

PIERCE TRANSIT BOARD MEETING
Training Center, Rainier Room
July 9, 2012
4:00 P.M.

AGENDA

Pg #s

CALL TO ORDER

ROLL CALL

APPROVAL OF VOUCHERS

1-5	APPROVAL OF MINUTES	May 14, 2012, and
6-9		June 11, 2012

PUBLIC COMMENT

INFORMATIONAL/DISCUSSION BOARD ITEMS

1. Appointment of "For" and "Against" Committees for Ballot Proposition

2. Sound Transit Update	Commissioners McCarthy & Strickland
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EXECUTIVE SESSION

Pursuant to RCW 42.56.110(1)(g): To review the performance of a public employee. However, subject to RCW 42.30.140, when the Board elects to take final action setting the salary of an individual employee, that action shall be taken in a meeting open to the public.

ADJOURNMENT

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
May 14, 2012**

CALL TO ORDER

Chair Strickland called the meeting to order at 4:07 p.m.

Commissioners present:

Marilyn Strickland, Chair of the Board, Tacoma Mayor
Rick Talbert, Vice Chair of the Board, Pierce County Councilmember
Don Anderson, Lakewood Deputy Mayor
Jake Fey, Tacoma Councilmember
Glenn Hull, Fife Deputy Mayor (*representing Fife/Edgewood/Milton*)
Kent Keel, University Place Councilmember (*4:08 p.m.*)
Steve Vermillion, Puyallup Councilmember
Derek Young, Gig Harbor Councilmember (*representing Auburn/Gig Harbor/Fircrest/
Pacific/Ruston/Steilacoom*)

Don McKnight, President/Business Agent, ATU Local 758

Staff present:

Wayne Fanshier, VP Finance
Alberto Lara, VP Administration
Kelly Hayden, Acting VP Operations
Terry Artz, Risk Manager
JoAnn Artis, Transportation Manager Service Support
Kristine Dupille, HR Manager
Dan Dzyacky, Sr. Manager Transportation
Lani Fowlkes, Vanpool Assistant Manager
Ray Hawkins, Transportation Assistant Manager
Randy Hendrickson, Specialized Transportation Manager
Tina Lee, Capital Planning Manager
Keith Messner, Information Technology Manager
Doug Middleton, Transportation Manager, Transit Operators
Jay Peterson, Sr. Manager Development
Gisela Ratajski, Procurement Manager
Cathie Reid, Budget Assistant Manager
Van Sawin, Fleet Manager
Mike Severino, Bus Safety and Training Supervisor
Amber Simonsen, Executive Project Manager
Kathy Sullivant, Finance Manager
Kathy Walton, Marketing Services Assistant Manager
Monica Adams, Bus Stop Programmer Planner II
Mary Ann Gillespie, Human Resources Generalist
Rob Harrington, Business Analyst
Justin Leighton, Public Relations Coordinator
Peter Pryszlak, Sr. Systems Analyst

Barb Schatz, Sr. Executive Assistant/Deputy Clerk of the Board
Ashley Smith, Project Controls Assistant
J. Michelle Swope, Organizational Development Coordinator
Jean White, Human Resources Generalist
Zack Willhoite, Network Admin Specialist

Others present:

Tammie Lynn Cox, Citizen
Tim Farrell, Pierce County Councilmember
Erica Franklin, Legal Counsel
Al Ralston, Gordon Thomas Honeywell
Raul Silva, General Manager First Transit
Briahna Taylor, Gordon Thomas Honeywell
Tom Wolfendale, Legal Counsel
Hans Zeiger, State Representative

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on May 10, 2012. Commissioners Talbert and Fey **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10
Self Insurance Fund #40
ST Self Insurance Fund #41
Capital Fund #90

Voucher numbers were 323650 through 324049 and wire numbers were 0957 through 0968 for a total of \$5,569,953.77.

PUBLIC COMMENT

Carleen Whitworth, 7517 Lakewood Drive W, Lakewood 98499. She said she was upset about the transit operators not enforcing the stroller rules. Strollers are not being folded up. Senior citizens and the disabled don't have anywhere to sit because of the strollers.

Tammie Cox, 6615 – 150th ST SW #127, Lakewood 98439. She said she agrees with the previous speaker, and that bus drivers need to be better trained.

PRESENTATION ITEMS

CNG Legislation ~ Final Update Briahna Taylor of Gordon Thomas Honeywell said the CNG bill was signed with an effective date of June 7, 2012. She then introduced Representative Hans Zeiger. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-009 **Commending Washington 25th Legislative District State Representative Hans Zeiger.**

WHEREAS, Representative Hans Zeiger sponsored important legislation that recognizes Pierce Transit's compressed natural gas program; and

WHEREAS, the legislation amended current RCW to allow Pierce Transit to satisfy vehicle fleet fuel usage requirements with its nationally recognized compressed natural gas program; and

WHEREAS, he recognized the benefits of Pierce Transit's compressed natural gas fleet of vehicles, including; significant reductions in the release of smog producing hydrocarbons and greenhouse gases, and overall cost savings as a less expensive fuel; and

WHEREAS, he was instrumental in guiding the bill through the legislative process and fostering compromise between the environmental and energy communities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit that Representative Hans Zeiger is hereby commended for his outstanding public service and leadership in the state legislature on behalf of Pierce Transit.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on the 14th day of May, 2012.

Motion **carried**.

Community Transportation Advisory Group (CTAG) Terence Artz presented the draft CTAG charter and application, soliciting input and comments from the Board. The presentation was an update to the Board regarding their directive to create a standing community advisory committee. Final action in June will make permanent elements of the public outreach efforts that began with our system redesign/PT Tomorrow through service reductions after the failure of Prop 1. The Citizens Advisory Committee (CAC) was instrumental helping develop guiding principles for service concepts and reviewing final plans that were presented to the public and the Board of Commissioners. Specifically, the CTAG will help Pierce Transit:

1. Ensure quality customer service by providing information on service quality and changes in public needs, as part of a strategic cycle of public involvement;
2. Develop new markets by identifying new market segments, providing input on customer activity, and serving as ambassadors for the Agency to their respective constituencies;
3. Add value to the community by considering transit in their community and development planning efforts, gaining support for transit initiatives and ballot measures, and promoting the benefits of transit to the business community;
4. Develop new revenue streams by identifying potential public-private partnerships and legislative changes that encourage innovation, and making the case for transit investment; and
5. Value employee success by providing feedback on service quality, allowing the Agency to target training and professional development needs.

Public Hearing on the Proposed Sale of Surplus Property Fleet Manager Van Sawin said that Pierce Transit has nine 2005 and one 2007 Ford E450 Eldorado Aerotech vans to surplus. These surplus vehicles are old, have reached the end of their useful life and are no longer economical to maintain. Due to the service cuts necessitated by the economic down-turn and the unsuccessful tax vote in 2011 these vehicles will not be replaced. Staff intends to offer these vehicles for sale at a public auction.

Chair Strickland opened the Public Hearing at 4:21 p.m. for comments.

Carleen Whitworth, 7517 Lakewood Drive W, Lakewood 98499. She said this surplus property should just be junked.

Tammie Cox, 6615 – 150th ST SW #127, Lakewood 98439. She asked why Pierce Transit doesn't use these vans for surplus maintenance parts, instead of giving them away.

There being no further comments, Chair Strickland closed the Public Hearing at 4:23 p.m.

ACTION ITEMS

1. Commissioners Keel and Anderson **moved** and seconded to approve Resolution 12-014 **Authority to Declare Surplus Nine (9) 2005 Ford E4450 Eldorado Aerotech Vans and One (1) 2007 Ford E450 Eldorado Aerotech Van and Authorization for Sale Thereof.** Motion **carried**.
2. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-015 **Authority to Execute a Contract for Transit and Bus Shelter Advertising Sales and Placement Services with Titan Outdoor LLC.** Motion **carried**.
3. Commissioners Talbert and Fey **moved** and seconded to approve Resolution 12-016 **Authority to Adopt a Revised Drug and Alcohol Policy.** Motion **carried**.
4. Commissioners Talbert and Vermillion **moved** and seconded to approve Resolution 12-017 **Resolution of Appreciation for Commissioner Johnson.**

WHEREAS, Commissioner Neil Johnson has brought thoughtful and thorough attentiveness to the deliberations and details of the business of the Pierce Transit Board of Commissioners; and

WHEREAS, he has skillfully and professionally represented Pierce County through his tenure on the Pierce Transit Board from May 2010 through April 2012; and

WHEREAS, he has also ably served and supported Pierce Transit and its Board of Commissioners through his participation on the Executive Committee; and

WHEREAS, he has provided unwavering support of Pierce Transit; and

WHEREAS, he has contributed to the Board's positive relationship with Pierce Transit's staff by continually providing both support and direction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit that Neil Johnson is hereby commended for his outstanding public service to Pierce Transit and is wished much success in all his future endeavors.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on the 14th day of May, 2012.

Motion **carried**.

5. Commissioners Talbert and Keel **moved** and seconded to approve Resolution 12-018 **Resolution of Appreciation for Commissioner Farrell.**

WHEREAS, Commissioner Tim Farrell has brought thoughtful and thorough attentiveness to the deliberations and details of the business of the Pierce Transit Board of Commissioners; and

WHEREAS, he has skillfully and professionally represented Pierce County through his tenure on the Pierce Transit Board from October 2007 through April 2012; and

WHEREAS, he has also ably served and supported Pierce Transit and its Board of Commissioners through his participation on the Executive Committee; and

WHEREAS, he has provided unwavering support of Pierce Transit; and

WHEREAS, he has contributed to the Board's positive relationship with Pierce Transit's staff by continually providing both support and direction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit that Tim Farrell is hereby commended for his outstanding public service to Pierce Transit and is wished much success in all his future endeavors.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on the 14th day of May, 2012.

Motion **carried**.

INFORMATIONAL/DISCUSSION BOARD ITEMS

Sound Transit Update ~ Chair Strickland said the Sounder to Lakewood run was on schedule to arrive near the end of 2012. The North Link Project has started drillings to analyze underground conditions along the proposed North Link light rail tunnel routes and station sites.

STAFF/POLICY DISCUSSION

Financial Update ~ VP of Finance Wayne Fanshier shared the First Quarter Quarterly Report with the Commissioners.

ADJOURMENT

Commissioners Talbert and Fey **moved** and seconded the meeting be adjourned. Motion **carried**. Chair Strickland adjourned the meeting at 5:07 p.m.

Treva Percival, MMC
Clerk of the Board

Marilyn Strickland, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
June 11, 2012**

CALL TO ORDER

Chair Strickland called the meeting to order at 4:03 p.m.

Commissioners present:

Marilyn Strickland, Chair of the Board, Tacoma Mayor
Rick Talbert, Vice Chair of the Board, Pierce County Councilmember
Don Anderson, Lakewood Deputy Mayor
Jake Fey, Tacoma Councilmember
Glenn Hull, Fife Deputy Mayor (*representing Fife/Edgewood/Milton*)
Kent Keel, University Place Councilmember
Steve Vermillion, Puyallup Councilmember
Derek Young, Gig Harbor Councilmember (*representing Auburn/Gig Harbor/Fircrest/
Pacific/Ruston/Steilacoom*)

Staff present:

Lynne Griffith, CEO
Wayne Fanshier, VP Finance
Alberto Lara, VP Administration
Kelly Hayden, Acting VP Operations
Lars Erickson, Public Relations Officer
JoAnn Artis, Transportation Manager Service Support
Carlos Davis, Fleet Maintenance Manager
Kristine Dupille, Human Resources Manager
Dan Dzyacky, Sr. Manager Transportation
Lani Fowlkes, Vanpool Assistant Manager
Marvino Gilliam, Safety & Service Quality Administrator
Randy Hendrickson, Specialized Transportation Manager
Tina Lee, Capital Planning Manager
James Lunsford, Procurement Manager
Larry McCarty, Facilities Maintenance Manager
Keith Messner, Information Technology Manager
Doug Middleton, Transportation Manager, Transit Operators
Jay Peterson, Acting Sr. Development Manager
Gisela Ratajski, Procurement Manager
Cathie Reid, Budget Assistant Manager
Amber Simonsen, Executive Project Manager
Bill Spies, Maintenance Manager
Barb Cieslak, Organizational Development Specialist
Carlos Cintron, Service Supervisor
Sandy Johnson, Senior Planner
Justin Leighton, Public Relations Coordinator
Chelsea Levy, Urban Planner
J. Michelle Swope, Organizational Development Coordinator
Zack Willhoite, Network Admin Specialist
Treva Percival, Assistant to the CEO/Clerk of the Board

Others present:

John Ernst Berry III, Citizen
John Boatman, Project Dimensions
Connie Brown, Citizen
Tammie Lynn Cox, Citizen
Cosmo M DiFrances, Citizen
Nancy Dumas, Citizen
James Hamre, Citizen
Jan Hitchins, Citizen
Rachel Holt, Citizen
Ron Lucas, Citizen
Bliss Moore, Citizen
Amanda O'Keefe, Citizen
Ken Paulson, Citizen
Dario Salado, Citizen
Raul Silva, General Manager First Transit
Briahna Tayler, Gordon Thomas Honeywell
Walt Waisath, Citizen
Judy Wendling, Citizen
Tom Wolfendale, Legal Counsel

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on June 7, 2012. Commissioners Talbert and Fey **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10
Self Insurance Fund #40
ST Self Insurance Fund #41
Capital Fund #90

Voucher numbers were 324050 through 324626 and wire numbers were 0969 through 0980 for a total of \$4,875,056.91.

APPROVAL OF MINUTES

Commissioners Talbert and Fey **moved** and seconded to approve the April 9, 2012, regular Board meeting minutes as presented by staff. Motion **carried**.

COMMENTS BY THE CHAIR

Chair Strickland wanted to clarify the Public Transportation Improvement Conference (PTIC) process. Back in 2011, Pierce Transit's Proposition 1 ballot failed. Since then, Pierce Transit has made \$89 million in administrative cuts and cut routes by 35 percent. Pierce Transit convened the PTIC to discuss a boundary revision. All municipalities were represented. The process of the PTIC was "do you want to be in or out?" Opting out means they are no longer in the Pierce Transit boundaries, but it also means they are no longer charged sales tax for Pierce Transit.

PUBLIC COMMENT

Rachel Holt, 776 Commerce ST #512, Tacoma 98402. She said she would like to see some buses reinstated. And, some SHUTTLE routes expanded. The drivers need to collect fares. Too many people evade fare payment and that cost everyone money.

Tammie Cox, 6615 – 150th ST SW #127, Lakewood 98439. She asked if there was a possibility that buses will get back on track.

Ken Paulson, 1115 S 39th. He said riders are apparently counted. Most ridership is in the morning. Would it be possible to have the big buses run in the morning, and have small ‘airporters’ run in the afternoon. Also, household income in Pierce County has gone up one percent over the last four years. Can you use this information when negotiating with Pierce Transit employees? Pierce Transit needs to identify routes that will not go away when the Agency goes bankrupt. These are fixed routes, routes that will be there forever.

Nancy Dumas, 804 Lewis Ave, Sumner 98390. She shared hardship stories of the people in Sumner since Sumner opted out of the Pierce Transit boundaries.

PRESENTATION ITEMS

Facilities Maintenance Manager Larry McCarty said the CNG station has been fueling since mid-April. All staff training has been completed. The new equipment has been UL rated. The backup generators have been tested and are functioning. The on-site construction is 99% complete. The public fueling station still needs to be connected. We have one last site visit with our equipment manufacturer next week, and that will be their final check for warranty coverage. Closeout paperwork should be submitted sometime in July 2012.

Public Safety Chief Rod Baker was proud to present the American Police Hall of Fame Civilian Medal of Appreciation to Nicholas Burkhart. Nicholas rendered aid to one of our operators at great risk to his own safety.

ACTION ITEMS

1. Commissioners Talbert and Keel **moved** and seconded to Approve Resolution 12-019 **Authority to Execute a Purchase and Sales Agreement for the Property at 3621 Hunt Street NW, Gig Harbor, Washington.** Motion **carried**.
2. Commissioners Talbert and Fey **moved** and seconded to Approve Resolution 12-020 **Authority to Amend Sections 2.04.020 and 2.16.020 of the Pierce Transit Bylaws.** Motion **carried**.
3. Commissioners Talbert and Fey **moved** and seconded to Approve Resolution 12-021 **Authority to provide for a Ballot Proposition to be submitted to the Qualified Electors of the Pierce County Public Transportation Benefit Area (PCPTBA) on November 6, 2012, to Utilize an Additional Three-Tenths of One Percent (0.3%) Sales and Use Tax within the Pierce County Public Transportation Benefit Area for the Purpose of Providing and Restoring Transit Services to the Community.**

Connie Brown, Executive Director – Tacoma-Pierce County Affordable Housing Consortium, 1323 S Yakima, Tacoma 98405. She said a lot of people moved to the

outlying areas believing that they would have affordable transportation. With the reduction in service, they are unable to get to jobs, medical services, or necessary low income programs.

Ken Paulson, 1115 S 39th. He said this request for an increased tax is huge. Pierce County will have the highest sales tax in Washington State. Businesses will go elsewhere.

Ron Lucas, Mayor of Steilacoom, 207 Balch ST, Steilacoom. He said Pierce Transit should still be funded at the level it is now.

John Ernst Berry III, 502 – 4th ST SW, Puyallup 98371. He is a SHUTTLE rider and supports this ballot measure.

Bliss Moore, 6116 N Park Ave, Tacoma 98407. He said that cutting service is moving in the wrong direction for a sustainable society.

Tammie Cox, 6615 – 150th ST SW #127, Lakewood 98439. She said she supports the ballot measure.

Motion **carried.**

INFORMATIONAL/DISCUSSION BOARD ITEMS

Sound Transit Update ~ Chair Strickland said Commissioner McCarthy was not in attendance today because she was with Mayor Enslow celebrating the opening of the Sound Transit Express Route 596.

STAFF/POLICY DISCUSSION

Sole Source Report ~ Procurement Manager Gisela Ratajski shared the reasons for the Sole Source choices.

ADJOURNMENT

Commissioners Fey and Talbert **moved** and seconded the meeting be adjourned. Motion **carried.** Chair Strickland adjourned the meeting at 5:57 p.m.

Treva Percival, MMC
Clerk of the Board

Marilyn Strickland, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board