



# Pierce Transit

Pierce Transit  
Community Transportation Advisory Group (CTAG)  
Pierce Transit Training Center  
Rainier Conference Room  
Minutes – December 20, 2018

## CALL TO ORDER

Cody Bakken called the meeting to order at 5:36 p.m.

## ROLL CALL AND ATTENDANCE

CTAG Members Present: Aaron Dumas, Denise Edington, Blake Geyen, Don Green, Cody Bakken, Hongda Sao, and Sandy Paul

CTAG Members Absent: Bill Elder

Pierce Transit Employees Present: Penny Grellier; Business Partnership Administrator

## APPROVAL OF MINUTES

Don Green motioned to approve the November 15, 2018 minutes. Sandy Paul seconded. Motion carried.

## CTAG MEMBERS COMMITTEE REPORTS

Aaron Dumas reported the next scheduled Bus Rapid Transit (BRT) meeting will take place on January 9, 2019. He also reported on a special meeting that will be taking place on February 8, 2019. Aaron asked if another CTAG member could take his place because he is unable to attend. Cody Bakken agreed to fill in for Aaron at both meetings.

Sandy Paul reported that the contract with Walker Macy has concluded. In the near future, Walker Macy will deliver a report proposing two concepts for the Theater-On-The-Square/Commerce St. space in downtown Tacoma.

Cody Bakken reported on the Special December Board of Commissioners meeting he attended. Both Girl Scouts of Western Washington and Major Taylor Project were awarded a Care-a-Van. Cody also reported the Commissioners passed the 2019 fiscal budget. The Board of Commissioners approved delegating authority to the CEO to purchase non-budgeted replacement vehicles under \$200,000. The Commissioners also approved a plan for the community college and technical college student bus pass, including a specific fare structure. Colleges currently enrolled in the program include: Pierce College – Puyallup, Tacoma Community College and Clover Park Technical College. Penny informed Pierce College – Steilacoom will be joining in January of 2019. Cody also reported on the findings from a fast ferry feasibility study.

## PUBLIC COMMENT

No public comment transpired.

## DISCUSSION ITEMS

1. CTAG Workplan for 2019 – Penny Grellier: Penny Grellier discussed items of importance for upcoming CTAG meetings. Sandy Paul asked if the presentation on the fast ferry could possibly be moved to the February meeting. Cody Bakken requested a report pertaining to the college bus pass program every six months.



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2. Outreach Plan – CTAG Members: CTAG Members discussed assembling an outreach plan. Don Green shared past experiences riding around on routes generating discussion amongst passengers. Cody directed any other outreach ideas to be emailed to Penny or himself.

## MEMBER DELIBERATION

No member deliberation transpired.

## PIERCE TRANSIT NEWS & ANNOUNCEMENTS

Penny Grellier reported some Pierce Transit routes are testing out a variety of “bus stopper” devices for passengers to alert operators that they’re at a stop. Penny also reported Pierce Transit’s facilities maintenance team has been testing out new shelter walls to help curb vandalism.

Penny provided the group with a copy of the BRT Open House schedule.

The group discussed member terms expiring at the end of January 2019, and the need to recruit new members. Penny reminded the group that recruitment procedures exist and should be followed.

## ADJOURNMENT

Meeting adjourned at 6:39 PM.

Submitted by:

Penny Grellier, Business Partnership Administrator

Approved by:

Cody Bakken, CTAG Chair