

HUMAN SERVICE AGENCY CERTIFICATION

The following rules apply to Human Service Agencies approved to purchase magnetic stripe Pierce Transit One Ride tickets and/or All Day Passes:

- The Human Service Agency may not re-sell tickets;
- Tickets and passes must be given to the Agency's clients free of charge; and
- Tickets and passes purchased are intended only for Human Service Agency clients and, as such, may not be distributed to employees of the Human Service Agency; and
- Tickets and passes must be used prior to the date imprinted on the front; and
- All ticket and pass sales are final; no exchanges or refunds will be made.

Agency Name			
Mailing Address			
City, State, Zip Code			
Primary Contact Name		Phone	
Email		Fax	

1. Is the above listed organization a federal, state or local government agency or other organization that provides human services to its clients?
 Yes. Please continue to question 2.
 No. Your organization does not qualify.

2. Please check the primary purpose(s) of services you provide to members of the public (check all that apply):
 Prevention and treatment of illnesses and substance abuse.
 Children and family services.
 Domestic violence prevention and services.
 Services and programs which provide support to low income, senior, and disabled populations, such as housing, shelter, food, childcare, social security and employment programs.
 Other, please list here:
 None of the above. Your organization does not qualify.

3. Is your organization tax-exempt under the IRS subsection 501(c)(3)?
 Yes. You may qualify for a discount. Provide your Employer Identification Number or Tax Identification Number here:

Return this form along with a copy of your IRS Determination Letter. Your 501(c)(3) status may be verified periodically.
 No. *Although your organization does not qualify for a discount, you may still submit this form to purchase tickets and passes for your clients at full price.*

Continued on reverse

With my signature below, I certify that my organization qualifies as a Human Services Agency based on the established criteria marked above. I further acknowledge that Pierce Transit may, in its sole discretion, revoke certification if my organization has: made any material misrepresentation in this certification; violated any of the rules for use of tickets or passes as set forth above; or no longer meets the qualifications for Human Service Agency use of tickets or passes or for discounted tickets or passes.

Signature	Date
Printed Name	

Send completed form to:

Email: Denise Downs – ddowns@piercetransit.org
Fax: 253-984-8215
Mail: Pierce Transit, Community Development
 3701 96th St SW
 Lakewood WA 98499-4431

For Pierce Transit Use Only				
HSA Certification				
Approved	Denied		Date	Signature
501(c)(3) Verification				
Approved	Denied	Not Applicable	Date	Signature

