of the board shall, pursuant to RCW 36.57A.050, be excluded from attending executive sessions regarding any matters pertaining to labor negotiations.
- D. This section shall be construed as a supplement to, and may not replace any applicable laws related to open public meetings or executive session. The board will take prudent measures to fully protect the attorney-client privilege and attorney work product.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.03.090 - Resolutions.

The vote on all formal resolutions of the board shall be recorded in the minutes, and each such resolution shall be signed by the chairperson and the clerk of the board.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.04 - CHAIRPERSON AND VICE CHAIRPERSON

2.04.010 - Election of chair and vice chair and filling vacancies.

The chairperson and vice chairperson shall be voting members of the board elected by the voting members by majority vote at a regular or special meeting of the board.

In the event of a vacancy in the chairperson's position, the vice chairperson shall automatically assume the position of the chairperson for the remainder of the term, unless the vice chairperson declines, which will create a vacancy in the chairperson position. In the event of a vacancy, the voting members will elect a new chairperson or vice chairperson at the next regular meeting.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.04.020 - Term of chair and vice chair and filling vacancies.

The chairperson and vice chairperson shall be elected from among the voting members at the regular board meeting in June of each year with their leadership position to begin in July, unless a vacancy occurs sooner.

A board member shall not serve as chairperson for more than two consecutive one-year terms. A board member shall not serve as vice chairperson for more than two consecutive one-year terms.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

2.04.030 - Duties of chair and vice chair.

In addition to the powers and duties granted by these bylaws, the chairperson and vice chairperson shall have such other powers and duties as shall be prescribed by law or by resolution of the board. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions upon the chairperson. The vice-chairperson shall perform other duties as may be assigned to him/her by the chairperson or by the board.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.05 - COMMITTEES

2.05.010 - Committees.

Committees of the board shall be created from time to time by act of the voting members of the board as needed to facilitate the conduct of business. Except where a motion is adopted with respect to a particular committee specifying a different method of appointment, the chairperson shall make the

appointments to such committees. Terms of committee members should coincide with their term on the board.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.06 - RECORDS OF THE BOARD

2.06.010 - Board action and other legal documents.

All board minutes, records of board action, resolutions, and written contractual obligations of Pierce Transit are to be retained by the clerk of the board and made part of the agency official files, which shall be maintained as required by law. The clerk of the board is Pierce Transit's agent for service of process and is responsible for administering the official seal of Pierce Transit.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)

Chapter 2.07 - APPOINTED POSITION

2.07.010 - Chief executive officer.

The voting members of the board shall appoint a chief executive officer who shall be responsible for the administrative functions of Pierce Transit and who shall have such power and perform such duties as shall be prescribed by law and action of the board.

(Res. No. 2019-032, § 1(Exh. A), 9-9-19)