

## Agenda

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### Call to Order

### Pledge of Allegiance

### Roll Call

### Presentations

1. October 2019 Operator of the Month ~ Tommy Jackson  
Trish Macomber  
Transit Operator Assistant Manager
2. Employee Award Recipients from Third Quarter 2019  
Larry Delgado  
Learning & Development Manager
3. Update on 501 C3's Fare Media Discount Program  
Kathy Walton  
Marketing Assistant Manager

### Special Business

1. Commendation for Commissioner Henderson for Serving as Chair of the Pierce Transit Board from July 2018 to June 2019.

### Public Comment

*(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.)*

### Consent Agenda

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)*

1. Approval of Vouchers, October 1 through October 28, 2019
2. Minutes: October 14, 2019 Special Study Session Meeting and Regular Board Meeting
3. 2019 Third Quarter Sole Source Report and Contracts Over \$100,000
4. FS 2019-061, Authority to Execute Amendment No. 4 to Increase the Contract Authority Amount with SMS Cleaning, Inc., for Custodial Services for Buildings 4 and 5
5. Resolution No. 2019-037, Adopting the 2020 State and Federal Legislative Priorities in Substantially the Same Form as Exhibits A and B

6. Resolution No. 2019-038, Increasing the Maximum Value of Vehicles Surplused to the Pierce Transit Care-a-Van Program to \$6500
7. FS 2019-065, Authorizing the CEO to Execute a Contract with Downtowner to Provide Ruston Way Microtransit Pilot Service for One Year

### **Action Agenda**

1. FS 2019-066, Directing Staff to Conduct Further Fact Finding and Analysis to Determine Whether Pierce Transit Should Proceed with a November 2020 Ballot Measure to Increase its Taxing Authority from 0.6 to 0.9 Percent within its Boundary  
Ryan Wheaton  
E.D. of Planning & Community Dev.

### **Staff Updates/Discussion**

1. CEO's Report  
Sue Dreier

### **Informational Board Items**

1. Chair Report  
Chair Woodards
2. Sound Transit Update  
Commissioners Keel, Dammeier or Woodards
3. PSRC Transportation Policy Board Update  
Commissioner Anderson
4. Commissioners' Comments  
Any Commissioner

### **Executive Session**

### **Adjournment**

American Disability Act (ADA) accommodations are available with a 72-hour notice. An interpreter for the hearing impaired will be provided upon request with a minimum notice of two weeks. Please contact the Clerk's office at 253-581-8066 for special accommodations. Meeting room is wheelchair accessible. Registered SHUTTLE customers may obtain specialized transportation to and from the hearing by calling SHUTTLE at 253-581-8000 from one to five days in advance of the hearing.



# Presentations



**Overview:  
Fare Media Discount Program  
for 501(c)(3) Organizations**

**November 4, 2019 • Kathy Walton**

# Pilot Program Operationalized

- 8/12/19: Board of Commissioners Authorized the One Year Pilot program to become Operationalized effective 9/1/19
  - Sell One Ride Tickets and All Day Passes to Qualified 501(c)(3) Human Service Agencies at a 50% Discount
    - Enables nonprofits to stretch their budgets
    - Enables nonprofits to provide more free transit trips to their clients
- 8/12/19: Commissioners Requested Additional Data Regarding Experiences during Pilot Program



# Pilot Program Sales—First Set of Statistics

Compared to sales of an earlier period before pilot, 9/1/17 to 6/30/18

SALES OF MAGNETIC STRIPE PAPER TICKETS AND PASSES	9/1/2017 - 6/30/18	9/1/2018 - 6/30/19
Qty tickets & passes sold—full price	128,766	94,795
Sales tickets & passes—full price	\$325,865.75	\$214,879.50
Qty tickets & passes sold—half price	Not applicable	33,298
Sales tickets & passes—half price	Not applicable	\$56,207.10
<b>Total Sales</b>	<b>\$325,865.75</b>	<b>\$271,086.60</b>
<b>Avg Total Sales/Month</b>	<b>\$32,586.58</b>	<b>\$27,108.66</b>
<b>Total Units Sold</b>	<b>128,766</b>	<b>128,093</b>
<b>Avg Units Sold/Month</b>	<b>12,876.6</b>	<b>12,809.3</b>



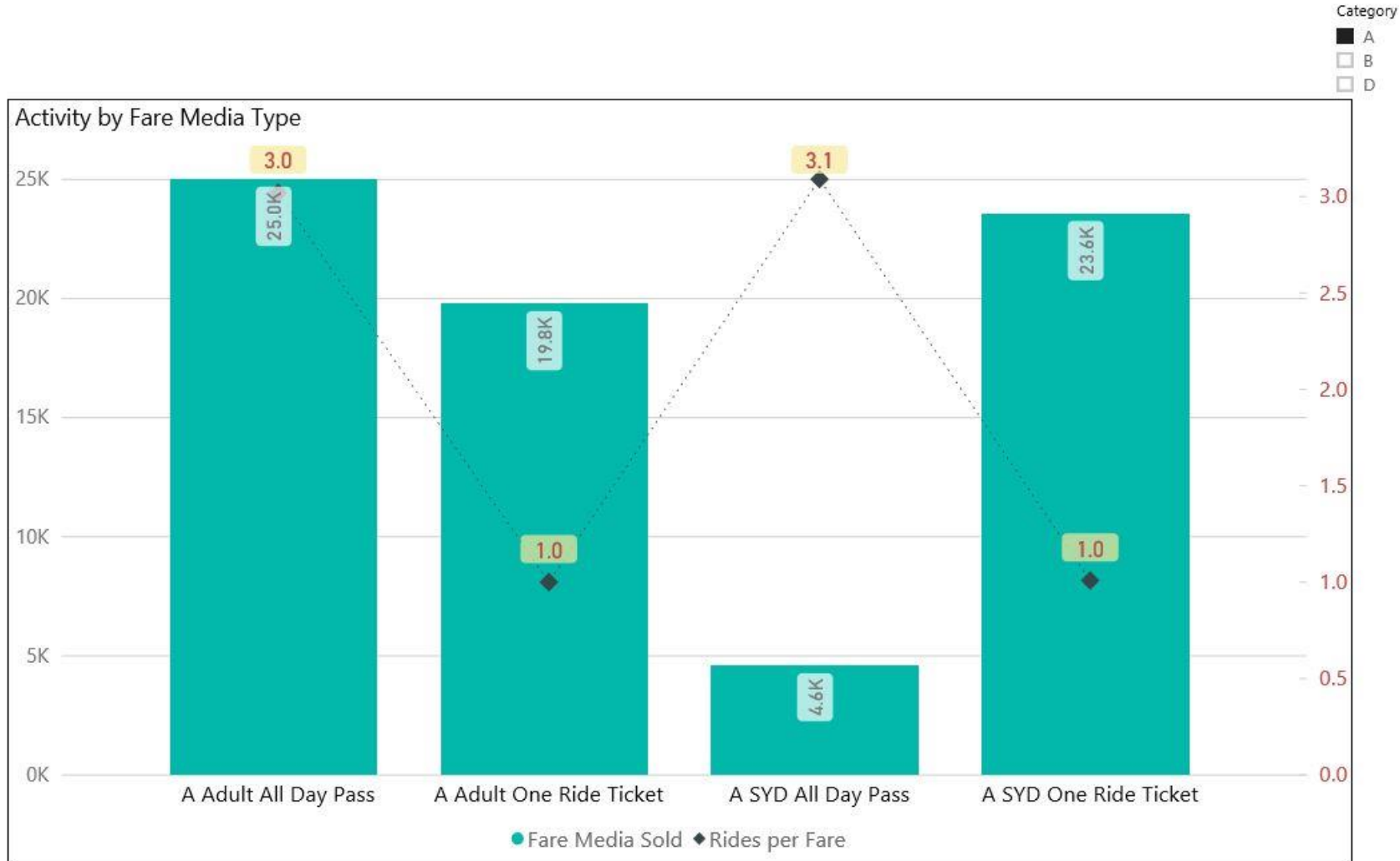
# Pilot Program: A Second Look

- Participating 501(c)(3)s invited to take a survey (35 of 87 participated)
- Detailed comparison of sales from earlier period before pilot, 9/1/17 to 6/30/18 was not possible. Computerized systems not set up to capture that data.
- Sales & Ridership details for 9/1/18 to 6/30/19 are available; slides to follow.
- Human Service Agencies (HSAs) categorized into four groups for review:
  - A—Existing regular, certified before pilot, paying full price
  - B—Existing 501(c)(3), certified before pilot, recertified after for discount
  - C—Certified during pilot, does not qualify for discount, paying full price
  - D—New 501(c)(3), certified for first time during pilot, receives discount



# Pilot Program: Group A Organizations

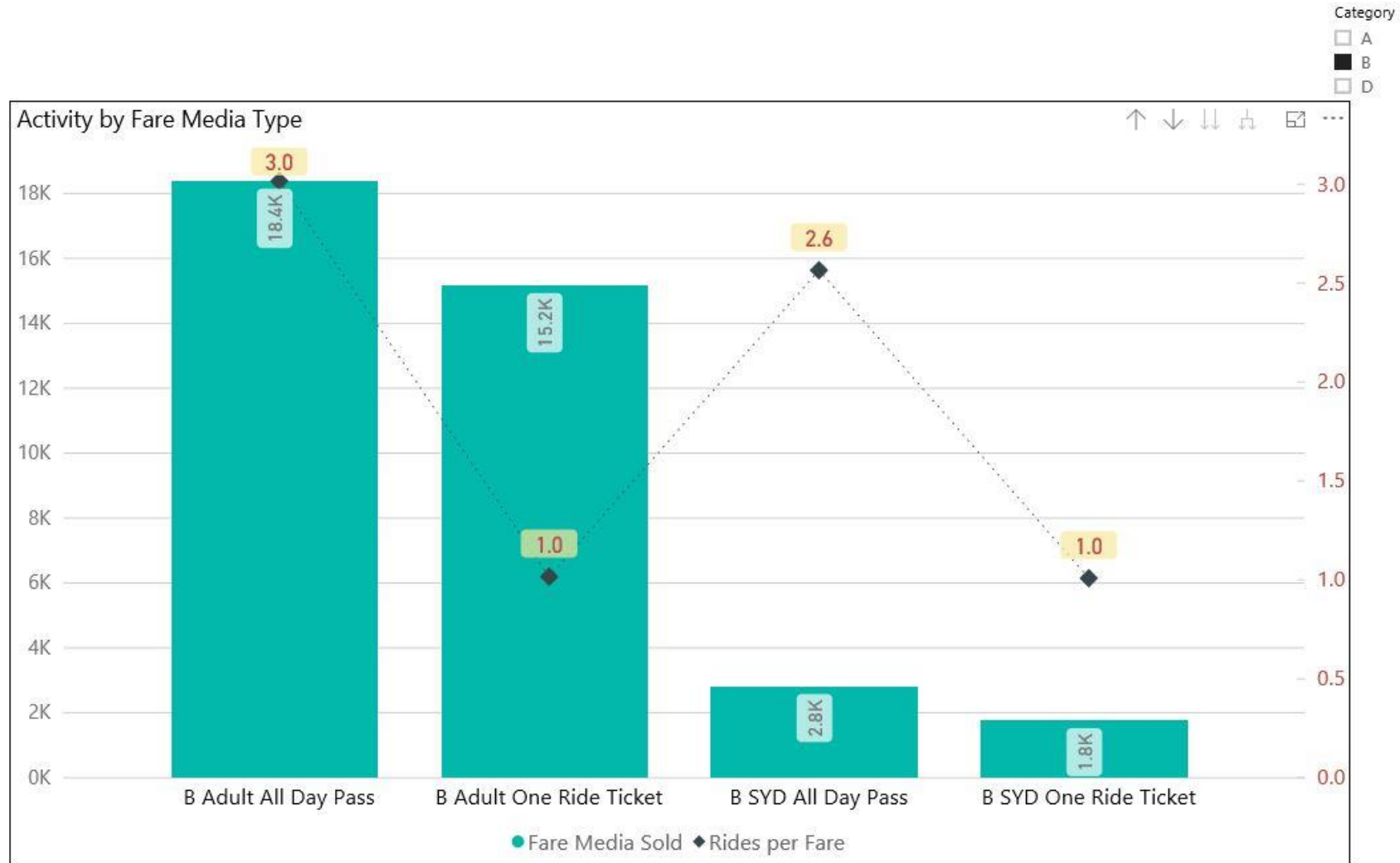
- Data can be seen for individual organizations, and for specific pass and ticket types
- Existing HSAs, certified before the pilot program began, paying full price
- High proportion of Senior/Youth/Disabled One Ride Tickets, compared to Groups B & C
- All Day Passes well-utilized by clients; averages are 3.0 trips by adults, 3.1 trips by SYD
- All Day Passes comprised 36% of all passes and tickets purchased





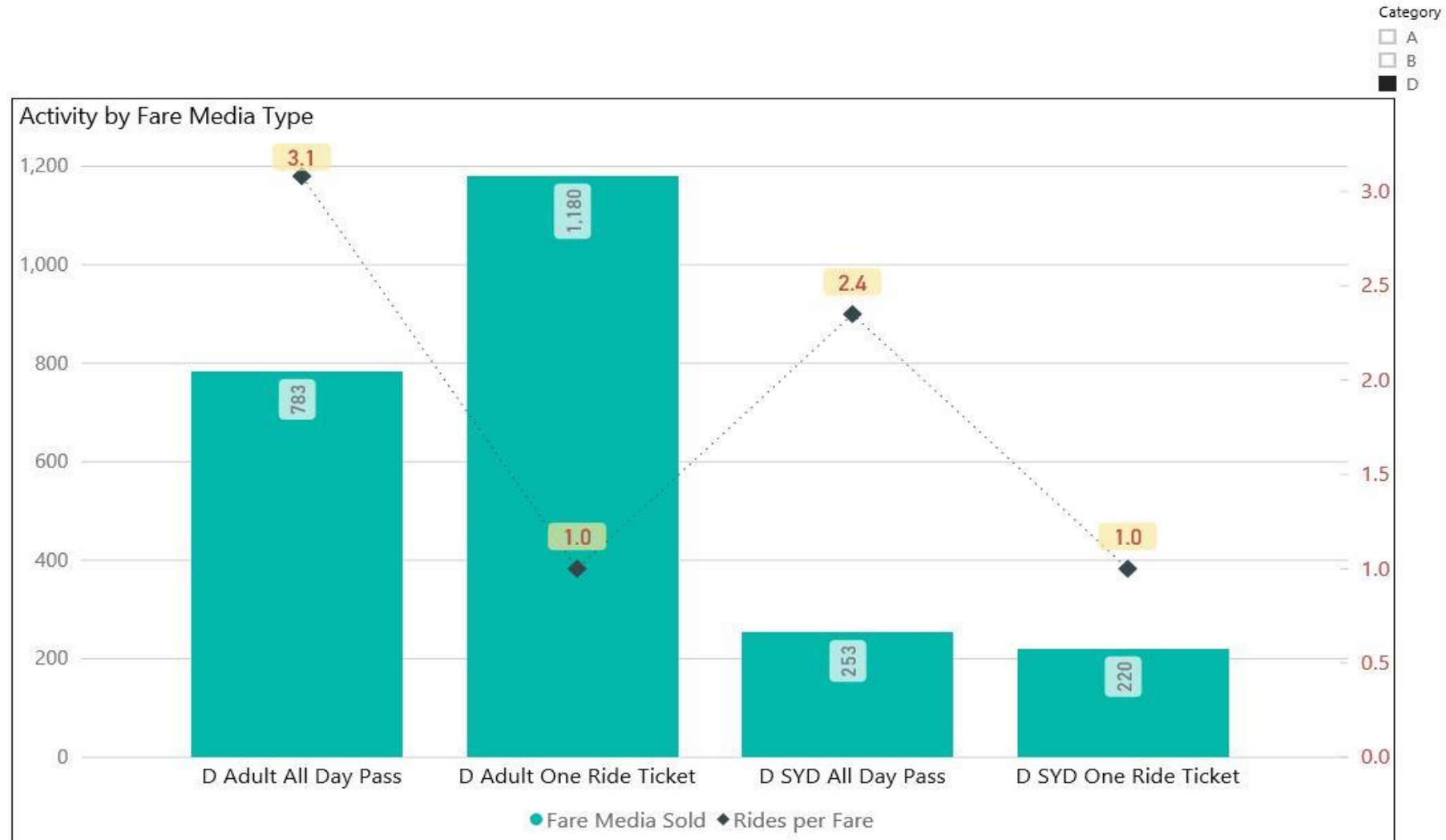
# Pilot Program: Group B Organizations

- Existing 501(c)(3)s, certified before the pilot program began, re-certified to receive discount
- Adult products purchased and used more heavily than Senior/Youth/Disabled
- All Day Passes comprised 58% of all passes and tickets purchased



# Pilot Program: Group D Organizations

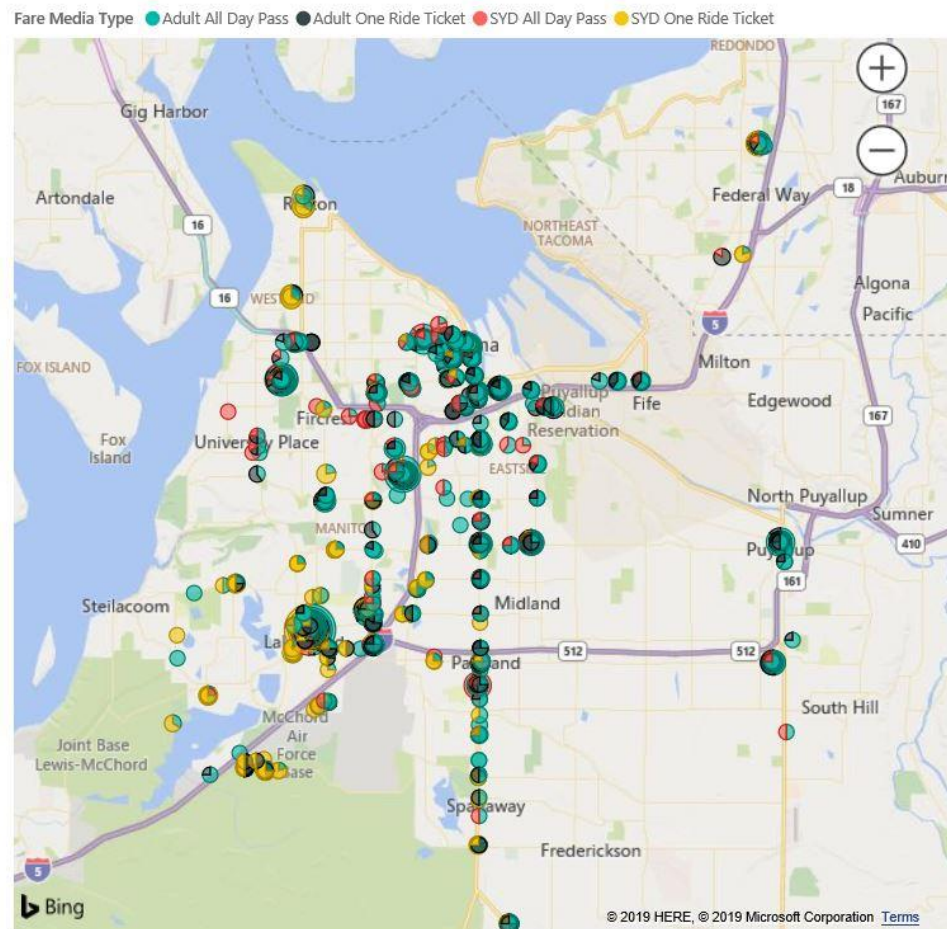
- New 501(c)(3) HSAs, certified (for the first time) after the pilot program began, receive discount
- Only group in which Adult One Ride Tickets purchased and used most
- All Day Passes comprised 48% of all passes and tickets purchased



# Pilot Program: Rides Taken 9/1/18 to 6/30/19

- HSA clients using passes and tickets throughout Pierce Transit's service area
- Trunk routes used heavily, similar to general ridership patterns
- Clients from 144 HSAs rode Pierce Transit 96,313 times over the 10-month span

Rides Taken by Fare Media Type, latitude and longitude



Route	Rides Taken	%GT Rides Taken	Pct of Total Fixed Rte Rides
1	20,565	21%	0.29%
3	8,151	8%	0.12%
2	6,855	7%	0.10%
48	6,574	7%	0.09%
57	5,770	6%	0.08%
206	5,293	5%	0.08%
41	4,319	4%	0.06%
500	3,825	4%	0.05%
4	3,699	4%	0.05%
202	3,397	4%	0.05%
45	2,953	3%	0.04%
214	2,807	3%	0.04%
402	2,310	2%	0.03%
54	2,124	2%	0.03%
53	2,113	2%	0.03%
55	1,934	2%	0.03%
212	1,888	2%	0.03%
42	1,872	2%	0.03%
400	1,845	2%	0.03%
52	1,669	2%	0.02%
28	1,618	2%	0.02%
16	1,170	1%	0.02%
10	923	1%	0.01%
11	799	1%	0.01%
501	774	1%	0.01%
409	476	0%	0.01%
100	227	0%	0.00%
425	227	0%	0.00%
13	79	0%	0.00%
102	43	0%	0.00%
497	7	0%	0.00%
63	4	0%	0.00%
101	3	0%	0.00%
<b>Total</b>	<b>96,313</b>	<b>100%</b>	<b>1.37%</b>

Customer Category	Customer Count	Rides Taken	Pct of Total Fixed Rte Rides
Existing Regular Customer	71	59,944	0.85%
Existing 501C3 Customer	59	35,330	0.50%
New 501C3 Customer	14	1,039	0.01%
<b>Total</b>	<b>144</b>	<b>96,313</b>	<b>1.37%</b>

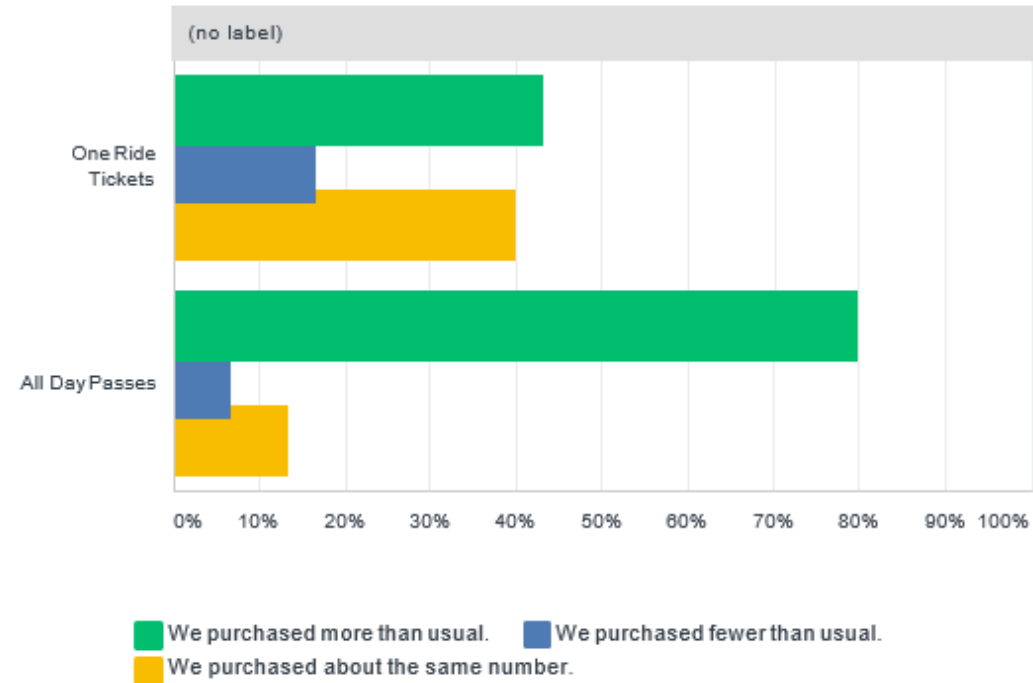
Fare Media Type	Rides Taken	Pct of Total Fixed Rte Rides
Adult All Day Pass	61,353	0.87%
Adult One Ride Ticket	17,338	0.25%
SYD All Day Pass	5,682	0.08%
SYD One Ride Ticket	11,940	0.17%
<b>Total</b>	<b>96,313</b>	<b>1.37%</b>

# Survey Results

- 87 501(c)(3) organizations invited to survey; 35 participated
- 80% of respondents purchased more ADPs than usual, providing more mobility to individuals
- 43% purchased more One Ride Tickets than usual

Q3 Please select the option that reflects your One Ride Ticket and All Day Pass purchases:

Answered: 30 Skipped: 5

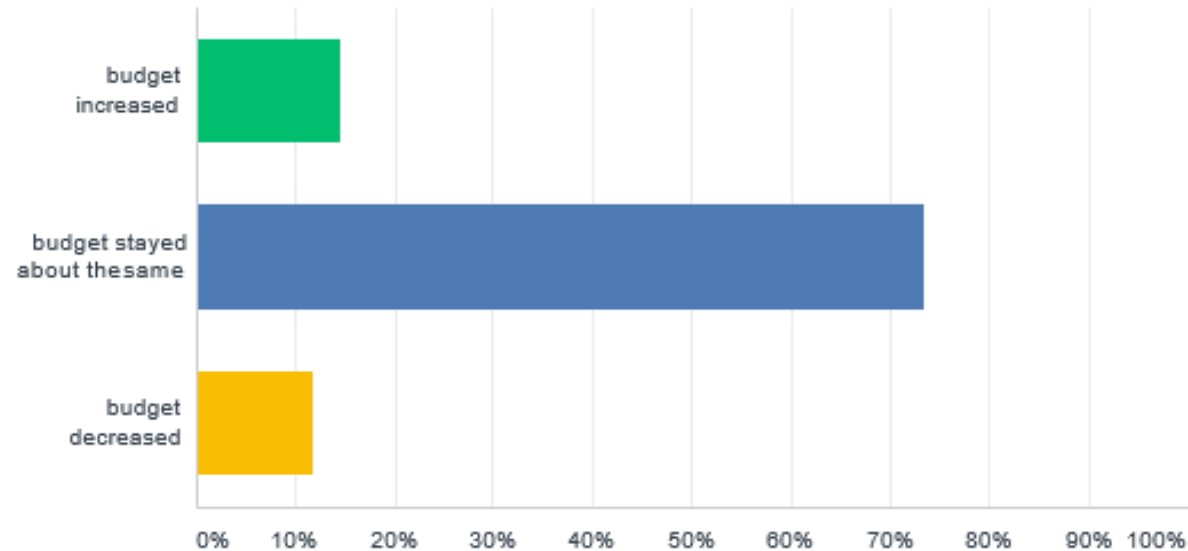


# Survey Results

- Although discounts available, most had about the same budget amount available
- We don't know how much their budgets increased or decreased
- Of the 3 expecting decreased budgets, one will buy fewer, two will buy more

Q5 During the pilot program (9/1/18 to 8/31/19), how did your organization's budget for bus passes and tickets change:

Answered: 34 Skipped: 1

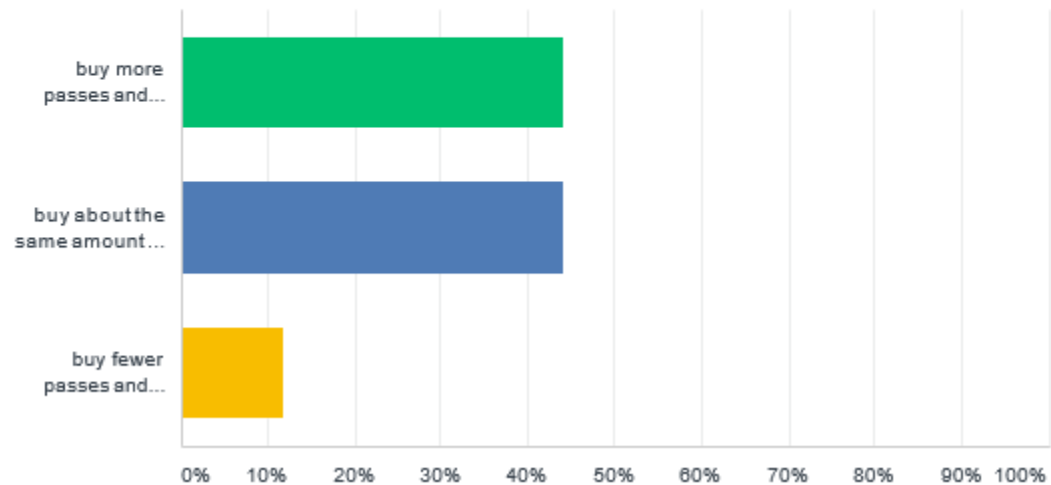


# Survey Results

- Equal amounts of 501(c)(3)s expect to buy more, or buy the same amount, of passes and tickets
- Of the 3 that expect to buy fewer, 1 will have an increased budget, 2 will have about the same budgets

Q6 In the upcoming year, how will you approach bus pass and ticket purchases?

Answered: 34 Skipped: 1



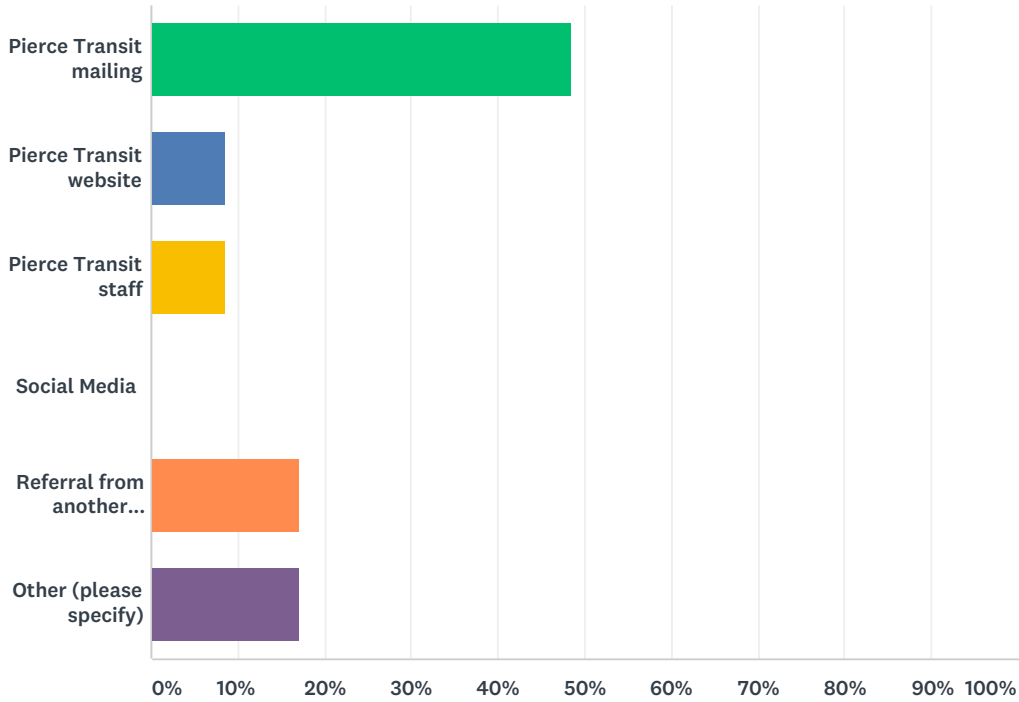
# Summary

- Survey participants expressed ability to help more people get to jobs, hospitals, and other vital services
- One 501(c)(3) received an increased donation because of this program, and doubled its transit spending
- Clients are taking great advantage of All Day Passes, typically riding 3+ times per day
- Farebox data shows that HSA clients are using passes and tickets throughout Pierce Transit's service area



# Q1 How did you initially learn about the 501(c)(3) discount pilot program?

Answered: 35 Skipped: 0



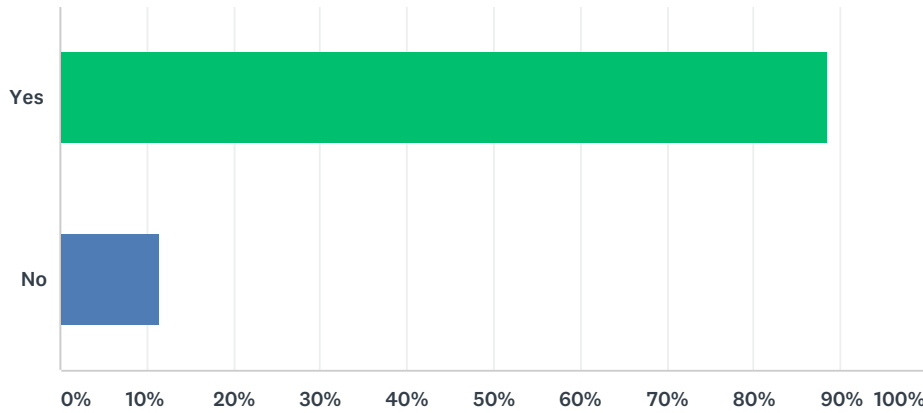
ANSWER CHOICES	RESPONSES	
Pierce Transit mailing	48.57%	17
Pierce Transit website	8.57%	3
Pierce Transit staff	8.57%	3
Social Media	0.00%	0
Referral from another organization	17.14%	6
Other (please specify)	17.14%	6
<b>TOTAL</b>		<b>35</b>

#	OTHER (PLEASE SPECIFY)	DATE
1	Coworker	9/16/2019 7:33 AM
2	coalition meeting	9/16/2019 4:01 AM
3	Parishioner	9/9/2019 3:26 AM
4	internal agency contact who knew about it	9/9/2019 2:30 AM
5	Tacoma City Councilmember Ryan Mello via social media	9/9/2019 2:05 AM
6	My supervisor told me	9/9/2019 2:04 AM



## Q2 Did the 501(c)(3) discount program affect the amount of bus passes and tickets you purchased from Pierce Transit?

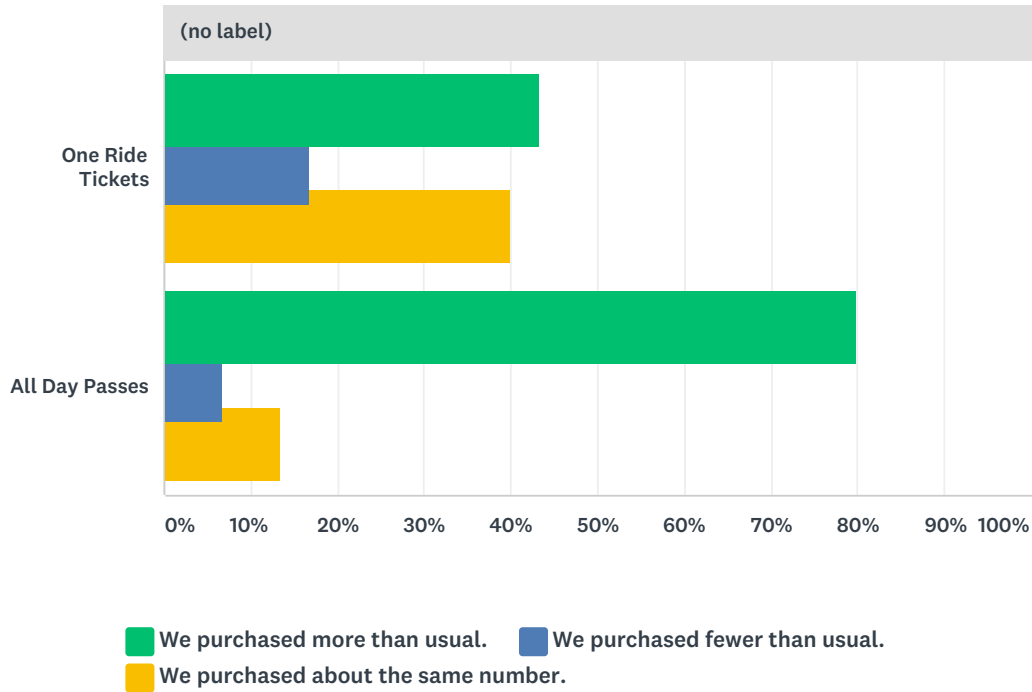
Answered: 35 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	88.57%	31
No	11.43%	4
TOTAL		35

### Q3 Please select the option that reflects your One Ride Ticket and All Day Pass purchases:

Answered: 30 Skipped: 5



(no label)				
	WE PURCHASED MORE THAN USUAL.	WE PURCHASED FEWER THAN USUAL.	WE PURCHASED ABOUT THE SAME NUMBER.	TOTAL
One Ride Tickets	43.33% 13	16.67% 5	40.00% 12	30
All Day Passes	80.00% 24	6.67% 2	13.33% 4	30

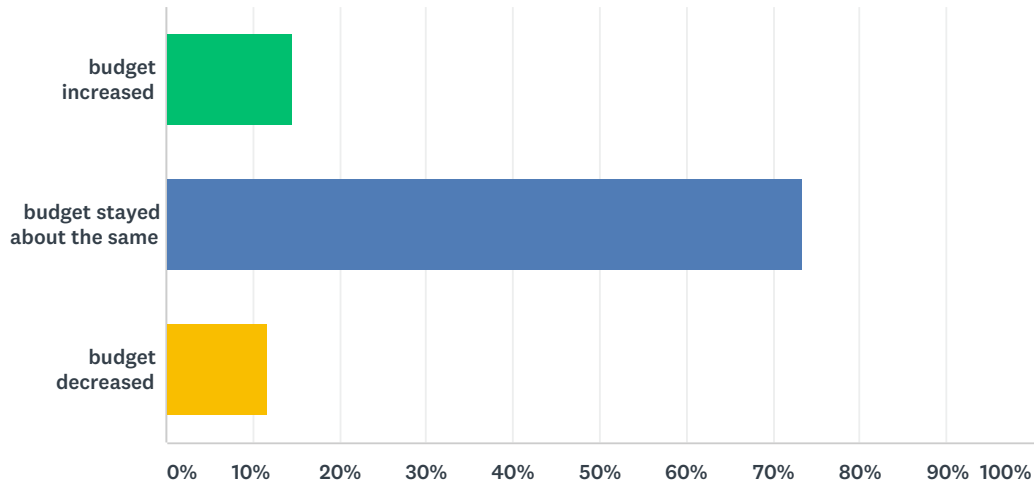
## Q4 Please share why the discount had no effect on your purchases:

Answered: 4 Skipped: 31

#	RESPONSES	DATE
1	We haven't loaded our passes.	9/16/2019 3:22 AM
2	We are here to help the poor, not count nickles. Needless to say, we do appreciate the discount.	9/9/2019 7:43 AM
3	Need for passes regardless	9/9/2019 2:33 AM
4	we purchased as many as we would have, while still benefiting from the discount	9/9/2019 2:30 AM

### Q5 During the pilot program (9/1/18 to 8/31/19), how did your organization's budget for bus passes and tickets change:

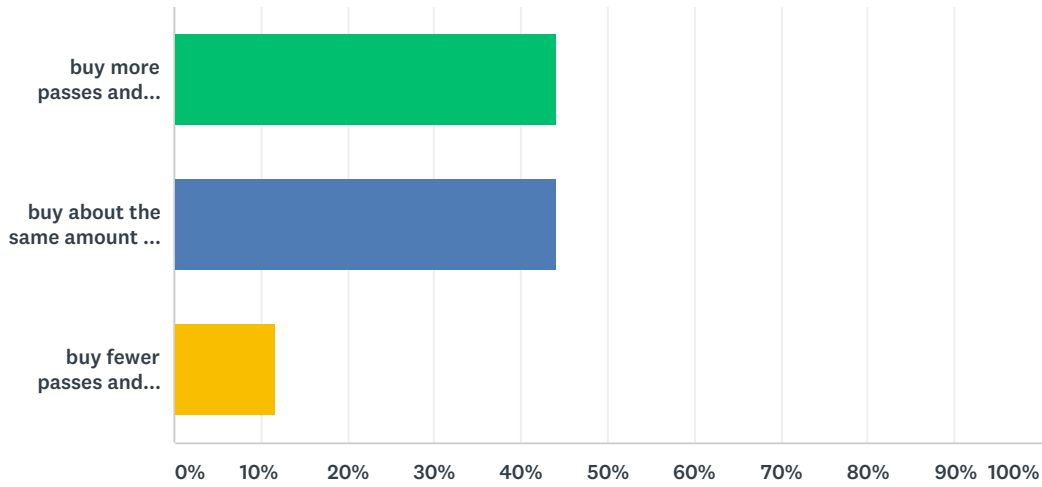
Answered: 34 Skipped: 1



ANSWER CHOICES	RESPONSES	
budget increased	14.71%	5
budget stayed about the same	73.53%	25
budget decreased	11.76%	4
TOTAL		34

### Q6 In the upcoming year, how will you approach bus pass and ticket purchases?

Answered: 34 Skipped: 1



ANSWER CHOICES	RESPONSES
buy more passes and tickets	44.12% 15
buy about the same amount of passes and tickets	44.12% 15
buy fewer passes and tickets	11.76% 4
<b>TOTAL</b>	<b>34</b>

## Q7 Do you have other comments you'd like to share about the 50% discount program?

Answered: 25 Skipped: 10

#	RESPONSES	DATE
1	It is so wonderful benefits.	9/17/2019 9:33 AM
2	It is a very helpful benefit to a small congregation like ours that wants to provide a tangible benefit to people in need.	9/17/2019 8:09 AM
3	No. But Pierce Transit needs a second location besides the Tacoma Dome location. This location is hard to access and parking is very difficult.	9/17/2019 4:07 AM
4	Please continue this program! It has allowed our agency to help more homeless families with access to transportation.	9/16/2019 7:34 AM
5	Non-profits have limited funds. The first step in ending homelessness is employment. Getting to a job is important and the cost of a bus ticket is more than low income can afford. There should always be a reduced cost for non-profits.	9/16/2019 5:22 AM
6	I love being able to purchase the passes for our participants ,I think if we purchase more the cheaper the cost should get ,then that will encourage organizations to purchase more and we will have more available to give out to our clients. The cost will be affordable for organizations.	9/16/2019 4:07 AM
7	No	9/16/2019 3:22 AM
8	Really great for my population	9/16/2019 3:18 AM
9	Transportation is critical for our clients. The 50% off has enabled us to provide more bus tickets which has increased the quality of life for our clients.	9/16/2019 2:33 AM
10	Cutting the cost of the tickets in half has allowed us to have more tickets to be able to give our clients without having to increase the budget amount used for tickets.	9/16/2019 2:28 AM
11	This is our first year of operations. We are thankful for the reduced pricing of the tickets. It definitely allows us to get youth experiencing homelessness to needed places in our county.	9/16/2019 2:23 AM
12	It was great, Pierce Transit is an essential partner in our mission.	9/9/2019 12:35 PM
13	We think it's a great program allowing us to help more clients .	9/9/2019 12:33 PM
14	It was such a wonderful opportunity that our board passed a mandate to purchase all we could during the year of the pilot program and we increased our spending in that area 100%. We are a small organization with limited income, but actually got an increased donation because of your program. The people we serve really need the bus passes to live and so we get huge thanks from them as well.	9/9/2019 9:59 AM
15	Didn't know we were only paying 50%. Thought the tickets were \$5 normal.	9/9/2019 7:45 AM
16	It has enabled us to help more clients get to where they need to go	9/9/2019 6:19 AM
17	Thank you so much for making it more affordable to serve our clients.	9/9/2019 4:36 AM
18	This program really helps out our Social Work/Care Management dept to be able offer free (for the patient) bus rides from our hospital and to/from hospital follow up appts. This has a positive impact in the community as a whole and provides better health outcomes for our low-income communities and families.	9/9/2019 3:58 AM
19	Please continue this program! We were able to help additional families due to this and it allowed us to give more than our budget would normally allow. It would be great to also be able to have a discount on ORCA cards (and/or waive the \$5 fee).	9/9/2019 3:17 AM
20	This program has been so helpful. The LYPD Officers give tickets out to people who need to get somewhere in order to access a social service or homeless shelter. The Staff at Pierce Transit have been absolutely wonderful.	9/9/2019 3:16 AM
21	This is a great service	9/9/2019 2:34 AM

## Bus Pass Purchases

22	great opportunity to assist individuals with transportation challenges	9/9/2019 2:31 AM
23	This is a fantastic program to increase access to transit! I'd love to see more proactive communication to local non-profits about this opportunity.	9/9/2019 2:07 AM
24	This discount program allows us to support students we have in our training programs. We help students secure employment after they complete their training.	9/9/2019 2:07 AM
25	Love to see a discounted monthly unlimited pass!	9/9/2019 2:05 AM



# Consent Agenda



**PIERCE TRANSIT**  
**Board Payments Over \$50,000**  
**Payments From: Oct 1, 2019 to Oct 28, 2019**  
**Cash and Investment Balance: \$91,820,913.00**

Payment Numbers CK 00371425 through CK 00371889  
 Wire Numbers EFT 00002731 through EFT 00002812  
 Advance Travel Numbers CK 00001432 through CK 00001434  
 Total \$5,555,695.24

Payments in Excess of \$50,000 are as follows:

**Operating Fund**

	Check	Vendor	Item/Service	Amount
CHK	00371555	BRIDGESTONE AMERICA	DAMAGED TIRES 08/19	79,614.38
CHK	00371704	GILLIG LLC	MISC INVENTORY BUS PARTS	69,542.35
CHK	00371759	VOYAGER FLEET SYSTEMS INC	VANPOOL FUEL 09/01/19	160,512.79
CHK	00371773	ATU LOCAL 758 CORP	EMP DED PP22 2019	51,641.05
CHK	00371794	COST MANAGEMENT SERVICES INC	CNG USAGE 09/19	77,869.53
CHK	00371840	MULTICARE HEALTH SYSTEM	ADULT DAY HEALTH EXPRESS 09/19	63,363.94
EFT	00002733	ASSOCIATED PETROLEUM	B5 DYED DIESEL	65,180.31
EFT	00002751	GREAT WEST RETIREMENT	PP 21 2019 Empower	65,422.19
EFT	00002752	ICMA RETIREMENT	PP 21 2019 ICMA	178,207.49
EFT	00002769	AWC	AWC BGLI Oct 19	1,203,284.69
EFT	00002770	US BANK CORPORATE PAYMENT SYST	MISC BUSINESS EXPENSES	74,265.50
EFT	00002772	ASSOCIATED PETROLEUM	B5 DYED DEISEL	67,993.09
EFT	00002773	CONSOLIDATED PRESS	BUS STOPS HERE BOOKS	64,100.24
EFT	00002790	GREAT WEST RETIREMENT	PP 22 2019 Empower	65,257.45
EFT	00002791	ICMA RETIREMENT	PP 22 2019 ICMA	171,097.28
EFT	00002797	ASSOCIATED PETROLEUM	B5 DYED DIESEL	112,315.70
EFT	00002798	FIRST TRANSIT	FIRST TRANSIT FAREBOX SEPT 19	503,840.91
EFT	00002810	SOUND TRANSIT	ST FAREBOX SEPT 2019	132,556.99
<b>Payments for Fund 1 Total</b>				<b><u>3,206,065.88</u></b>
<b>Self Insurance Fund</b>				

	Check	Vendor	Item/Service	Amount
<b>Payments for Fund 4 Total</b>				<b>0.00</b>
<b>Capital Fund</b>				

	Check	Vendor	Item/Service	Amount
CHK	00371428	ABSHER CONSTRUCTION COMPANY	PRE-CONSTR SVC BMP 08/19	64,238.88
CHK	00371631	R.C. ZEIGLER COMPANY	REMODEL ELEV B4 09/19	276,602.09
CHK	00371635	SELECTRON TECHNOLOGIES INC.	MSG BUNDLE SHUTTLE IVR 1ST YR	75,171.60
CHK	00371672	BUD CLARY CHEVROLET	CHEVY VAN VP 12 7653	267,024.00
EFT	00002738	HUITT-ZOLLARS INC.	PROF SVC BMP 05/31/19	50,575.70
<b>Payments for Fund 9 Total</b>				<b><u>733,612.27</u></b>
<b>Total Payments in Excess of \$50,000.00</b>				<b><u>3,939,678.15</u></b>

Oct 28, 2019 8:31:33 AM

**Pierce Transit**  
**Payment Certification for Oct 28, 2019**  
**Payments Oct 1, 2019 through Oct 28, 2019**

Payment Numbers CK 00371425 through CK 00371889  
 Wire Numbers EFT 00002731 through EFT 00002812  
 Advance Travel Numbers CK 00001432 through CK 00001434

Bank ID	Check Numbe	Check Date	Amount	Vendor Name
01	CHK	00371425 10/02/2019	446.46	XEROX FINANCIAL SERVICES
01	CHK	00371426 10/03/2019	5,603.65	STUDIO 3MW PARTNERS LLC
01	CHK	00371427 10/03/2019	260.34	AARON LENK
01	<b>CHK</b>	<b>00371428 10/03/2019</b>	<b>64,238.88</b>	<b>ABSHER CONSTRUCTION COMPANY</b>
01	CHK	00371429 10/03/2019	92.00	ADAM DAVIS
01	CHK	00371430 10/03/2019	144.50	ADAM SCHMIDT
01	CHK	00371431 10/03/2019	153.00	ALEXANDRA MATHER
01	CHK	00371432 10/03/2019	7,653.44	APOLLO VIDEO TECHNOLOGY
01	CHK	00371433 10/03/2019	280.30	AT&T
01	CHK	00371434 10/03/2019	27.84	AT&T
01	CHK	00371435 10/03/2019	80.08	AT&T
01	CHK	00371436 10/03/2019	2,767.75	BATTERY SYSTEMS
01	CHK	00371437 10/03/2019	27.87	BRANDY TUGGLE
01	CHK	00371438 10/03/2019	407.51	BRAUN CORPORATION
01	CHK	00371439 10/03/2019	56.00	BRETT FRESHWATERS
01	CHK	00371440 10/03/2019	9.75	BUILDERS EXCHANGE OF WA
01	CHK	00371441 10/03/2019	3,033.46	CITY OF GIG HARBOR
01	CHK	00371442 10/03/2019	40,472.63	CITY OF LAKEWOOD
01	CHK	00371443 10/03/2019	108.85	CLF WAREHOUSE
01	CHK	00371444 10/03/2019	238.58	COMCAST
01	CHK	00371445 10/03/2019	88.58	COMCAST
01	CHK	00371446 10/03/2019	88.58	COMCAST
01	CHK	00371447 10/03/2019	137.97	COMMERCIAL BRAKE & CLUTCH
01	CHK	00371448 10/03/2019	21,056.77	CUMMINS INC
01	CHK	00371449 10/03/2019	1,571.57	CUMMINS-ALLISON CORP
01	CHK	00371450 10/03/2019	209.85	DARIN L. STAVISH
01	CHK	00371451 10/03/2019	30.00	DEANNE JACOBSON (EMPLOYEE)
01	CHK	00371452 10/03/2019	16.78	DEBORAH E BROWN
01	CHK	00371453 10/03/2019	12,582.79	DKS ASSOCIATES
01	CHK	00371454 10/03/2019	3,825.00	ENVIROISSUES
01	CHK	00371455 10/03/2019	19,342.40	ESRI, INC.
01	CHK	00371456 10/03/2019	4,146.09	FINISHMASTER, INC
01	CHK	00371457 10/03/2019	50.00	FORMFOX, INC.
01	CHK	00371458 10/03/2019	175.50	FRUITLAND MUTUAL WATER COMPANY
01	CHK	00371459 10/03/2019	909.28	GENES TOWING CORP
01	CHK	00371460 10/03/2019	408.70	GENFARE
01	CHK	00371462 10/03/2019	40,023.64	GILLIG LLC
01	CHK	00371463 10/03/2019	5,550.00	GORDON THOMAS HONEYWELL
01	CHK	00371464 10/03/2019	150.00	GOVERNMENT FINANCE OFFICERS AS
01	CHK	00371465 10/03/2019	122.08	GRAINGER
01	CHK	00371466 10/03/2019	116.69	GROENEVELD LUBRICATION SOLUTIO
01	CHK	00371467 10/03/2019	406.63	HERC RENTALS INC
01	CHK	00371468 10/03/2019	666.25	HERITAGE-CRYSTAL CLEAN LLC
01	CHK	00371469 10/03/2019	4,291.00	HIGH LINE SOFTWARE INC
01	CHK	00371470 10/03/2019	65.19	HUBERT MONTGOMERY
01	CHK	00371471 10/03/2019	4,808.00	IWG TOWERS ASSETS I LLC
01	CHK	00371472 10/03/2019	92.00	JOHN RIGGS
01	CHK	00371473 10/03/2019	6.30	JOHNSTONE SUPPLY
01	CHK	00371474 10/03/2019	92.00	JONATHAN SEE
01	CHK	00371475 10/03/2019	60.54	K-D-L HARDWARE SUPPLY INC
01	CHK	00371476 10/03/2019	14,203.08	JENCO DEVELOPMENT
01	CHK	00371477 10/03/2019	665.83	KEL-TECH PLASTIC INC
01	CHK	00371478 10/03/2019	1,942.01	KORUM FORD
01	CHK	00371479 10/03/2019	226.35	LAKEVIEW LIGHT & POWER CO
01	CHK	00371480 10/03/2019	92.00	LARRY MCCARTY
01	CHK	00371481 10/03/2019	305.94	LYFT INC
01	CHK	00371482 10/03/2019	1,209.52	MALLORY SAFETY & SUPPLY LLC
01	CHK	00371483 10/03/2019	92.00	MARK W VEACH
01	CHK	00371484 10/03/2019	65.02	MCGUIRE BEARING CO
01	CHK	00371485 10/03/2019	153.32	MINUTEMAN PRESS
01	CHK	00371486 10/03/2019	38.00	MONICA ADAMS
01	CHK	00371487 10/03/2019	254.31	MUNCIE RECLAMATION & SUPPLY CO
01	CHK	00371488 10/03/2019	56.00	NAOMI GRAHAM
01	CHK	00371489 10/03/2019	152.15	NEOPART TRANSIT LLC
01	CHK	00371490 10/03/2019	1,402.32	OPEN SQUARE
01	CHK	00371491 10/03/2019	625.60	PACIFIC TORQUE
01	CHK	00371492 10/03/2019	2,749.50	PACIFICA LAW GROUP
01	CHK	00371493 10/03/2019	27,748.74	PARAMETRIX ENGINEERING
01	CHK	00371494 10/03/2019	2,269.89	PERIMETER SECURITY GROUP
01	CHK	00371495 10/03/2019	20,298.80	PETROCARD SYSTEMS INC
01	CHK	00371496 10/03/2019	1,695.96	PRINT NW
01	CHK	00371497 10/03/2019	73.56	PUGET SOUND ENERGY
01	CHK	00371498 10/03/2019	3,200.47	QUALITY PRESS
01	CHK	00371499 10/03/2019	76.00	REBECCA JAPHET
01	CHK	00371500 10/03/2019	81.00	REX PEGG FABRICS INC
01	CHK	00371501 10/03/2019	8,753.42	RIVER BEND INDUSTRIES
01	CHK	00371502 10/03/2019	176.91	ROBERT FRANCIS
01	CHK	00371503 10/03/2019	12.08	RON JONES POWER EQUIPMENT INC
01	CHK	00371504 10/03/2019	92.00	RYAN WHEATON
01	CHK	00371505 10/03/2019	3,500.00	TOP TIER TRAINING AND DEVELOPM
01	CHK	00371506 10/03/2019	92.00	SEAN M. ROBERTSON

01	CHK	00371507	10/03/2019	80.66	SHERWIN-WILLIAMS (S TAC WAY)
01	CHK	00371508	10/03/2019	4,124.81	SIRENNET.COM
01	CHK	00371509	10/03/2019	114.85	SNAP-ON TOOLS - Robert Mustain
01	CHK	00371510	10/03/2019	34,801.86	SNIDER ENERGY
01	CHK	00371511	10/03/2019	2,083.34	SOUTH SOUND TOGETHER
01	CHK	00371512	10/03/2019	707.01	SOUTH TACOMA GLASS
01	CHK	00371513	10/03/2019	138.57	KIRK HAMBLÉN
01	CHK	00371514	10/03/2019	65.05	STANLEY L MEDEIROS JR
01	CHK	00371515	10/03/2019	638.28	STAPLES
01	CHK	00371516	10/03/2019	425.71	STELLAR INDUSTRIAL
01	CHK	00371517	10/03/2019	235.23	STERICYCLE
01	CHK	00371518	10/03/2019	4,585.31	TACOMA COMMUNITY COLLEGE
01	CHK	00371519	10/03/2019	142.52	TACOMA DAILY INDEX
01	CHK	00371520	10/03/2019	1,656.88	TACOMA DODGE CHRYSLER JEEP
01	CHK	00371521	10/03/2019	4,553.03	TACOMA MALL PARTNERSHIP
01	CHK	00371522	10/03/2019	986.04	TACOMA SCREW
01	CHK	00371523	10/03/2019	158.64	TERRYBERRY MANUFACTURING JEWEL
01	CHK	00371524	10/03/2019	22,247.48	THE AFTERMARKET PARTS CO LLC
01	CHK	00371525	10/03/2019	824.25	THE LINEUP
01	CHK	00371526	10/03/2019	140.54	THE TRUCK SHOP
01	CHK	00371527	10/03/2019	456.73	THERMO KING NW INC
01	CHK	00371528	10/03/2019	92.00	TINA LEE (Employee)
01	CHK	00371529	10/03/2019	7,552.80	UNIFIRST CORPORATION
01	CHK	00371530	10/03/2019	3,666.33	U S POSTAL SVC (PRMT RENEW)
01	CHK	00371531	10/03/2019	913.52	VERIZON WIRELESS
01	CHK	00371532	10/03/2019	8,853.67	VERIZON WIRELESS
01	CHK	00371533	10/03/2019	7,363.94	VERIZON WIRELESS
01	CHK	00371534	10/03/2019	1,350.17	WALTER E NELSON CO.
01	CHK	00371535	10/03/2019	1,193.50	WESTERN FLUID COMPONENTS
01	CHK	00371536	10/03/2019	1,534.81	WESTERN PETERBILT
01	CHK	00371537	10/03/2019	273.40	WILLIAMS OIL FILTER
01	CHK	00371538	10/03/2019	37.44	WILLIE CRUMBLEY
01	CHK	00371539	10/03/2019	3,960.00	WSTA
01	CHK	00371540	10/04/2019	317.06	JASON KENNEDY
01	CHK	00371541	10/04/2019	270.22	KEITH MESSNER
01	CHK	00371542	10/04/2019	415.59	KELLI A. DION
01	CHK	00371543	10/04/2019	228.00	RYAN WHEATON
01	CHK	00371544	10/04/2019	329.68	THOMSON REUTERS-WEST
01	CHK	00371545	10/10/2019	1,574.30	ALLSTREAM
01	CHK	00371546	10/10/2019	855.65	AMERICAN DRIVING RECORDS
01	CHK	00371547	10/10/2019	596.00	AMERICAN PLANNING ASSOCIATION
01	CHK	00371548	10/10/2019	1,175.00	APTA
01	CHK	00371549	10/10/2019	49.99	AT&T
01	CHK	00371550	10/10/2019	1,975.00	ATU LOCAL 758 CORP
01	CHK	00371551	10/10/2019	449.80	AXLETECH\TRUCK TRAILER TRANSIT
01	CHK	00371552	10/10/2019	3,180.00	BACKGROUND SOLUTIONS, LP
01	CHK	00371553	10/10/2019	1,224.09	BATTERY SYSTEMS
01	CHK	00371554	10/10/2019	76.93	BERG SCAFFOLDING CO INC
01	<b>CHK</b>	<b>00371555</b>	<b>10/10/2019</b>	<b>79,614.38</b>	<b>BRIDGESTONE AMERICA</b>
01	CHK	00371556	10/10/2019	4,203.63	BRIOTIX
01	CHK	00371557	10/10/2019	46.12	BUNCE RENTALS INC
01	CHK	00371558	10/10/2019	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK	00371559	10/10/2019	73.50	CENTURY LINK
01	CHK	00371560	10/10/2019	61.45	CENTURY LINK
01	CHK	00371561	10/10/2019	617.62	CENTURY LINK
01	CHK	00371562	10/10/2019	1,191.30	CHAPTER 13 TRUSTEE
01	CHK	00371563	10/10/2019	811.67	CHILD SUPPORT ENFORCEMEN
01	CHK	00371564	10/10/2019	478.32	CINTAS FIRE PROTECTION
01	CHK	00371565	10/10/2019	18,034.76	CITY TREASURER - TPU
01	CHK	00371566	10/10/2019	5,688.64	COLONIAL SUPPLEMENTAL LIFE
01	CHK	00371567	10/10/2019	269.95	COMCAST
01	CHK	00371568	10/10/2019	138.58	COMCAST
01	CHK	00371569	10/10/2019	1,376.61	COMMERCIAL BRAKE & CLUTCH
01	CHK	00371570	10/10/2019	57.51	COMM ON POLITICAL EDUCATION
01	CHK	00371571	10/10/2019	845.26	CONSOLIDATED ELECTRICAL DIST
01	CHK	00371572	10/10/2019	178.04	CUMMINS INC
01	CHK	00371573	10/10/2019	83.88	CUMMINS-ALLISON CORP
01	CHK	00371574	10/10/2019	512.00	CURVED GLASS COMPANY
01	CHK	00371575	10/10/2019	237.60	DAILY JOURNAL OF COMMERCE INC
01	CHK	00371576	10/10/2019	128.00	DARYL EIDINGER
01	CHK	00371577	10/10/2019	128.00	DONALD L ANDERSON
01	CHK	00371578	10/10/2019	1,500.00	DOWNTOWN ON THE GO
01	CHK	00371579	10/10/2019	75.00	DSHS
01	CHK	00371580	10/10/2019	1,512.67	ELTEC SYSTEMS LLC
01	CHK	00371581	10/10/2019	50.00	EMPLOYMENT SECURITY DEPA
01	CHK	00371582	10/10/2019	4,735.12	FEDERAL EXPRESS CORP
01	CHK	00371583	10/10/2019	2,689.98	FINISHMASTER, INC
01	CHK	00371584	10/10/2019	362.96	FIRST LOAN
01	CHK	00371585	10/10/2019	2,030.21	GENES TOWING CORP
01	CHK	00371586	10/10/2019	538.38	GENFARE
01	CHK	00371587	10/10/2019	134.23	GILCHRIST CHEVROLET
01	CHK	00371588	10/10/2019	7,288.53	GILLIG LLC
01	CHK	00371589	10/10/2019	405.21	GRAINGER
01	CHK	00371590	10/10/2019	813.26	HERC RENTALS INC
01	CHK	00371591	10/10/2019	227.54	HOME DEPOT CREDIT SERVICES
01	CHK	00371592	10/10/2019	777.75	IAM & AW
01	CHK	00371593	10/10/2019	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK	00371594	10/10/2019	870.00	INTERNAL REVENUE SERVICE
01	CHK	00371595	10/10/2019	12,864.00	IPKEYS TECHNOLOGIES LLC
01	CHK	00371596	10/10/2019	1,146.68	JAMES GUERRERO ARCHITECT
01	CHK	00371597	10/10/2019	132.61	JEFFREY W DYKES

01	CHK	00371598	10/10/2019	3,703.00	JOHNSON CONTROLS
01	CHK	00371599	10/10/2019	18.91	JOHNSTONE SUPPLY
01	CHK	00371600	10/10/2019	68.51	JUSTIN COWDREY
01	CHK	00371601	10/10/2019	256.00	KENT KEEL
01	CHK	00371602	10/10/2019	10,360.00	KIDDER MATHEWS, INC.
01	CHK	00371603	10/10/2019	92.00	KIM MCGILVERY
01	CHK	00371604	10/10/2019	465.61	KORUM FORD
01	CHK	00371605	10/10/2019	38.47	LARSEN SIGN COMPANY
01	CHK	00371606	10/10/2019	3,552.34	LEVEL 3 (CENTURY LINK)
01	CHK	00371607	10/10/2019	1,291.95	LOWE'S COMPANIES INC
01	CHK	00371608	10/10/2019	200.00	LTD
01	CHK	00371609	10/10/2019	7,012.03	LYFT INC
01	CHK	00371610	10/10/2019	16,182.76	MACHINISTS HEALTH &
01	CHK	00371611	10/10/2019	1,180.69	MAILFINANCE, INC.
01	CHK	00371612	10/10/2019	271.60	MCGUIRE BEARING CO
01	CHK	00371613	10/10/2019	272.37	MCLENDON HARDWARE
01	CHK	00371614	10/10/2019	1,449.23	MICHAEL G MALAIER
01	CHK	00371615	10/10/2019	219.74	MINUTEMAN PRESS
01	CHK	00371616	10/10/2019	596.10	MINUTEMAN PRESS
01	CHK	00371617	10/10/2019	3,675.38	N C POWER SYSTEM CO.
01	CHK	00371618	10/10/2019	256.00	NANCY HENDERSON
01	CHK	00371619	10/10/2019	136.40	NH DEPT OF H & HS
01	CHK	00371620	10/10/2019	2,093.52	NORTHWEST IAM BENEFIT TRUST
01	CHK	00371621	10/10/2019	1,086.03	NYS CHILD SUPPORT PROCESSING
01	CHK	00371622	10/10/2019	17.47	PACIFIC WELDING SUPPLY INC
01	CHK	00371623	10/10/2019	8,902.32	PARAMETRIX ENGINEERING
01	CHK	00371624	10/10/2019	365.10	PENINSULA LIGHT
01	CHK	00371625	10/10/2019	5,298.79	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00371626	10/10/2019	355.14	PRINT NW
01	CHK	00371627	10/10/2019	507.79	PROTECTION 1
01	CHK	00371628	10/10/2019	3,174.35	PROTERRA INC
01	CHK	00371629	10/10/2019	690.24	QUALITY PRESS
01	CHK	00371630	10/10/2019	711.61	R E AUTO ELECTRIC
01	<b>CHK</b>	<b>00371631</b>	<b>10/10/2019</b>	<b>276,602.09</b>	<b>R.C. ZEIGLER COMPANY</b>
01	CHK	00371632	10/10/2019	16.90	ROBERT LARSON TOYOTA
01	CHK	00371633	10/10/2019	128.00	ROBIN FARRIS
01	CHK	00371634	10/10/2019	256.00	RYAN MELLO
01	<b>CHK</b>	<b>00371635</b>	<b>10/10/2019</b>	<b>75,171.60</b>	<b>SELECTION TECHNOLOGIES INC.</b>
01	CHK	00371636	10/10/2019	12.69	SERGEY KEPTYA
01	CHK	00371637	10/10/2019	381.81	SHUPERT E FOWLKES II
01	CHK	00371638	10/10/2019	649.00	SITECRAFTING INC.
01	CHK	00371639	10/10/2019	191.07	SOUTH TACOMA GLASS
01	CHK	00371640	10/10/2019	2,528.24	STAPLES
01	CHK	00371641	10/10/2019	1,895.85	SM STEMPER ARCHITECTS PLLC
01	CHK	00371642	10/10/2019	145.84	SUSAN DREIER
01	CHK	00371643	10/10/2019	420.00	T-MOBILE USA, INC
01	CHK	00371644	10/10/2019	124.21	TACOMA DAILY INDEX
01	CHK	00371645	10/10/2019	2,231.63	TACOMA DODGE CHRYSLER JEEP
01	CHK	00371646	10/10/2019	1,317.68	TACOMA SCREW
01	CHK	00371647	10/10/2019	110.20	TERMINIX COMMERCIAL
01	CHK	00371648	10/10/2019	110.20	TERMINIX COMMERCIAL
01	CHK	00371649	10/10/2019	323.65	TERRYBERRY MANUFACTURING JEWEL
01	CHK	00371650	10/10/2019	593.35	TX CHILD SUPPORT SDU
01	CHK	00371651	10/10/2019	22,202.30	THE AFTERMARKET PARTS CO LLC
01	CHK	00371652	10/10/2019	703.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00371653	10/10/2019	128.00	VICTORIA R WOODARDS
01	CHK	00371654	10/10/2019	751.00	WA ST RIDESHARING ORGANIZATION
01	CHK	00371655	10/10/2019	473.61	WALKER MACY LLC
01	CHK	00371656	10/10/2019	1,603.98	WESTERN PETERBILT
01	CHK	00371657	10/10/2019	288.56	WILLIAM SERENBETZ (EMPLOYEE)
01	CHK	00371658	10/10/2019	33.70	WILLIAMS OIL FILTER
01	CHK	00371659	10/10/2019	274.00	WURTH USA INC
01	CHK	00371660	10/17/2019	212.40	ALLSTREAM
01	CHK	00371661	10/17/2019	290.00	ASSET CONTROL
01	CHK	00371662	10/17/2019	28.57	AT&T
01	CHK	00371663	10/17/2019	130.52	AT&T
01	CHK	00371664	10/17/2019	15,110.91	ATWORK! COMMERCIAL ENTERPRISES
01	CHK	00371665	10/17/2019	18.81	AUTO PLUS PARTS
01	CHK	00371666	10/17/2019	2,123.29	AWC EMPLOYEE BENEFIT TRUST
01	CHK	00371667	10/17/2019	183.70	AXLETECH\TRUCK TRAILER TRANSIT
01	CHK	00371668	10/17/2019	1,131.01	BATTERY SYSTEMS
01	CHK	00371669	10/17/2019	36.40	ATLAS SUPPLY INC
01	CHK	00371670	10/17/2019	62.34	BLANCHARD AUTO ELECTRIC CO
01	CHK	00371671	10/17/2019	84.18	BRAUN CORPORATION
01	<b>CHK</b>	<b>00371672</b>	<b>10/17/2019</b>	<b>267,024.00</b>	<b>BUD CLARY CHEVROLET</b>
01	CHK	00371673	10/17/2019	31.50	C C'S CLASSY CHASSIS CAR WASH
01	CHK	00371674	10/17/2019	7,447.67	CENTURY LINK
01	CHK	00371675	10/17/2019	5,740.26	CITY TREASURER - TPU
01	CHK	00371676	10/17/2019	156.96	CLF WAREHOUSE
01	CHK	00371677	10/17/2019	153.53	COMCAST
01	CHK	00371678	10/17/2019	165.11	COMCAST
01	CHK	00371679	10/17/2019	88.53	COMCAST
01	CHK	00371680	10/17/2019	88.53	COMCAST
01	CHK	00371681	10/17/2019	1,164.53	COMMERCIAL BRAKE & CLUTCH
01	CHK	00371683	10/17/2019	45,473.63	CUMMINS INC
01	CHK	00371684	10/17/2019	1,208.00	CURVED GLASS COMPANY
01	CHK	00371685	10/17/2019	144.00	DAILY JOURNAL OF COMMERCE INC
01	CHK	00371686	10/17/2019	460.08	DANA HENDERSON (EMPLOYEE)
01	CHK	00371687	10/17/2019	2,010.00	DAPHNE R. SCHNEIDER
01	CHK	00371688	10/17/2019	89.00	DISH
01	CHK	00371689	10/17/2019	975.58	DM RECYCLING CO INC

01	CHK	00371690	10/17/2019	234.04	DRIVELINES NW INC
01	CHK	00371691	10/17/2019	1,259.90	ELTEC SYSTEMS LLC
01	CHK	00371692	10/17/2019	22,140.60	EMERALD SERVICES, INC
01	CHK	00371693	10/17/2019	1,077.02	FARWEST GOLF CARS OF WA INC
01	CHK	00371694	10/17/2019	976.91	FINISHMASTER, INC
01	CHK	00371695	10/17/2019	22.00	GARY SPENCE JR
01	CHK	00371696	10/17/2019	1,127.20	GTT COMMUNICATIONS
01	CHK	00371697	10/17/2019	544.04	GTT COMMUNICATIONS
01	CHK	00371698	10/17/2019	547.99	GTT COMMUNICATIONS
01	CHK	00371699	10/17/2019	563.45	GCR TIRE & SERVICE AUBURN
01	CHK	00371700	10/17/2019	1,247.44	GENES TOWING CORP
01	CHK	00371701	10/17/2019	5,109.35	GENFARE
01	CHK	00371702	10/17/2019	549.57	GILCHRIST CHEVROLET
01	<b>CHK</b>	<b>00371704</b>	<b>10/17/2019</b>	<b>69,542.35</b>	<b>GILLIG LLC</b>
01	CHK	00371705	10/17/2019	803.98	GRAINGER
01	CHK	00371706	10/17/2019	3,865.61	GRAYBAR ELECTRIC
01	CHK	00371707	10/17/2019	3,846.10	GROENEVELD LUBRICATION SOLUTIO
01	CHK	00371708	10/17/2019	575.18	H-E PARTS
01	CHK	00371709	10/17/2019	6,789.59	HAROLD LEMAY ENTERPRISES
01	CHK	00371710	10/17/2019	1,360.46	HAUGEN GRAPHICS
01	CHK	00371711	10/17/2019	8.24	HUGO PRALL
01	CHK	00371712	10/17/2019	22.00	JAMES C LONG
01	CHK	00371713	10/17/2019	219.18	JEAN CARLSON
01	CHK	00371714	10/17/2019	47.88	JOHNSTONE SUPPLY
01	CHK	00371715	10/17/2019	3,591.67	KING COUNTY FINANCE
01	CHK	00371716	10/17/2019	92.56	KLEEN BLAST
01	CHK	00371717	10/17/2019	22.36	KORUM FORD
01	CHK	00371718	10/17/2019	8,629.16	KPFF CONSULTING ENGINEERS
01	CHK	00371719	10/17/2019	45,717.21	LAKEVIEW LIGHT & POWER CO
01	CHK	00371720	10/17/2019	8,687.06	LEGACY TELECOMMUNICATIONS, INC
01	CHK	00371721	10/17/2019	135.00	LEMAY MOBILE SHREDDING
01	CHK	00371722	10/17/2019	349.00	LETTER PUBLICATIONS
01	CHK	00371723	10/17/2019	3,367.95	LEVEL 3 (CENTURY LINK)
01	CHK	00371724	10/17/2019	1,448.31	MALLORY SAFETY & SUPPLY LLC
01	CHK	00371725	10/17/2019	515.65	MCGUIRE BEARING CO
01	CHK	00371726	10/17/2019	298.87	MOTION INDUSTRIES INC
01	CHK	00371727	10/17/2019	9,760.00	MULTICARE HEALTH SYSTEM
01	CHK	00371728	10/17/2019	411.24	MUNCIE RECLAMATION & SUPPLY CO
01	CHK	00371729	10/17/2019	587.85	OFFICE DEPOT CORP
01	CHK	00371730	10/17/2019	5,700.17	PACIFIC AIR CONTROL INC
01	CHK	00371731	10/17/2019	121.07	PACIFIC POWER PRODUCTS
01	CHK	00371732	10/17/2019	126.39	PERFORMANCE RADIATOR
01	CHK	00371733	10/17/2019	22,099.07	PETROCARD SYSTEMS INC
01	CHK	00371734	10/17/2019	280.89	PIERCE COUNTY BUDGET & FINANCE
01	CHK	00371735	10/17/2019	248.67	PLATT ELECTRIC SUPPLY
01	CHK	00371736	10/17/2019	106.72	PTBA PETTY CASH
01	CHK	00371737	10/17/2019	537.11	PUGET SOUND ENERGY
01	CHK	00371738	10/17/2019	595.77	QUALITY PRESS
01	CHK	00371739	10/17/2019	303.07	R E AUTO ELECTRIC
01	CHK	00371740	10/17/2019	29.04	REFRIGERATION SUPPLY DIST
01	CHK	00371741	10/17/2019	64.47	ROBBLEES TOTAL SECURITY INC
01	CHK	00371742	10/17/2019	16,830.26	SERVICES FOR THE BLIND
01	CHK	00371743	10/17/2019	3,270.00	SIMON AND COMPANY INC
01	CHK	00371744	10/17/2019	55.20	SIX ROBBLEES INC
01	CHK	00371745	10/17/2019	14,280.23	SMS CLEANING INC
01	CHK	00371746	10/17/2019	10,631.33	SNIDER ENERGY
01	CHK	00371747	10/17/2019	191.07	SOUTH TACOMA GLASS
01	CHK	00371748	10/17/2019	937.32	STAPLES
01	CHK	00371749	10/17/2019	69.93	TACOMA DAILY INDEX
01	CHK	00371750	10/17/2019	4,778.10	TACOMA DODGE CHRYSLER JEEP
01	CHK	00371751	10/17/2019	267.19	TACOMA SCREW
01	CHK	00371752	10/17/2019	35.07	TESSCO TECHNOLOGIES INC
01	CHK	00371754	10/17/2019	41,672.73	THE AFTERMARKET PARTS CO LLC
01	CHK	00371755	10/17/2019	43.38	THERMO KING NW INC
01	CHK	00371756	10/17/2019	545.36	TINA GIVENS
01	CHK	00371757	10/17/2019	3,489.91	UNIFIRST CORPORATION
01	CHK	00371758	10/17/2019	1,348.00	UNITED SITE SERVICES (Everson)
01	<b>CHK</b>	<b>00371759</b>	<b>10/17/2019</b>	<b>160,512.79</b>	<b>VOYAGER FLEET SYSTEMS INC</b>
01	CHK	00371760	10/17/2019	694.00	WA ST DEPT OF LICENSING
01	CHK	00371761	10/17/2019	1,783.47	WA ST DEPT OF REVENUE
01	CHK	00371762	10/17/2019	2,795.41	WAXIE SANITARY SUPPLY
01	CHK	00371763	10/17/2019	503.92	WESTERN FLUID COMPONENTS
01	CHK	00371764	10/17/2019	619.56	WESTERN PETERBILT
01	CHK	00371765	10/17/2019	132.19	WILLIAMS OIL FILTER
01	CHK	00371766	10/17/2019	32,808.95	WSP USA, INC.
01	CHK	00371767	10/17/2019	100.00	WSTA
01	CHK	00371768	10/17/2019	3,518.77	XEROX FINANCIAL SERVICES
01	CHK	00371769	10/24/2019	1,035.00	ACT
01	CHK	00371770	10/24/2019	230.95	AMY CLEVELAND
01	CHK	00371771	10/24/2019	5,795.00	ANA LABORATORIES INC
01	CHK	00371772	10/24/2019	1,780.40	APOLLO VIDEO TECHNOLOGY
01	<b>CHK</b>	<b>00371773</b>	<b>10/24/2019</b>	<b>51,641.05</b>	<b>ATU LOCAL 758 CORP</b>
01	CHK	00371774	10/24/2019	10,483.88	ATWORK! COMMERCIAL ENTERPRISES
01	CHK	00371775	10/24/2019	11,240.15	AWC EMPLOYEE BENEFIT TRUST
01	CHK	00371776	10/24/2019	106.16	BLANCHARD AUTO ELECTRIC CO
01	CHK	00371777	10/24/2019	302.23	BRAND STRATOS
01	CHK	00371778	10/24/2019	43.60	BRAUN CORPORATION
01	CHK	00371779	10/24/2019	132.00	BRENDA LACEY
01	CHK	00371780	10/24/2019	333.22	BUNCE RENTALS INC
01	CHK	00371781	10/24/2019	103.50	CALIFORNIA STATE DISBURSEMENT
01	CHK	00371782	10/24/2019	130.00	CATHERINE VICTORIA ELLIS

01	CHK	00371783	10/24/2019	1,191.30	CHAPTER 13 TRUSTEE
01	CHK	00371784	10/24/2019	811.67	CHILD SUPPORT ENFORCEMENT
01	CHK	00371785	10/24/2019	99.17	CHRISTIAN ISAAC
01	CHK	00371786	10/24/2019	159.44	CINTAS FIRE PROTECTION
01	CHK	00371787	10/24/2019	5,152.71	CITY TREASURER - TPU
01	CHK	00371788	10/24/2019	250.00	CITY TREASURER - TPU
01	CHK	00371789	10/24/2019	362.44	CLF WAREHOUSE
01	CHK	00371790	10/24/2019	819.00	CLINICAL REFERENCE LABORATORY
01	CHK	00371791	10/24/2019	3,900.00	COACHING SYSTEMS, LLC
01	CHK	00371792	10/24/2019	731.62	COMMERCIAL BRAKE & CLUTCH
01	CHK	00371793	10/24/2019	326.54	CONSOLIDATED ELECTRICAL DIST
01	<b>CHK</b>	<b>00371794</b>	<b>10/24/2019</b>	<b>77,869.53</b>	<b>COST MANAGEMENT SERVICES INC</b>
01	CHK	00371795	10/24/2019	34,807.22	CUMMINS INC
01	CHK	00371796	10/24/2019	250.00	CYBERSOURCE CORP.
01	CHK	00371797	10/24/2019	2,191.25	DIAMOND MANUFACTURING
01	CHK	00371798	10/24/2019	75.00	DSHS
01	CHK	00371799	10/24/2019	50.00	EMPLOYMENT SECURITY DEPA
01	CHK	00371800	10/24/2019	576.69	FINISHMASTER, INC
01	CHK	00371801	10/24/2019	434.45	FIRST LOAN
01	CHK	00371802	10/24/2019	65.94	FLEET MOBILE LUBE-WASH INC
01	CHK	00371803	10/24/2019	50.00	FORMFOX, INC.
01	CHK	00371804	10/24/2019	983.92	GENES TOWING CORP
01	CHK	00371805	10/24/2019	695.76	GENFARE
01	CHK	00371806	10/24/2019	1,661.40	GILCHRIST CHEVROLET
01	CHK	00371807	10/24/2019	29,438.96	GILLIG LLC
01	CHK	00371808	10/24/2019	1,145.67	GRAINGER
01	CHK	00371809	10/24/2019	2,060.54	GROENEVELD LUBRICATION SOLUTIO
01	CHK	00371810	10/24/2019	377.26	HAUGEN GRAPHICS
01	CHK	00371811	10/24/2019	1,113.29	HERC RENTALS INC
01	CHK	00371812	10/24/2019	16.75	HI-STRENGTH BOLT
01	CHK	00371813	10/24/2019	47.45	IDAHO CHILD SUPPORT RECEIPTING
01	CHK	00371814	10/24/2019	18.43	INSTRUMENTS SALES & SVC INC
01	CHK	00371815	10/24/2019	870.00	INTERNAL REVENUE SERVICE
01	CHK	00371816	10/24/2019	652.75	INTERNATIONAL PAPER
01	CHK	00371817	10/24/2019	323.85	JAMES SYKES
01	CHK	00371818	10/24/2019	131.01	JAMESON BROWN
01	CHK	00371819	10/24/2019	138.00	JENNIE BARTHOLOMEW
01	CHK	00371820	10/24/2019	199.92	JENNIE FOSTER
01	CHK	00371821	10/24/2019	121.10	JEROME TAVARES
01	CHK	00371822	10/24/2019	48.15	JOSEPH MAGER
01	CHK	00371823	10/24/2019	37.96	KELLY HARP
01	CHK	00371824	10/24/2019	200.38	KENDRA BROKMAN
01	CHK	00371825	10/24/2019	200.00	KENNY GAINNEY
01	CHK	00371826	10/24/2019	683.03	KORUM FORD
01	CHK	00371827	10/24/2019	202.28	KRISTINE DUPILLE
01	CHK	00371828	10/24/2019	7,078.58	LAKEWOOD WATER DISTRICT
01	CHK	00371829	10/24/2019	428.61	LARSEN SIGN COMPANY
01	CHK	00371830	10/24/2019	40.55	LORI STONE
01	CHK	00371831	10/24/2019	1,487.43	LUMINATOR MASS TRANSIT LLC
01	CHK	00371832	10/24/2019	265.24	MALLORY SAFETY & SUPPLY LLC
01	CHK	00371833	10/24/2019	16.00	MARGARET KNIGHT
01	CHK	00371834	10/24/2019	180.00	MARILYN STRICKLAND
01	CHK	00371835	10/24/2019	256.42	MCGUIRE BEARING CO
01	CHK	00371836	10/24/2019	263.32	METAL SUPERMARKETS
01	CHK	00371837	10/24/2019	1,449.23	MICHAEL G MALAIER
01	CHK	00371838	10/24/2019	395.90	MINUTEMAN PRESS
01	CHK	00371839	10/24/2019	48.56	MOUNTAIN MIST WATER
01	<b>CHK</b>	<b>00371840</b>	<b>10/24/2019</b>	<b>63,363.94</b>	<b>MULTICARE HEALTH SYSTEM</b>
01	CHK	00371841	10/24/2019	560.58	MUNCIE RECLAMATION & SUPPLY CO
01	CHK	00371842	10/24/2019	101.49	ELEMENT 14
01	CHK	00371843	10/24/2019	136.40	NH DEPT OF H & HS
01	CHK	00371844	10/24/2019	6,516.40	NORTHWEST PUMP & EQUIPMENT CO
01	CHK	00371845	10/24/2019	97.00	NORTHWEST TANK
01	CHK	00371846	10/24/2019	1,086.03	NYS CHILD SUPPORT PROCESSING
01	CHK	00371847	10/24/2019	56.98	OFFICE DEPOT CORP
01	CHK	00371848	10/24/2019	231.30	OWEN EQUIPMENT
01	CHK	00371849	10/24/2019	40.81	PACIFIC WELDING SUPPLY INC
01	CHK	00371850	10/24/2019	65.00	PAMELA KNUTSON
01	CHK	00371851	10/24/2019	251.18	PARKLAND LIGHT & WATER CO
01	CHK	00371852	10/24/2019	8,585.77	PEASE CONSTRUCTION, INC.
01	CHK	00371853	10/24/2019	23,721.20	PETROCARD SYSTEMS INC
01	CHK	00371854	10/24/2019	187.70	PRINT NW
01	CHK	00371855	10/24/2019	10,540.96	PROTERRA INC
01	CHK	00371856	10/24/2019	314.99	PUGET SOUND ENERGY
01	CHK	00371857	10/24/2019	43,449.00	PUGET SOUND REGIONAL COUNCIL
01	CHK	00371858	10/24/2019	2,301.54	QUALITY PRESS
01	CHK	00371859	10/24/2019	2,649.20	R E AUTO ELECTRIC
01	CHK	00371860	10/24/2019	915.05	REFRIGERATION SUPPLY DIST
01	CHK	00371861	10/24/2019	175.84	REX PEGG FABRICS INC
01	CHK	00371862	10/24/2019	29,610.50	RIGHT! SYSTEMS INC
01	CHK	00371863	10/24/2019	1,000.00	TOP TIER TRAINING AND DEVELOPM
01	CHK	00371864	10/24/2019	61.46	SARCO SUPPLY
01	CHK	00371865	10/24/2019	754.92	SCA PACIFIC INC
01	CHK	00371866	10/24/2019	5,275.20	SHERWIN-WILLIAMS (LKWD, CEDR)
01	CHK	00371867	10/24/2019	397.36	SONITROL PACIFIC
01	CHK	00371868	10/24/2019	2,083.34	SOUTH SOUND TOGETHER
01	CHK	00371869	10/24/2019	951.48	SOUTH TACOMA GLASS
01	CHK	00371870	10/24/2019	188.59	SPENCER AIRCRAFT
01	CHK	00371871	10/24/2019	2,115.86	STAPLES
01	CHK	00371872	10/24/2019	387.60	SUSAN DREIER
01	CHK	00371873	10/24/2019	69.60	TACOMA DAILY INDEX

01	CHK	00371874	10/24/2019	958.37	TACOMA DODGE CHRYSLER JEEP
01	CHK	00371875	10/24/2019	1,087.25	TACOMA SCREW
01	CHK	00371876	10/24/2019	129.13	TESSCO TECHNOLOGIES INC
01	CHK	00371877	10/24/2019	593.35	TX CHILD SUPPORT SDU
01	CHK	00371878	10/24/2019	17,264.09	THE AFTERMARKET PARTS CO LLC
01	CHK	00371879	10/24/2019	149.09	THE TRUCK SHOP
01	CHK	00371880	10/24/2019	417.00	THERMO KING NW INC
01	CHK	00371881	10/24/2019	93.12	TITUS-WILL CHEVROLET/PARKLAND
01	CHK	00371882	10/24/2019	2,236.88	UNIFIRST CORPORATION
01	CHK	00371883	10/24/2019	708.00	UNITED WAY OF PIERCE COUNTY
01	CHK	00371884	10/24/2019	806.05	WAXIE SANITARY SUPPLY
01	CHK	00371885	10/24/2019	78.05	WESTERN FLUID COMPONENTS
01	CHK	00371886	10/24/2019	671.44	WESTERN PETERBILT
01	CHK	00371887	10/24/2019	31.65	WILLIAMS OIL FILTER
01	CHK	00371888	10/24/2019	5,335.27	WJE
01	CHK	00371889	10/24/2019	592.42	WURTH USA INC
01	EFT	00002731	10/03/2019	3,309.20	ACCOUNTING PRINCIPALS INC
01	EFT	00002732	10/03/2019	46.82	ALLIED ELECTRONICS
01	<b>EFT</b>	<b>00002733</b>	<b>10/03/2019</b>	<b>65,180.31</b>	<b>ASSOCIATED PETROLEUM</b>
01	EFT	00002734	10/03/2019	14,340.52	DCS TECHNOLOGIES, INC.
01	EFT	00002735	10/03/2019	3,100.00	EASTER SEALS WASHINGTON
01	EFT	00002736	10/03/2019	2,600.90	GALLS LLC
01	EFT	00002737	10/03/2019	2,337.51	GLASSDOOR INC
01	<b>EFT</b>	<b>00002738</b>	<b>10/03/2019</b>	<b>50,575.70</b>	<b>HUITT-ZOLLARS INC.</b>
01	EFT	00002739	10/03/2019	476.97	LYTX INC
01	EFT	00002740	10/03/2019	647.05	NORTHWEST STEEL & PIPE CO
01	EFT	00002741	10/03/2019	1,675.66	PACIFIC POWER PRODUCTS
01	EFT	00002742	10/03/2019	775.84	SCHETKY NORTHWEST SALES INC
01	EFT	00002743	10/03/2019	1,752.18	SCHNEIDER-SIMPSON SHEET METAL
01	EFT	00002744	10/03/2019	1,947.10	SHI INTERNATIONAL CORP
01	EFT	00002745	10/03/2019	9,513.92	SOUND TRANSIT
01	EFT	00002746	10/03/2019	1,462.79	STANDARD PARTS CORP
01	EFT	00002747	10/03/2019	41,457.49	SUPERION LLC
01	EFT	00002748	10/03/2019	2,219.67	TINY'S TIRE
01	EFT	00002749	10/03/2019	135.00	TRANSITALENT.COM LLC
01	EFT	00002750	10/03/2019	586.25	VEHICLE MAINTENANCE PROGRAM
01	<b>EFT</b>	<b>00002751</b>	<b>10/11/2019</b>	<b>65,422.19</b>	<b>GREAT WEST RETIREMENT</b>
01	<b>EFT</b>	<b>00002752</b>	<b>10/11/2019</b>	<b>178,207.49</b>	<b>ICMA RETIREMENT</b>
01	EFT	00002753	10/11/2019	15,485.93	NAVIA BENEFIT SOLUTIONS
01	EFT	00002754	10/11/2019	6,758.46	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00002755	10/11/2019	6,300.78	WA ST CHILD SUPPORT REGISTRY
01	EFT	00002756	10/10/2019	150.56	ALLIED ELECTRONICS
01	EFT	00002757	10/10/2019	904.99	ASSOCIATED PETROLEUM
01	EFT	00002758	10/10/2019	1,769.51	GALLS LLC
01	EFT	00002759	10/10/2019	894.15	HOLMES DISTRIBUTING
01	EFT	00002760	10/10/2019	2,104.00	INTERCITY TRANSIT
01	EFT	00002761	10/10/2019	232.16	OUTFITTER SATELLITE INC
01	EFT	00002762	10/10/2019	11,958.09	PACIFIC POWER PRODUCTS
01	EFT	00002763	10/10/2019	82.65	SCHNEIDER-SIMPSON SHEET METAL
01	EFT	00002764	10/10/2019	290.10	SEATTLE AUTOMOTIVE DIST.
01	EFT	00002765	10/10/2019	919.53	STANDARD PARTS CORP
01	EFT	00002766	10/10/2019	2,090.00	SUMMIT LAW GROUP PLLC
01	EFT	00002767	10/10/2019	4,207.14	VEHICLE MAINTENANCE PROGRAM
01	EFT	00002768	10/10/2019	21,876.92	WA ST TRANSIT INSURANCE POOL
01	<b>EFT</b>	<b>00002769</b>	<b>10/11/2019</b>	<b>1,203,284.69</b>	<b>AWC</b>
01	<b>EFT</b>	<b>00002770</b>	<b>10/11/2019</b>	<b>75,828.70</b>	<b>US BANK CORPORATE PAYMENT SYST</b>
01	EFT	00002771	10/17/2019	73.01	AIRGAS-NOR PAC INC
01	<b>EFT</b>	<b>00002772</b>	<b>10/17/2019</b>	<b>67,993.09</b>	<b>ASSOCIATED PETROLEUM</b>
01	<b>EFT</b>	<b>00002773</b>	<b>10/17/2019</b>	<b>64,100.24</b>	<b>CONSOLIDATED PRESS</b>
01	EFT	00002774	10/17/2019	216.00	DRUG FREE BUSINESS
01	EFT	00002775	10/17/2019	23,600.00	EMC RESEARCH INC
01	EFT	00002776	10/17/2019	351.68	GUARDIAN SECURITY GROUP INC
01	EFT	00002777	10/17/2019	4,499.88	K & L GATES
01	EFT	00002778	10/17/2019	18.68	LYTX INC
01	EFT	00002779	10/17/2019	440.00	MUNICODE
01	EFT	00002780	10/17/2019	1,440.00	NAVIA BENEFIT SOLUTIONS
01	EFT	00002781	10/17/2019	9,751.25	PACIFIC POWER PRODUCTS
01	EFT	00002782	10/17/2019	3,962.00	QGAC INC (QUICKGIFTS)
01	EFT	00002783	10/17/2019	3,414.91	SCHETKY NORTHWEST SALES INC
01	EFT	00002784	10/17/2019	561.61	SEATTLE AUTOMOTIVE DIST.
01	EFT	00002785	10/17/2019	7,300.22	SHI INTERNATIONAL CORP
01	EFT	00002786	10/17/2019	937.30	STANDARD PARTS CORP
01	EFT	00002787	10/17/2019	3,878.13	TINY'S TIRE
01	EFT	00002788	10/17/2019	5.60	VEHICLE MAINTENANCE PROGRAM
01	EFT	00002789	10/24/2019	15,177.94	WA ST DEPT OF REVENUE
01	<b>EFT</b>	<b>00002790</b>	<b>10/25/2019</b>	<b>65,257.45</b>	<b>GREAT WEST RETIREMENT</b>
01	<b>EFT</b>	<b>00002791</b>	<b>10/25/2019</b>	<b>171,097.28</b>	<b>ICMA RETIREMENT</b>
01	EFT	00002792	10/25/2019	15,420.54	NAVIA BENEFIT SOLUTIONS
01	EFT	00002793	10/25/2019	6,702.98	TACOMA EMPLOYEES RETIREMENT SY
01	EFT	00002794	10/25/2019	6,275.28	WA ST CHILD SUPPORT REGISTRY
01	EFT	00002795	10/24/2019	1,222.80	ACCOUNTING PRINCIPALS INC
01	EFT	00002796	10/24/2019	5,919.13	AMAZON.COM CORPORATE CREDIT
01	<b>EFT</b>	<b>00002797</b>	<b>10/24/2019</b>	<b>112,315.70</b>	<b>ASSOCIATED PETROLEUM</b>
01	<b>EFT</b>	<b>00002798</b>	<b>10/24/2019</b>	<b>503,840.91</b>	<b>FIRST TRANSIT</b>
01	EFT	00002799	10/24/2019	6,403.57	GALLS LLC
01	EFT	00002800	10/24/2019	1,236.18	GEIGER
01	EFT	00002801	10/24/2019	869.10	GUARDIAN SECURITY GROUP INC
01	EFT	00002802	10/24/2019	2,572.98	INTELLICORP RECORDS INC
01	EFT	00002803	10/24/2019	2,114.20	K & L GATES
01	EFT	00002804	10/24/2019	714.66	LARSCO INC
01	EFT	00002805	10/24/2019	355.27	PACIFIC POWER PRODUCTS

01	EFT	00002806	10/24/2019	1,050.00	PUBLIC SAFETY SELECTION, PC
01	EFT	00002807	10/24/2019	209.06	SEATTLE AUTOMOTIVE DIST.
01	EFT	00002808	10/24/2019	2,611.40	SHI INTERNATIONAL CORP
01	EFT	00002809	10/24/2019	545.10	SIR SPEEDY
<b>01</b>	<b>EFT</b>	<b>00002810</b>	<b>10/24/2019</b>	<b>132,556.99</b>	<b>SOUND TRANSIT</b>
01	EFT	00002811	10/24/2019	21,442.34	SOUND TRANSIT
01	EFT	00002812	10/24/2019	1,727.99	STANDARD PARTS CORP
03	CHK	00001432	10/03/2019	302.00	AMY CLEVELAND
03	CHK	00001433	10/03/2019	310.00	HUGH HUCK
03	CHK	00001434	10/03/2019	310.00	MICHAEL GRIFFUS
<b>Total Payments</b>				<b><u>\$5,555,695.24</u></b>	



**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
SPECIAL STUDY SESSION  
MINUTES**

**October 14, 2019**

**CALL TO ORDER**

Chair Woodards called the special Board meeting to order at 3:06 p.m.

**ROLL CALL**

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma  
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember  
Nancy Henderson, Town of Steilacoom Councilmember  
*(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)*  
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*  
Ryan Mello, City of Tacoma Councilmember  
Kent Keel, City of University Place Mayor  
Bruce Dammeier, Pierce County Executive

Commissioners excused:

Don Anderson, City of Lakewood Mayor

Commissioners absent:

Robin Farris, Puyallup City Councilmember

Staff present:

Sue Dreier, Chief Executive Officer  
Dana Henderson, General Counsel  
Deanne Jacobson, Clerk of the Board

**REVIEW/DISCUSSION**

**Proposed 2020 Budget**

CEO Dreier provided opening comments on the 2020 Budget, noting that the proposed Budget assumes a more conservative sales tax collection. She noted that the Agency will focus on projects that improve the customer experience and that the Budget is sustainable over the next six years.

She reviewed the strategic initiatives for each division for 2020.

Executive Director of Finance Brett Freshwaters provided a more detailed overview of the proposed 2020 Budget. He reviewed the following items:

- estimated monies anticipated to be collected from various funding streams and revenues (*Commissioner Keel arrived at 3:16 p.m.*) anticipated to be spent;
- projected service hours anticipated in fixed route, Sound Transit service, SHUTTLE, and vanpool modes of service;
- the demographics of the communities the Agency serves;
- the agency's infrastructure assets and reviewed the major capital projects planned for 2020;
- the sales tax collection projections, wage adjustments and benefit adjustment projections;
- the reserve balances and budget comparisons between 2019 and future projections for 2020; and
- five new positions that are being funded for the 2020 Budget.

A discussion ensued about ridership levels for both Pierce Transit and Sound Transit routes and about long-term savings and expenses of a changing fleet that will transition towards electrification.

The Board requested a future presentation on the Computer Aided Dispatch, Automatic Vehicle Location (CAD/AVL) system and the continuity of our system with other transit agencies in the region.

### **PUBLIC HEARING ~ Proposed 2020 Budget**

Chair Woodards opened the public hearing at 4:11 p.m. and provided directions for speaking during the public hearing. The following individual(s) provided comment:

- Cinderella Helga, Lakewood, inquired if there will be monies to increase service for morning commuters. She noted that she sees families riding the bus where the children are riding free and the parents are only paying for the fare and questioned if there is monies for this in the budget.
- Deanne Lancaster, requested that fare prices are not increased for disabled passengers.

Chair Woodards closed the public hearing at 4:13 p.m.

### **EXECUTIVE SESSION**

None.

### **ADJOURN**

Commissioners Eidinger and Campbell **moved** and seconded to adjourn the meeting at 4:13 p.m.

Motion **carried**, 7-0.

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Deanne Jacobson  
Clerk of the Board

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Victoria Woodards, Chair  
Board of Commissioners

**PIERCE TRANSIT  
BOARD OF COMMISSIONERS  
MINUTES**

**October 14, 2019**

**CALL TO ORDER**

Chair Woodards called the regular Board meeting to order at 4:16 p.m.

**PLEDGE OF ALLEGIANCE**

For those attendees who chose to participate, Chair Woodards led attendees in the pledge of allegiance.

**ROLL CALL**

Commissioners present:

Victoria Woodards, Chair of the Board, Mayor of the City of Tacoma  
Marty Campbell, Vice Chair of the Board, Pierce County Councilmember  
Nancy Henderson, Town of Steilacoom Councilmember  
*(representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom)*  
Daryl Eidinger, City of Edgewood Mayor *(representing Fife/Milton//Edgewood)*  
Ryan Mello, City of Tacoma Councilmember  
Kent Keel, City of University Place Mayor  
Bruce Dammeier, Pierce County Executive

Commissioners excused:

Don Anderson, City of Lakewood Mayor

Commissioners absent:

Robin Farris, Puyallup City Councilmember (absent)

Staff present:

Sue Dreier, Chief Executive Officer  
Dana Henderson, General Counsel  
Deanne Jacobson, Clerk of the Board

**PRESENTATIONS**

**~~1. September 2019 Operator of the Month -- George Wetzler~~**

This item was removed from the agenda as the operator was unable to appear.

**2. Third Quarter Community Transportation Advisory Group (CTAG) Update**

CTAG Chair Sandy Paul provided an update on the work accomplished by this group and commended members of the group for their work on this committee.

Chair Woodards thanked Ms. Paul and the other CTAG members for their service.

### **3. Proposed 2020 State and Federal Legislative Agendas**

Government and Community Relations Officer Alex Mather reviewed the proposed 2020 State and Federal Legislative agendas.

Upon inquiry, Ms. Mather expanded further on the goal pertaining to obtaining an additional, dependable revenue source to help fund transit, noting that Pierce Transit spent the past year educating members of the Washington State Transit Association about the importance of having an additional revenue stream so that transit isn't solely relying on sales tax collections.

CEO Dreier noted that the biggest challenge is that Pierce Transit is not at its full funding authority of 0.9 percent sales tax collection and, therefore, there isn't a legislative appetite to provide another funding source.

Chair Woodards suggested that some of the Commissioners may be able to help advocate for an additional revenue source at the legislative level.

### **PUBLIC COMMENT**

Chair Woodards provided directions for participating in public comment and the following individuals spoke:

- Cinderella Helga, Lakewood, reported that she has difficulty viewing the service map in the new bus book because of the color scheme and prefers the previous bus book that had a white background. She expressed concern about bus stops not having adequate lighting now that it is getting darker earlier.

Julian Wheeler, Chair of the Pierce County Accessible Communities Advisory Committee, shared that the committee received a proclamation in honor of National Disability Employment Month from Pierce County. He reminded attendees that the committee can help with the funding of accessibility projects and invited members to their next meeting.

Deanne Lancaster, noted that she is riding the bus again and requested that the bus stop that was removed in the area of Pacific Avenue near 92<sup>nd</sup> and the church be restored back at this location. She also reported that the majority of the buses do not connect. If you are one minute late, then you miss the connection. The schedule is too tight, including the 202.

Chair Woodards closed public comment.

### **CONSENT AGENDA**

*(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)*

Commissioners Keel and Campbell **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 7-0.

1. Approval of Vouchers, August 29, 2019 – September 30, 2019  
Voucher CK Nos. 370916 through 371424  
Wire Nos. 2636 through 2730  
Advanced Travel Ck Nos. 1428 through 1431  
Total \$9,370,802.49
2. Minutes: September 9, 2019 Regular Board Meeting.
3. FS 2019-058, authorized the Chief Executive Officer to enter into and execute a multi-year contract with Galls, LLC for operator and supervisor uniforms for two (2) years with three (3) optional one (1) year extensions in an amount not to exceed \$1,600,000.
4. FS 2019-059, approved Resolution No. 2019-036, adding a new provision G to Pierce Transit Code Section 3.13.120 – Miscellaneous Provisions - as presented in Exhibit A, delegating authority to the CEO to purchase non-budgeted replacement vehicles in an amount up to \$200,000 when insurance funds cover the cost of replacement.

### **ACTION AGENDA**

1. **FS 2019-060, Authority for the CEO to Execute a Two-Year Contract with SAYBR Contractors, Inc. to Provide Job Order Contracting Services for Small Public Works Projects**

Sr. Construction Project Manager Doug Dickinson presented on the item. He reviewed the details of the selection process.

Commissioner Keel applauded Pierce Transit for utilizing this contracting method. Upon inquiry, Mr. Dickinson elaborated more on the selection process and how Pierce Transit ultimately decided on the vendor of choice.

Discussion ensued with the vendor representative and Mr. Dickinson about what processes/controls are in place to ensure that the bids that the vendor awards are fair and equitable process.

Commissioner Dammeier and Keel **moved** and seconded to authorize the Chief Executive Officer to enter into and execute Job Order Contract PT-50-19 with SAYBR Contractors, Inc. for a two-year term not to exceed \$8,000,000 and to execute individual work orders against the Job Order Contract in amounts up to the statutory maximum of \$500,000, excluding applicable taxes.

Motion **carried**, 7-0.

## **STAFF UPDATES/DISCUSSION**

### **CEO's Report**

CEO Dreier reported on the following matters:

- Announced that the 72<sup>nd</sup> and Portland Avenue Veteran's Housing project did not come to fruition, noting that Pierce Transit did not receive any responses to the Request for Interest that was advertised in early July 2019.
- Pierce Transit is beginning the process for branding the Bus Rapid Transit system.
- Facts and Information about the impacts of the I-976 "car tabs" initiative will have on Pierce Transit were reviewed.

Upon inquiry, General Counsel provided legal advice on the Public Disclosure Commission rules that apply to the Pierce Transit Board with regards to initiatives and ballot measures.

- A group photo of the full Board is scheduled for Monday, November 4<sup>th</sup> at 3:45 p.m. An updated photo is needed for Agency publications.
- Reported that Skip Huck, the Executive Director of Maintenance, recently resigned. She briefly discussed his new job opportunity. The Interim Executive Director of Maintenance, Adam Davis, was introduced, and it was reported he would fill this position while the Agency recruits to fill the position.

## **INFORMATIONAL BOARD ITEMS**

### **Chair Report**

Chair Woodards announced that the next Service Delivery and Capital Committee is scheduled for Thursday, October 17 at 3:00 p.m.

### **Sound Transit Update**

Commissioner Keel reported that Sound Transit is working on its messaging on the impacts of I-976 and is working on the 2020 Budget. Sound Transit is also working on the light rail in the West Seattle area and there are a lot of different scenarios proposed for this project that well-exceed the project budget.

Commissioner Dammeier commented that the scenarios proposed for the West Seattle and Ballard light rail locations would not increase ridership.

### **PSRC Transportation Policy Board Update**

No report.

## Commissioners' Comments

None.

## EXECUTIVE SESSION

At 5:18 p.m., the meeting was recessed into executive session for approximately 15 minutes, pursuant to RCW 42.30.110 (1) (b) to consider the selection of a site of the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. It was announced that there will be formal action taken by the Board when the meeting is reconvened to open session. (*Commissioner Henderson left the meeting at 5:18 p.m.*)

At 5:33 p.m., the executive session was extended 10 minutes. The extension was announced to attendees.

## RECONVENE

At 5:46 p.m., Chair Woodards reconvened the meeting into open session.

Commissioners Campbell and Keel **moved** and seconded to delegate authority to the CEO to negotiate and execute those agreements as are customary and necessary for the voluntary acquisition of the real property at the preferred site for the Spanaway Transit Center in an amount not to exceed the fair market value established by the highest reasonable appraisal and to further authorize her to pay the eligible relocation and reestablishment expenses associated therewith, however, if the total cost of the acquisition, relocation, and reestablishment costs for the property exceeds the highest reasonable appraisal for the Spanaway Transit Center property acquisition, then the CEO must obtain approval from the Board.

Motion **carried**, 6-0.

## ADJOURN

Commissioners Campbell and Mello **moved** and seconded to adjourn the meeting at 5:46 p.m.

Motion **carried**, 6-0.

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Deanne Jacobson  
Clerk of the Board

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Victoria Woodards, Chair  
Board of Commissioners

**3<sup>rd</sup> QUARTER 2019**  
 Report to Board of Commissioners  
 Sole Source Over \$10,000  
 Contracts and Amendments - \$100,000 to \$200,000

There were no Sole Source Justifications for the 3<sup>rd</sup> Quarter 2019.

Contracts and Amendments - \$100,000 to \$200,000 awarded from July 1, 2019 – September 30, 2019			
Name	Explanation	Amount	Eff. Date
Envirolssues, Inc.	PT-42-19 Contract for BRT Outreach and Communication Services	\$200,000.00	7/2/19
IBI Group	PT-23-19 Contract for Consultant Services for Needs Assessment and Development of Scope of Work for CAD/AVL Replacement	\$187,640.00	7/22/19
WSP USA, Inc.	PT-105-18 Contract for Bus Rapid Transit Pacific Avenue/SR 7 Design	\$195,830.34	8/5/19

**Sole Source:** A circumstance when the vendor is the sole provider of licensed or patented goods or services, or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

**Amendments:** Master agreements sometimes have amendments. This could be due to time extensions to a contract, or a situation where changing a contractor before the work is complete could cause delays, hardships and/or added costs.



TITLE: Authority to Execute Amendment No. 4 to Increase the Contract Authority Amount with SMS Cleaning, Inc., for Custodial Services for Buildings 4 and 5

DIVISION: Maintenance

SUBMITTED BY: Larry McCarty, Facilities Maintenance Manager

RELATED ACTION: FS-15-030, A Resolution Authorizing Execution of a Five-Year Contract with SMS Cleaning, Inc., to Provide Janitorial Services.

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Financial

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: N/A

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 120,000.00	This contract was impacted by a 74% prevailing wage rate increase that took effect September 2018 and the vendor requested an adjustment. The funding source for this cost increase will be either from funds in the existing Facilities Department budget line items or from the contingency funds if there is any shortfall in the existing budget.
Grant/Other Amounts	\$	
Total Expenditure	\$ 120,000.00	

**BACKGROUND:**

Contract PT-01-15 was awarded to SMS Cleaning, Inc., on April 28, 2015 after a competitive bid process was completed. In September 2018, the State Department of Labor and Industry implemented a 74% increase in the prevailing wage rate for employees that work in the classifications covered under this existing contract. The existing contract language allows for the contractor to request an adjustment to the contract rates for prevailing wage increases. SMS submitted such a request in January 2019 and the contract was amended to allow for a monthly rate increase of 69.4% from \$8,430.06 to \$14,280.23 per month for the cleaning services provided. This adjustment will now exceed the previous Board expenditure limit for this five-year contract of \$477,175 by approximately \$120,000 at its term in April 30, 2020. The request is to increase the Board authorized expenditure limit for this contract to adjust for the impact of the prevailing wage increase.

STAFF RECOMMENDATION:

Authorize an increase in the Board approved contract expenditure limit from \$477,175.05 to \$597,175.05 for Contract PT-01-15 to allow for the allowed adjustment requested by the contractor due to the prevailing wage increase.

ALTERNATIVES:

Do not authorize increased contract amount. This is not recommended as the agency would be without cleaning services for several months until a vendor is procured.

PROPOSED MOTION:

Authorize the Chief Executive Officer to enter into and execute Amendment No. 4 to increase the contract authority amount by \$120,000 with SMS Cleaning, Inc., for a new total not to exceed contract amount of \$597,175.05.

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**TITLE:** A Resolution Adopting the 2020 Federal and State Legislative Priorities

**DIVISION:** Executive

**SUBMITTED BY:** Alexandra Mather, Government & Community Relations Officer

**RELATED ACTION:** N/A

**ATTACHMENTS:**  
Proposed Resolution  
Exhibit A, 2020 Federal Legislative Priorities  
Exhibit B, 2020 State Legislative Priorities

**RELATION TO STRATEGIC PLAN:** Customer

**BUDGET INFORMATION:** N/A

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**BACKGROUND:**

Pierce Transit works diligently to build and maintain strategic partnerships with the Washington state and federal legislative delegation, State and U.S. Department of Transportation, State and U.S. Department of Energy, relevant state and federal Transportation Committee staff and national advocacy organizations. Pierce Transit aims to remain a key influencer in the national, state, regional and local discussion for public transportation.

Staff seeks adoption of the proposed 2020 Federal and State Legislative Priorities and authorizes Pierce Transit staff and consultants to continue communicating about issues that impact the agency throughout the coming fiscal year. As Pierce Transit's state and national priorities evolve and advance, staff will seek advice and guidance from the Board as appropriate. Staff will send updates by email to the Board highlighting major milestones relating to Pierce Transit's state and national priorities and will call upon Board members to assist in advancing public transportation advocacy and objectives as appropriate.

The 2020 federal and state priorities were driven by Commissioner input, agency priorities, prior ongoing legislative work and advocacy, consumer demand and in response to the priorities of national leadership.

On Oct. 14, 2019, the Board of Commissioners received a briefing on the proposed 2020 Federal and State Legislative Priorities from the state legislative affairs team. There was no additional input or modifications provided.

**STAFF RECOMMENDATION:**

Staff recommends the adoption of the 2020 Federal & State Legislative Priorities as presented in Exhibits A and B.

**ALTERNATIVES:**

1. Do not adopt the 2020 Federal & State Legislative Priorities.
2. Modify the proposed priorities.

**PROPOSED MOTION:**

Approve Resolution No. 2019-037, adopting the 2020 Federal and State Legislative Priorities as presented in Exhibits A and B.

**RESOLUTION NO. 2019-037**

A RESOLUTION of the Board of Commissioners of Pierce Transit Adopting the 2020 Federal and State Legislative Priorities

WHEREAS, the Board of Commissioners received a briefing from the state legislative affairs team about the 2020 state legislative priorities at the October 14, 2019 Board of Commissioners meeting; and

WHEREAS, The Pierce Transit Board of Commissioners desires to give guidance and direction to its staff and contracted Legislative Liaison; and

WHEREAS, the Federal advocacy is an ongoing process and the State Legislature will convene the 2020 legislative session on January 13, 2020; and

WHEREAS, The Pierce Transit Board of Commissioners wishes to assure that its policies and positions are effectively communicated to the members of the Washington State Congressional delegation and relevant federal agencies, Washington State Legislature, Washington State Agencies and the Office of the Governor; and

WHEREAS, the Pierce Transit Board of Commissioners finds it is in the best interest of Pierce Transit to adopt an agenda for federal and state legislative priorities; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. The Board herewith adopts the Pierce Transit 2020 Federal & State Legislative Priorities in substantially the same form as Exhibits A and B.

ADOPTED by the Board of Commissioners of Pierce Transit at their special meeting thereof held on the 4th day of November 2019.

PIERCE TRANSIT

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Victoria Woodards, Chair  
Board of Commissioners

ATTEST/AUTHENTICATED

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Deanne Jacobson, CMC  
Clerk of the Board

**Pierce Transit  
Federal Legislative Agenda  
2020**

**Pacific Avenue/SR 7 BRT Corridor (Capital Investment Grants - Small Starts)**

Pierce Transit has requested entry into the Small Starts Project Development (SSPD) Phase seeking federal assistance in support of the Pacific Avenue/SR7 Corridor Bus Rapid Transit (BRT) Project through the Capital Investment Grant (CIG) Program.

The Pacific Avenue/SR7 Corridor is a 14-mile segment of Pacific Avenue S/SR 7 between the Commerce Street Transfer Center in Downtown Tacoma and 204th Street E in Spanaway, entirely within Pierce County. It is Pierce Transit's highest ridership corridor 5,950 average weekday boardings and over 18% of total fixed route ridership system wide. There are more than 3,500 weekday boardings along the portion of the Route 1 being considered for BRT. More than 1.7 million passengers were served in 2016, which is nearly 20 percent of Pierce Transit's fixed route ridership. Pierce Transit's Destination 2040 Long Range Plan, Sound Transit's ST3 Plan, and Puget Sound Regional Council's (PSRC) Transportation 2040 Long Range Plan all support this investment in the busiest transit corridor in Pierce County.

The project will: increase transit ridership through enhanced transit service; deliver cost-effective service that provides capacity to meet future demand; promote transportation equity in the corridor by ensuring that transit service is accessible to all populations; improve multi-modal access and connectivity; support a regional vision for the community as documented in land use and transportation plans; enhance safety and security for transit patrons and public health overall; support existing economic activity and be a catalyst for sustainable economic growth and corridor redevelopment; and promote environmental stewardship and sustainability.

The current 31,500 jobs located along the corridor will increase to an estimated 59,000 by 2040. Approximately 11% of the people living along the corridor are dependent on transit for their travel needs. The City of Tacoma and Pierce County have already identified this corridor for higher-density, mixed-use, transit-oriented development. The project will result in better access to educational, vocational and job opportunities, services, and businesses and commerce in the area.

Pierce Transit has already committed nonfederal resources totaling \$90 million, including \$60 million from Sound Transit 3 and \$15 million in state funding. The agency will seek federal assistance for the Pacific Avenue/SR7 Corridor through the Small Starts Program. We appreciate your continued support for this critical infrastructure project.

**Appropriations Requests**

**Capital Investment Grants (Section 5309)**

Protect and preserve the Capital Investment Grant program, specifically the Small Starts program and direct the Administration to continue reviewing applications and making investments in the Pacific Avenue Corridor and other critical projects throughout the country.

**Low or No Emissions Vehicles (5339c)**  
**Bus and Bus Facilities (5339)**  
**Formula Grants (5339a)**  
**Discretionary Grants (5339b)**  
**Urbanized Formula Grants (5307)**

Maintain investment in key discretionary grant program, maintaining or exceeding the maximum annual levels authorized in the FAST Act.

### **Grant Applications**

#### **Transit Oriented Development Program Bus and Bus Facilities Program**

We appreciate the Congressional delegation's continued support for Pierce Transit's pending and future federal grant applications. We will be sure to make you aware of any forthcoming proposals.

### **Tax Code**

Preserve the Alternative Fuels Tax Credit, which resulted in \$852,617.60 in savings for Pierce Transit in 2017.

### **Surface Transportation Reauthorization Principles**

As Congress prepares for the next surface transportation reauthorization when the FAST Act expires in FY2020, we encourage them to uphold these following principles.

#### **Highway Trust Fund**

Work toward bipartisan solution to address the solvency of the Highway Trust Fund to ensure long-term reliability.

#### **Innovation**

Promote policies that build upon the innovative pilot programs and demonstrations implemented by Pierce Transit with support of FTA Grants since FY 2016.

Work toward regulatory solutions that will better enable local transit agencies to partner with TNCs and rideshare operators to implement innovative, cost-effective models of service that increase riders' mobility, as appropriate, as Pierce Transit has tested on a pilot basis during the Limited Access Connections project supported by federal funding from the FTA MOD Sandbox Demonstration.

Enable partnerships that achieve better outcomes, like those that Pierce Transit has pursued with WSTIP.

#### **Safety**

Support the deployment of new and emerging technologies that can enhance safety for the public, such as Mobileye.

Engage and work with transit agencies to address industry concerns and promote best practices that will enhance safety for operators.

## Pierce Transit 2020 State Legislative Session Priorities

### Major Capital & Infrastructure

#### Connecting Washington

Pierce Transit is in the design phase of a 14.4-mile Bus Rapid Transit (BRT) system serving Tacoma, Parkland and Spanaway in Pierce County. The project cost is \$150M, with \$90M of funds already secured through local and state grants, including \$15M from the Connecting Washington revenue package. Pierce Transit seeks to secure the remaining \$60M from the Federal Transit Administration (FTA) Small Starts grant program. FTA requires all matching funds for the Small Starts application be demonstrated as “cash on hand” and available for immediate use. To that end, **Pierce Transit respectfully requests a biennial adjustment through WSDOT’s 19-21 biennial decision package for Pierce Transit’s remaining \$11.9M Connecting Washington (CW) dollars to demonstrate fund availability to the Federal Transit Administration (FTA):**

- **Request \$2.1M be advanced from 21-23 biennium to 19-21 biennium (BRT Stations); and**
- **\$9.8M be advanced from 21-23 biennium to 19-21 biennium (SR-7 Express Service)**

### Planning

#### Request \$2M for Bus Rapid Transit (BRT) 2 Feasibility Study

Pierce Transit’s Long Range Plan calls for the creation of a Bus Rapid Transit (BRT) network including four lines serving diverse geographic locations throughout Pierce County. With BRT 1 underway, Pierce Transit is ready to begin the study phase of BRT 2, servicing Pierce Transit Route 3 covering downtown Tacoma, Tacoma Mall, SR 512 and Lakewood Towne Center. The total projected cost of the project is \$100 million. Pierce Transit respectfully requests \$2M to launch the study phase of this critical line which connects residents of Tacoma and Lakewood to regional centers, jobs, medical appointments and leisure activities while creating incentives for affordable housing and economic development along the corridor it serves.

- Pierce Transit respectfully requests state investment in Pierce County’s Bus Rapid Transit system during the 2020 legislative session.
- Pierce Transit is seeking state investment for Pierce County’s Bus Rapid Transit system should the development of a state transportation package occur.

### Stewards of Public Funds

#### Contract award integrity

As a public entity, Pierce Transit holds the process for which projects are bid and awarded with utmost integrity. Pierce Transit wishes to include local governments under RCW 39.26.030, ensuring bid submissions and bid evaluations are exempt from disclosure until the local government announces the apparent successful bidder.

### Support of Partner Priorities & Requests

#### Sustainable Funding for Public Transportation

Pierce Transit will continue to encourage and support a sustainable public transportation funding solution focused on protecting current sources of revenue while incorporating new and innovative funding models for Pierce Transit and public transportation in Washington state, generally.

[Support Washington State Transportation Association’s legislative priorities.](#)

[Support legislation which incentivizes clean fuels, including Compressed Natural Gas.](#)

[Support legislation that incentivizes public transportation and transit oriented development.](#)

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**TITLE:** A Resolution Increasing the Maximum Value of Vehicles Surplused to the Pierce Transit Care-a-Van Program to \$6,500

**DIVISION:** Planning & Community Development

**SUBMITTED BY:** Penny Grellier, Business Partnership Administrator

**RELATED ACTION:**

Resolution 15-068 Creating the Care-a-Van Grant Program for Donation of Surplus Vehicles to Qualifying Non-Profit Organizations

**ATTACHMENTS:** Proposed Resolution

**RELATION TO STRATEGIC PLAN:** Financial

**BUDGET INFORMATION:** N/A

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**BACKGROUND:**

From time to time, Pierce Transit surpluses rolling stock that has exceeded its useful life for public transit and in the past, Pierce Transit has sold surplus rolling stock at auction for relatively small amounts, because when a vehicle is surplused, it typically is beyond its reasonable service life and usually has little to no appreciable market value. Certain non-profit organizations have expressed a need for and interest in utilizing Pierce Transit's surplused vehicles to provide transportation services to Pierce County residents and visitors.

Each year, Pierce Transit identifies surplused vehicles with potential to meet the needs of non-profit organizations based on the vehicles' mileage and maintenance history.

By Resolution 15-068, the Board of Commissioners created the Care-a-van program that provides for the donation of surplused vehicles to non-profit organizations expected to utilize the vehicle to defray the cost of Pierce Transit's service. This is so because many of those organizations would be providing trips that would otherwise be provided by Pierce Transit, including trips that would be SHUTTLE eligible. To receive a vehicle, recipients sign an agreement with Pierce Transit that they will provide a pre-determined number of trips with the donated van to "buy" or "reimburse" Pierce Transit for the approximate auction value of the vehicle through their in-kind service. Through the Care-a-van vehicle donation program, interested non-profit organizations have applied for the surplus vehicles through a competitive selection process.

Resolution 15-068 set the maximum value of the surplused vehicles at \$5,000, based upon Federal Transit Administration regulations for donated vehicles. This cap was also set to ensure that the Agency was not donating assets that it would otherwise more significantly benefit from by selling at auction. Our current passenger trip value is \$21.52 (based upon an average of fixed route, vanpool and SHUTTLE per-passenger trip costs for 2018). The total auction value (Kelly Blue Book estimates) of currently active vans is \$47,936. These same vans' total passenger trip values provided by recipient agencies January through August 2019 was \$135,404.

In administering this program, staff has segregated the available vehicles for donation, and none of the vehicles eligible for donation were purchased with any federal funding.



With the replacement of Vanpool fleet with newer vehicles, the vehicles that are now available to be surplused to the Care-A-Van program are valued at more than \$5,000. At auction, we receive \$5203 on average for comparable vehicles sold. To continue providing surplused vehicles to local non-profit agencies for the next several years, the maximum value for vehicles would need to be increased to \$6,500. The FTA regulations do not apply to these vehicles since vehicles surplused to the Care-A-Van program were purchased solely with State funding. The Agency's agreement with recipients would continue to require that the recipient provide certain number of trips to offset the potential lost earnings from sale of the vehicle at auction.

On October 17, 2019, the Service Delivery and Capital Committee received an overview and presentation from staff to increase the surplus value threshold from \$5000 to \$6500 and were supportive of increasing the threshold, pending Board approval.

**STAFF RECOMMENDATION:**

Surplused vehicles made available to the Care-A-Van program are currently valued by Kelley Blue Book at no more than the program value threshold of \$5,000 established by Resolution 15-068 in 2015. This value should be increased to \$6500 to continue the Care-A-Van program.

**ALTERNATIVES:**

An alternative would be to not increase the maximum value allowed for surplused vehicles, in which case, the Care-A-Van program will not receive surplused vehicles to donate to the community.

**PROPOSED MOTION:**

Move to: Approve Resolution No. 2019-038 increasing the maximum value of vehicles surplused to the Care-A-Van program to \$6,500.

**RESOLUTION NO. 2019-038**

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Increasing the Maximum Value of Vehicles  
2 Surplused to the Pierce Transit Care-a-Van Program to \$6,500  
3

4 WHEREAS, By Resolution No. 15-068, the Pierce Transit Board of Commissioners adopted the Care-A-  
5 Van Program pursuant to which the Agency may donate an otherwise surplused vehicle to a qualified non-  
6 profit organization, provided that the recipient organization agrees, among other contractual requirements, to  
7 maintain and insure the vehicle and provide and report on a certain level of transportation services to Pierce  
8 County residents and visitors sufficient to cover the approximate value of the surplus vehicle if it were otherwise  
9 sold at auction; and

10 WHEREAS, Resolution 15-068 set the maximum value of the surplused vehicles at \$5,000, based upon  
11 Federal Transit Administration regulations for donated vehicles. This cap was also intended to insure that  
12 the Agency is not donating assets that it would otherwise benefit from by selling at auction; and

13 WHEREAS, To receive a vehicle, recipients sign an agreement with Pierce Transit that they will  
14 provide a pre-determined number of trips with the donated van so as to "buy" or "reimburse" Pierce Transit  
15 for the approximate auction value of the vehicle through their in-kind service;

16 WHEREAS, Pierce Transit has developed a process whereby no federally funded vehicle is donated  
17 through the Care-a-Van program;

18 WHEREAS, due to the replacement cycle of vanpool vans and their useful life for vanpool service, the  
19 Agency is surplusing vehicles now valued in excess of \$5,000; and

20 WHEREAS, at auction, Pierce Transit currently receive \$5203 on average for comparable vehicles sold;  
21 and

22 WHEREAS, there are no vehicles in the queue to be surplused that will be valued at less than \$5,000.

23 WHEREAS, Federal Transportation Administration regulations do not apply to vehicles surplused to  
24 the Care-A-Van program that were purchased solely with State funding; and

25 WHEREAS, to continue providing surplused vehicles to local non-profit agencies for the next several  
26 years, the maximum value for vehicles should be increased to \$6,500; and

27 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

28 The maximum value of surplus vehicles made available to the Care-A-Van program for donation to qualifying  
29 non-profit agencies through the application and agreement process described above shall be increased to  
30 \$6,500.

1 ADOPTED by the Board of Commissioners of Pierce Transit at their special meeting thereof held on  
2 the 4th day of November 2019.

3  
4 PIERCE TRANSIT

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7 \_\_\_\_\_  
8 Victoria Woodards, Chair  
9 Board of Commissioners  
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11 ATTEST/AUTHENTICATED

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13 \_\_\_\_\_  
14 Deanne Jacobson, CMC  
15 Clerk of the Board

TITLE: Authorizing the Chief Executive Officer to Enter into and Execute a Contract with Downtowner to Provide Ruston Way Microtransit Pilot Service for One Year

DIVISION: Planning & Community Development

SUBMITTED BY: Penny Grellier, Business Partnership Administrator

RELATED ACTION: N/A

ATTACHMENTS: None.

RELATION TO STRATEGIC PLAN: Customer

**BUDGET INFORMATION**

Is it Budgeted?  Yes /  No

Project Name or Number: Ruston Way Microtransit

Operating Budget

Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ \$230,000	
Grant/Other Amounts	\$	
Total Expenditure	\$ 230,000	

**BACKGROUND:**

The Ruston Way corridor hosts a growing residential population as well as employment opportunities, shopping, dining, entertainment and park access, but is not currently served by Pierce Transit. Members of the public who wish to access this area, as well as those living and working in the area who wish to connect to Pierce Transit and regional service, must use methods other than public transit to do so. Parking along the corridor and at Pt. Ruston development is limited and several stakeholders (Metro Parks, Pt. Ruston, Silver Cloud Inn and GenCare) have expressed support of connective service.

The Downtown to Defiance trolley service provided by Pierce Transit along the corridor in the summers of 2016 and 2017 demonstrated that traditional fixed route service is difficult in this area due to limited availability of viable bus stop locations given geographic and infrastructure challenges. The Ruston Way Microtransit pilot project will provide on-demand service along the Ruston Way corridor with connections to Pierce Transit routes 10 and 11 at N. 51<sup>st</sup> and Pearl, as well as at the Commerce Street Transit Center and Tacoma Dome Station. Riders will also be able to board and deboard at any location in the Ruston Way zone (see attachment) where it is safe to do so; the vendor will utilize smaller vehicles that can access parking lots. The fare for this service will be the same as Pierce Transit local fares.

The pilot will run for one year with extensions possible based upon project results. Pierce Transit may also expand the service to include other zones not currently served by fixed route in need of connective service. Pierce Transit projects 1,000 trips per month for this project. The vendor, Downtowner, has been selected through an RFP process. The amount required for the service is \$230,000, and it is anticipated that this project will launch in January of 2020.

STAFF RECOMMENDATION:

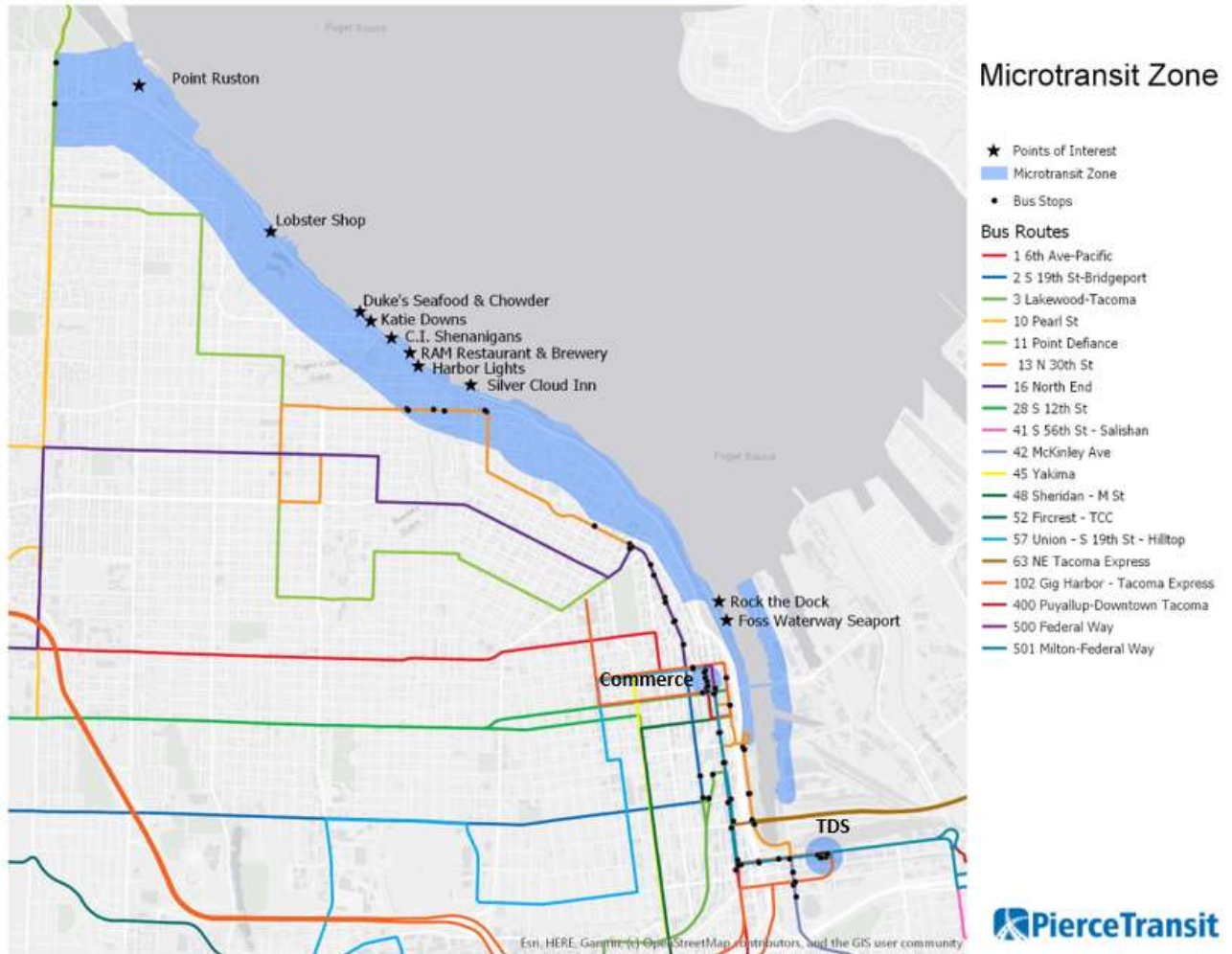
Authorize the CEO to enter into and execute a contract with Downtowner to provide Ruston Way microtransit pilot service for one year.

ALTERNATIVES:

Do not approve the contract with Downtowner. The impact of this is that Pierce Transit will not be contributing to improving the parking and traffic congestion along Ruston Way and transit access to connections, jobs, and waterfront businesses and attractions will continue to be limited.

PROPOSED MOTION:

Move to: Authorize the Chief Executive Officer to enter into and execute a contract with Downtowner in the amount of \$230,000 to provide Ruston Way microtransit pilot service for one year.





# Action Agenda

**TITLE:** Directing Staff to Conduct Further Fact Finding and Analysis to Determine Whether Pierce Transit Should Proceed with a November 2020 Ballot Measure to Increase its Taxing Authority from 0.6 percent to 0.9 Percent within its Boundary

**DIVISION:** Planning & Community Development

**SUBMITTED BY:** Ryan Wheaton, E.D. of Planning & Community Development

**RELATED ACTION:** N/A

**RELATION TO STRATEGIC PLAN:** Customer

**ATTACHMENTS:** None

**BUDGET INFORMATION:** N/A

#### **BACKGROUND:**

Pierce Transit is funded through a combination of sales tax revenues (currently, at 0.6 percent of the full 0.9 percent that could be authorized by the electorate), fares, and grants, with the majority of its revenue coming from sales tax collections. The Agency's Six-Year Financial Plan (2020-2025) forecasts that service hours will remain relatively flat with a dip in sales tax collections. Projected operating revenues would not be able to sustain any substantial increase in service levels to make a meaningful difference to the customers.

Since 2012 citizen feedback and annual survey results have revealed that there is a public desire for Pierce Transit to expand its level of service by adding weekend service, increasing the span of hours, increasing frequency of routes, and have the ability to be responsive to the changing behaviors of customers and citizens. In addition, population and employment forecasts detailed in the Destination 2040 Plan estimate that the Puget Sound will grow to 4.9 million in population and 2.9 million jobs by 2040, and, of that growth, 20 percent will be in Pierce County and the surrounding communities.

With the current taxing authority of 0.6 percent, Pierce Transit is not positioned to provide any meaningful or substantial addition to service levels. The Board may direct staff to explore, research, and analyze what the benefits of a 0.9 percent sales tax collection rate would be to the customers and the communities of the South Sound region.

#### Next Steps:

If directed to proceed, in February 2020, staff would present to the Board its findings from the Long Range Plan (currently being conducted) and an analysis of the service enhancements that a 0.9 percent sales tax collection rate could provide to the riders and the community. A proposed timeframe for placing the issue of a sales tax increase on the ballot in November 2020 will be included in the presentation. Then, the Board could make a decision in February, 2020 regarding a possible ballot measure.

#### **ALTERNATIVES:**

Do not direct staff to provide further information and analysis and return to the Board in February of 2020. The likely impact of this would be that Pierce Transit would either not be prepared to pursue a ballot measure in 2020 or would not pursue a ballot measure in 2020 and would continue to provide its same level of service, as projected.



PROPOSED MOTION:

Move to: Direct staff to return to the Board in February 2020 with findings from the Long Range Plan and analysis to determine whether Pierce Transit should proceed with a November 2020 ballot measure to increase its taxing authority from 0.6 percent to 0.9 percent within its boundary.