



**Pierce Transit Training Center
3720 96th Street SW
Lakewood, WA**

Board of Commissioners Meeting

May 14, 2018, 4:00 p.m.

A Special Study Session Meeting will be held prior to this meeting at 3:15 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATIONS

- April 2018 Operator of the Month ~ Eddie Harris

Scott Gaines
Transit Operator Assistant Manager

- Update on PiercePay

Jay Peterson
Transit Development Manager

PUBLIC COMMENT

(Citizens wishing to provide comment will be given three minutes to comment on any transit-related matters regardless of whether it is an agenda item or not. The Chair, at his or her discretion, may reduce the comment time allowed to allow sufficient time for the Board to conduct business.)

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

1. Approval of Vouchers, April 30, 2018
2. 2018 First Quarter Sole Source/100K Report
3. Minutes: Board Retreat of March 29, 2018 and Regular Board Meeting of April 9, 2018
4. FS 18-031, Authority to Declare 115 Vehicles Surplus and Authorize the Sale or Donation Thereof *(Please see the agenda packet for a complete description of the vehicles)*
5. FS 18-032, Authorizing the Transfer of Real Properties Located at 3607 and 3611 Hunt St. NW to the City of Gig Harbor

6. FS 18-033, A Resolution Amending the 2018 Capital Budget to Increase Funding for the SR 512 Transit Center Renewal
7. FS 18-034, Authority to Execute a Contract with Westwater Construction Company to Replace all Asphalt Surfaces and Make Other Needed Repairs and Improvements to the SR-512 Transit Center and Park and Ride
8. FS 18-035, Authority to Execute a Contract with Puget Paving & Construction, Inc., to Make Repairs to Tacoma Mall Transit Center and Tacoma Community College Transit Center and Park and Ride
9. FS 18-036, Authority to Execute a Sole Source Contract for a CAD/AVL System Cellular Services Upgrade with Conduent Transport Solutions, Inc
10. FS 18-037, Authority to Execute a Multi-Year Network Security Audit Services Agreement with Moss Adams, LLP
11. FS 18-038, Authority to Amend the 2018 Capital Budget to Include Upgrading Transit Signal Priority (TSP) Treatments in the Pacific Avenue/ SR-7 Corridor Conforming to the Proposed BRT Alignment

ACTION AGENDA

1. FS 18-039, Authorization to Implement a One Year Pilot Project to Sell One-Ride Tickets and All Day Passes to Registered 501©3 Not-for-Profit Human/Social Service Agencies at a Fifty Percent Discount

Jay Peterson
Transit Development Manager

STAFF UPDATES/DISCUSSION

- CEO's Report

Sue Dreier
Chief Executive Officer

INFORMATIONAL BOARD ITEMS

- Chair Report
- Sound Transit Update
- PSRC Transportation Policy Update
- Commissioners' Comments

Chair Kent Keel

CLOSED SESSION

1. Collective Bargaining Update on IAM pursuant to RCW 42.30.140 (b)

EXECUTIVE SESSION

1. To review the performance of a public employee, pursuant to RCW 42.30.110 (1)(g)

ADJOURNMENT

1ST QUARTER 2018
Report to Board of Commissioners
Sole Source Over \$10,000
Contracts and Amendments - \$100,000 to \$200,000

Sole Source Over \$10,000			
Name	Explanation	Amount	Eff. Date
Lakewood Water District	This is for a new fire hydrant for Building 6. Pierce Transit was advised at a Pre-Application meeting with the City of Lakewood that the Lakewood Water District would need to tap into their existing fire main and run a new 8" water line from that tap across 40 th Ave SW to the new fire hydrant at Building 6.	\$36,285.03	1/9/18
Crisis Reality Training	This is for specialized training to Pierce Transit employees on mitigating steps for an active killer on a bus, as well as in the workplace. Crisis Reality Training has 30 years' experience in both law enforcement and addressing de-escalation conflict.	\$12,000.00	1/9/18
Pacific Power Group	This is for replacement components for our Energy Storage System (ESS) for our 43 hybrid electric buses. The primary function of the ESS is to provide electrical energy storage for the hybrid electric vehicle systems. The systems are reaching an age where they need to be replaced and will require either a refresh kit or a complete ESS assembly. The ESS that is in our hybrid buses are manufactured by Allison Transmission, and Pacific Power Group is an exclusive supplier under a Distributor Agreement with Allison.	\$2,197,156.56	2/21/18
First Transit, Inc.	This is for a ninety day extension of the existing contract with First Transit for SHUTTLE service for Pierce Transit. This would extend the contract through September 30, 2018 to allow the Agency to address concerns and questions brought by	\$5,888,400.00	3/26/18

Sole Source Over \$10,000			
Name	Explanation	Amount	Eff. Date
	interested proposers to the comprehensive RFP for Paratransit Services. Interested proposers also requested on-site evaluation of the existing property used to provide this service. This ninety day extension will provide a reasonable period of time to effect a smooth startup of services.		
Dell	This is for the purchase of four (4) laptops for the radio department to replace out of warranty and worn out units. Dell is the sole provider of goods and services for which Pierce Transit has established a standard.	\$12,872	3/30/18

Contracts and Amendments - \$100,000 to \$200,000 awarded from 1/1/18– 3/31/18			
Name	Explanation	Amount	Eff. Date
MB Electric	PT-73-17, Contract for On-Call Electrical Services for Facilities	\$141,420.00	3/9/18
Lyft, Inc.	General Services Agreement-Limited Access Connections pilot project.	\$152,653.00	3/14/18
Puget Sound Solar, LLC dba EV Support	PT-94-17, Contract for Three (3) Electric Vehicle Charging Stations	\$160,194.00	3/15/18

Sole Source: A circumstance when the vendor is the sole provider of licensed or patented goods or services, or has specialized knowledge or skill needed for a project when there is limited time and vendors with the expertise.

Amendments: Master agreements sometimes have amendments. This could be due to time extensions to a contract, or a situation where changing a contractor before the work is complete could cause delays, hardships and/or added costs.

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
BOARD RETREAT
MINUTES**

March 29, 2018

CALL TO ORDER

Chair Keel called the meeting to order at 8:15 a.m. He thanked the commissioners for attending the meeting and clearing their schedules.

ROLL CALL

Commissioners present:

Kent Keel, Chair of the Board, City of University Place Mayor
Bruce Dammeier, Pierce County Executive
Daryl Eidinger, City of Edgewood Mayor (*representing Fife/Milton/Edgewood*)
Nancy Henderson, Vice Chair of the Board, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Robin Farris, Puyallup City Council
Rick Talbert, Pierce County Councilmember
Don Anderson, City of Lakewood Mayor
Victoria Woodards, Mayor of City of Tacoma
Ryan Mello, City of Tacoma Councilmember

Staff present:

Sue Dreier, Chief Executive Officer
Dana Henderson, General Counsel
Deanne Jacobson, Assistant to the CEO/Clerk of the Board
Brett Freshwaters, Executive Director of Finance
Darin Stavish, Principal Planner
Jay Peterson, Transit Development Manager

Others present:

John Howell, Consultant from Cedar River Group

Opening Remarks

CEO Dreier thanked the Commissioners for attending the retreat. She introduced John Howell, Facilitator from Cedar River Group.

John Howell detailed his background and experience and provided a short overview of what he hopes will be accomplished by the end of the meeting.

Future Funding – Sustaining Service Levels and Capital Projects

Question: Does the Board want to consider seeking additional funding through a ballot measure?

Executive Director of Finance Brett Freshwaters provided a PowerPoint presentation detailing the six-year financial forecast for the agency, reviewing sales tax collection estimates in relation to expenditures.

Mr. Freshwaters also reviewed the six-year forecast on capital projects and spoke in greater detail about the larger capital projects. A handout was provided that showed all the capital projects scheduled for the next six years. He noted that the agency is currently using reserves for some capital projects and clarified that sales tax is currently Pierce Transit's only funding source.

The Board ensued in a lengthy discussion about the agency's service levels and the level of service that it could provide if the boundaries were expanded. At the end of the discussion, the Board made no decision about whether the agency should seek additional funding through a ballot measure and requested staff to bring back to future meetings a broad range of information to help inform them.

The common themes of information requested were the following:

- Are there other funding options available besides sales tax?
- A forecast of how much additional service hours could be added for each one-tenth of one percent increase in sales tax.
- What is the vision for the transit system and what would be the specific services provided and investments be with additional revenue?
- What is the right mix of capital expenditures versus service?
- Conduct a survey to determine what constituents' wants/needs are in Pierce County.
- How does the agency find the right balance between transit serving as a resource for the good of the public and to areas with lesser ridership and yet remain financially sustainable?
- If the agency were to explore a ballot initiative, should it consider a sunset clause, and what financial impact will that have on the agency?
- Analysis and projections on future population and economic growth to determine levels of service.
- If the current boundary were expanded to include other areas, what impact would that have on Pierce Transit with regards to revenue and levels of service provided as a whole to system?
- An analysis of service levels should there be an economic downturn.

Public Transportation Benefit Area (PTBA) Structure – Annexation Vs. Public Transportation Improvement Conference (PTIC)

Question: Is the Board of Commissioners interested in expanding the boundaries of the PTBA?

CEO Dreier reported that Pierce Transit receives many inquiries from citizens and entities outside of its boundary that are interested in returning to the PTBA. She noted there are three ways an entity can receive service from Pierce Transit: Annexation, PTIC and contract services. She noted that contract service would most likely not be a viable option as the cost would be about \$150 per hour.

General Counsel Dana Henderson gave an overview of the Public Transportation Benefit Area (PTBA) statute that governs the agency and explained the board composition review process that occurs every four years. She noted that Pierce Transit is the largest PTBA in Washington state.

Upon inquiry, Ms. Henderson explained how an agency would opt in or out using the Public Transportation Improvement Conference (PTIC) process and clarified that agencies can no longer exclude themselves from the PTBA without passage of an ordinance from their respective jurisdiction.

Ms. Henderson reviewed the Annexation process and provided detailed differences between the PTIC process and the Annexation process. She noted that the Board should consider whether it wants to annex in any areas this year. The Board considered whether to annex in DuPont two years ago and decided against it. There was no consensus from the Board to consider annexation of any area at this time.

CEO Dreier noted that she hears a lot of interest from unincorporated areas of Pierce County to join the PTBA.

There was overall consensus of the commissioners to expand the current boundary but without watering down the current level of service, including areas with high ridership. The Board requested additional information on the following:

- Projection of ridership of proposed annexation areas.
- Projections on costs to serve and revenues recovered from different areas currently outside of the PTBA.
- Projections on future population and business growth.
- Provide a heat map of current residents and businesses.

There was also consensus from the Board to explore alternative funding sources and to develop a criterion for how to make annexation decisions and prioritize potential annexations.

Staff was also directed to continue to meet with entities who express interest to join the PTBA service area, and in some instances, may include a commissioner to join in on the discussions.

Update on Bus Rapid Transit (add project cost)

Question: Does the Board support the staff recommendation regarding the proposed north terminus for the BRT line?

CEO Dreier reported that staff has been conducting open houses on the proposed BRT line.

Principal Planner Darin Stavish and Consultant Stef Viggiano updated the Board on the BRT project and explained various modes and costs for BRT models as well as various design concepts and lane treatments. They reviewed the attributes and benefits of a BRT to the community. They reviewed partner agency coordination efforts on the project and the project schedule. It was noted the agency is in the design process and the Board will decide approximately in June the Locally Preferred Alternative. If project funding is secured, the proposed BRT would occur on a portion of the Route 1, on a 14.4 mile corridor of Pacific Avenue/SR-7 (between downtown Tacoma and

Spanaway) and could cost up to \$150 million depending on the scope of the design. Project completion is expected in 2022.

Discussion ensued about the funding of the project.

Northern Terminus Recommendation: It was clarified that the study area is defined as Commerce Street in downtown Tacoma to Spanaway.

Funding: Principal Planner Stavish noted that Pierce Transit has provided a project plan to the Puget Sound Regional Council that would include 6th Avenue corridor and the proposed project will also be submitted for FTA funding as well.

A lengthy discussion ensued about the planning/design of the BRT system and potential impacts to the businesses and communities in the proposed corridor.

Recess

At 12:00 p.m. the meeting was recessed for approximately 20 minutes for lunch.

Reconvene

At 12:20 p.m. the meeting was reconvened.

Discussion Pertaining to Fares

Decision: Is Pierce Transit interested in providing other fare structures for youth and/or economically disadvantaged individuals?

Upon inquiry, General Counsel Henderson provided clarification the Board's authority level with regards to fares.

Transit Development Manager Jay Peterson provided an overview on the ORCA card system. He reviewed survey information detailing the features that users like and dislike, noting that one of the biggest frustrations for the user is reloading funds to the card and the downtime for the transfer to occur.

He provided a general overview of Next Gen ORCA program and noted that all jurisdictions in the ORCA program will need to approve the interlocal agreement and the agreement is expected to come before the Board in the fall of 2018. The project is estimated to cost approximately \$95 million and Pierce Transit will be responsible for approximately 6.5 percent of the cost.

CEO Dreier reported that she is a member of the joint ORCA Board and they do receive complaints from citizens about the overall cost of the project.

Mr. Peterson reviewed the current fare policy and current fare structure consisting of two categories: adult and discount.

He reviewed the income demographics for majority of the ridership population, noting a high percentage of the ridership's income is near the \$35k range. He noted that the Board could entertain a reduced fare program.

Low Income Fares

Mr. Peterson gave an overview of King County's and Sound Transit's LIFT Program. He noted that Metro pays approximately over \$1 million per year to administer the program and that Metro loses approximately \$3 million per year in revenue. Sound Transit loses about \$2 million per year in revenue.

It was reported that if Pierce Transit were to operate a LIFT program, the agency would not meet the fare recovery goal of 20 percent and the agency would be exposed to administration costs. It is estimated that Pierce Transit would lose between \$300,000 to \$500,000 per year.

Mr. Peterson reported that the agency currently sells fare media to social services agencies at face value and the agencies determine who receives the fare media (*Commissioner Dammeier left the meeting at 12:35 p.m.*). Scenarios of what our cost would be if tickets were sold at a discounted rate were reviewed.

After discussion, there was consensus amongst the Board to explore opportunities to provide reduced fares to low income riders that aren't as costly as other transit agencies' programs. It was suggested that staff develop a pilot project proposal for Board approval that sells discounted fare media to human services/non-profit agencies at a 50 percent discounted rate.

Student Passes

The Board received an overview of the Agency's current student bus programs for the UW Tacoma, Pacific Lutheran University, University of Puget Sound, Tacoma School District, Tacoma Community College and Clover Park Technical College.

The Board ensued in conversation about the purpose and benefits of offering student pass programs. At the end of the discussion, the Board requested that staff return to a future board meeting with various options for student pass programs for K-12 school districts outside of Tacoma. The Tacoma School District currently has a student pass program, but it doesn't serve all high schools.

Staff was directed to explore whether other school districts would be interested in establishing student bus programs; however, there was no consensus about how this program should be/would be funded. It was agreed that future discussions will occur on this topic. (*Commissioner Woodards left the meeting at 1:50 p.m.*)

External Boards and Committees Representation

Chair Keel opened discussion about how members should represent Pierce Transit on external boards and committees so that representatives communicate and make decisions that represent the full Board. After discussion, there was consensus to add "PSRC Transportation Policy Board Update" to the monthly board agenda so that the Board remains updated on regional transportation matters that impact Pierce Transit and allows for discussion on relative topics. It was also suggested to establish a regional legislative agenda to provide guidance for representatives. (*Councilmember Talbert left the meeting at 2:00 p.m.*)

Exploration of Different Board Committee Structures

CEO Dreier gave a short overview of the current Executive Finance Committee (EFC) structure and reviewed other agencies' board and committee structures. She asked if there was interest to have additional committees besides the EFC; namely, an Operations and Executive Finance Committee that would alternate every other month.

At the conclusion of the discussion, there was consensus to continue with the Executive Finance Committee and to develop bylaws that define the roles and duties of the committee. There was support to utilize a second committee on an ad hoc basis when determined that it is needed.

Due to the fact that three board members had left the meeting, it was suggested that these members be polled to gather their input at a later time.

Closing Remarks

At the close of the meeting, Facilitator Howell summarized the major outcomes of the discussions.

Adjournment

Commissioners Anderson and Keel **moved** and seconded to adjourn the meeting at 2:40 p.m.

Motion **carried**, 6-0.

Deanne Jacobson
Clerk of the Board

Kent Keel, Chair
Board of Commissioners

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES**

April 9, 2018

CALL TO ORDER

Chair Keel called the meeting to order at 4:06 p.m.

PLEDGE OF ALLEGIANCE

For those attendees who chose to participate, Chair Keel led attendees in the pledge of allegiance.

ROLL CALL

Commissioners present:

Kent Keel, Chair of the Board, City of University Place Mayor
Bruce Dammeier, Pierce County Executive
Daryl Eidinger, City of Edgewood Mayor (*representing Fife/Milton/Edgewood*)
Rick Talbert, Pierce County Councilmember
Don Anderson, City of Lakewood Mayor
Ryan Mello, City of Tacoma Councilmember

Commissioners excused:

Nancy Henderson, Vice Chair of the Board, Town of Steilacoom Councilmember
(*representing Auburn/Gig Harbor/Fircrest/Pacific/Ruston/Steilacoom*)
Victoria Woodards, Mayor of City of Tacoma
Robin Farris, Puyallup City Council

Staff present:

Sue Dreier, Chief Executive Officer
Dana Henderson, General Counsel
Deanne Jacobson, Clerk of the Board

PUBLIC HEARING(S)

Public Hearing No. 1 - Proposal to Transfer Real Properties Located at 3607 Hunt St NW and 3611 Hunt St. NW to the City of Gig Harbor

Senior Planner Janine Robinson presented on the item and discussed Gig Harbor's role with the property and with FishFood. She reviewed the historical background of the properties and the project in mind that it was initially purchased for, detailing the intended use of the property when Pierce Transit purchased the property. She noted that the property was purchased with FTA funds and the project was cancelled in 2009. In 2011, the Board of Commissioners declared the property surplus.

She noted that staff brought this item before the Executive Finance Committee in 2016 and they were supportive of the transfer of the property. She noted that the FTA approves of Pierce Transit's approach in transferring the property.

Ms. Robinson explained the proposal to transfer the properties to Gig Harbor and how the property would be utilized by the City of Gig Harbor. She noted that the Board would vote on whether to donate the properties to the City of Gig Harbor at the May 14, 2018 Board Meeting.

At 4:13 p.m., Chair Keel opened the public hearing and the following individuals provided comments.

- Ron Coen, Gig Harbor Fishfood Bank, stated that he was thankful to Pierce Transit for allowing the transfer of the property to the Fishfood Bank. He noted that the Fishfood FBank will be a valuable asset to the community.
- Mayor Kit Kuhn of Gig Harbor thanked the Commissioners for their consideration of this transfer. He noted the City of Gig Harbor would be honored to have this property and enter into this relationship with the FishFood Bank. He noted he is looking forward to the project completing.
- Tammy Cox, Lakewood, inquired if the food bank will be accessible to the public by bus.

Chair Keel closed the public hearing at 4:18 p.m.

Public Hearing No. 2 – Proposal to Declare 116 Vehicles as Surplus Property and to Dispose of Property by Public Sale (*Commissioner Dammeier arrived at 4:18 p.m.*)

Executive Director of Maintenance Skip Huck presented on the 116 vehicles scheduled for surplus. He noted that the proposed vehicles have reached the end of their useful life.

Chair Keel opened the public hearing at 4:20 p.m. and the following individuals spoke:

- Tammy Cox, Lakewood, thanked the Board for replacing the buses.

Chair Keel closed the public hearing at 4:21 p.m.

PRESENTATIONS

March 2018 Operator of the Month ~ James McCulloch

Transit Operator Assistant Manager Scott Gaines honored Operator James McCulloch for being selected March 2018 Operator of the Month. He detailed his accomplishments, noting no sick days, no preventable accidents, and highlighted his professionalism. He gave many examples of Mr. McCulloch going above and beyond in providing superior customer service.

Mr. Gaines presented him with the March certificate of the year.

Mr. McCulloch noted it was an honor and a privilege to be honored and recognized this afternoon. He enjoys the opportunity to interact with the Board.

On behalf of the Board, Chair Keel thanked Mr. McCulloch for his contributions.

Status of Major Capital Initiatives

Project Management Office Manager Heidi Soule reviewed the major capital initiatives in the six-year plan as well as reviewed projects that have been closed out in the past 12 months.

A question and answer period ensued pertaining to various project initiatives.

2017 Year End Financial Report

Executive Director Brett Freshwaters reviewed the sales tax collections in comparison to what has been budgeted and noted that sales tax collections have been slightly higher than projected. He also reviewed 2017 capital expenditures budgeted in comparison to actual spending as well as projected operating revenues.

A question and answer period ensued about overall farebox recovery and what's contributing to the lower collection rate. Mr. Freshwaters noted that one of the contributing factors is fare evasion that occurs on some routes. He noted that Pierce Transit is kicking off a campaign to improve fare recovery in these areas.

PUBLIC COMMENT

Chair Keel provided direction for participating in public comment and the following individuals spoke:

- Tammy Cox, Lakewood, requested more lighting to be installed around the shelter/stop on Springbrook and to cut back the trees. Strollers, walkers, and groceries are not being properly stored on the bus. She spoke of other nuisance type issues that were occurring on the bus such as loud music and loud conversations. She inquired about when maintenance would be completed with the shelter on 150th. She reported that people are not paying fares mostly on weekends and asked when there would be improvements at the Lakewood Town Center Transit Center.

CONSENT AGENDA

(Items listed below were distributed to Commissioners in advance for reading and study and are enacted with one motion. Item(s) may be moved to the Action Agenda at the request of a Commissioner.)

Commissioners Talbert and Anderson **moved** and seconded to approve the consent agenda as presented.

Motion **carried**, 6-0.

1. Approval of Vouchers, April 2, 2018
Operating Fund #10
Capital Fund #90
Voucher CK Nos. 361398 through 362041
Advance Travel CK Nos. 1284 through 1309
Wire Nos. 2173 through 2199
Total \$11,375,827.10
2. Minutes: Regular Board Meeting of March 12, 2018.
3. FS 18-019, authorized the Chief Executive Officer to enter into and execute a sole source agreement with The News Tribune for advertising services.
4. FS 18-020, authorized the purchase of up to twenty-eight (28) vanpool vans off the Washington State Contract No. 05916 to replace the aging vanpool vans.
5. FS 18-021, authorized the purchase of up to thirty-nine (39) paratransit vans off the Washington State Contract Nos. 01617 and 04115 to replace the aging paratransit vans.
6. FS 18-022, authorized the purchase of up to fourteen (14) support vehicles off the Washington State Contract No. 05916 to replace the aging support vehicles.
7. FS 18-023, approved Resolution No. 18-011, authorizing the CEO to enter into and execute a Regional Transit ORCA Marketing and Transportation Demand Management Project Agreement with King County Metro Transit.
8. FS 18-024, authorized the CEO to enter into and execute Amendment No. 6 with First Transit, Inc., for ADA Paratransit Services for an additional 90 days.
9. FS 18-025, authorized the CEO to enter into and execute a Sole Source contract with Pacific Power Products Company for the purchase of up to 43 ESS systems for Pierce Transit's diesel hybrid buses.
10. FS 18-026, authorized the Chief Executive Officer to enter into and execute a contract with Construct, Inc., to make repairs to three Tacoma transit centers located at 72nd Street, Tacoma Mall and Tacoma Community College.

ACTION AGENDA

1. FS 18-027, Authority to Purchase Twenty (20) Forty-Foot Low Floor Compressed Natural Gas (CNG) Replacement Coaches from Gillig Corporation Pursuant to Washington State Heavy-Duty Mass Transit Vehicles Department of Enterprise Services (DES) Contract No. 09214

Executive Director of Maintenance Skip Huck presented on the item. He noted that Pierce Transit's buses are several years past the FTA lifecycle recommendation of 12 years. Delivery of the new buses is expected during the 4th quarter in 2019. Upon inquiry about how Pierce Transit decides whether it needs to purchase CNG buses or electric buses, Mr. Huck noted that Pierce Transit does not have the infrastructure to support more than three

electric buses at this time and that we are waiting for the technology to improve before making a decision to pursue more electric buses in the fleet.

Commissioners Talbert and Anderson **moved** and seconded to authorize the purchase of twenty (20) forty-foot low floor compressed natural gas (CNG) replacement coaches from Gillig Corporation, pursuant to Washington State Heavy-Duty Mass Transit Vehicles Department of Enterprise Services (DES) Contract No. 09214, contingent upon Pierce Transit options being included in the state contract.

Motion **carried**, 6-0.

2. FS 201-028, Authority to Execute a Piggyback Contract with Lytx, Inc., for the DriveCam Program

Executive Director of Service Delivery and Support Mike Griffus provided an overview of the program and how it will benefit the agency. He noted that the program aids in modifying driver behavior and that Pierce Transit will be the first entity in Washington state to use this program. (*Commissioner Talbert left the meeting at 5:15 p.m.*) He also reported that WSTIP and Sound Transit have both contributed monies to the program.

Commissioners Dammeier and Anderson **moved** and seconded to authorize the CEO to enter into and execute a five-year piggyback agreement with Lytx, Inc., to implement the DriveCam program.

Motion **carried**, 5-0.

3. FS 18-029, A Resolution Authorizing the CEO to Enter into an Agreement for 2018 Downtown to Defiance Trolley Pilot Service with City of Tacoma, Metropolitan Park District of Tacoma, Travel Tacoma, and Point Ruston

Community Development Administrator Tina Lee presented on the item. She reported that the same partners who participated in the last contract are participating again. She noted that continuing the 2018 season as a pilot project helps to create awareness of the program and promotes the easiness of riding the bus. She reviewed the fare costs, service duration and proposed route. She noted that the partners are contributing 47 percent of the cost and the Economic Development Plan in the community.

Ms. Lee also reported that Pierce Transit will be kicking off the Transit to Trails program again, which takes people to certain trails and teaches them to ride the bus.

Commissioners Eiding and Mello **moved** and seconded to approve Resolution No. 18-012, authorizing the Chief Executive Officer to enter into an Agreement for 2018 Downtown to Defiance Trolley pilot service with the City of Tacoma, Metropolitan Park District of Tacoma, Travel Tacoma, and Point Ruston beginning June 1, 2018 and ending September 2, 2018. (*Commissioner Anderson left the meeting at 5:30 p.m.*)

Motion **carried**, 5-0.

STAFF UPDATES/DISCUSSION

CEO's report

CEO Dreier reported on FTA funding trends over the past several years. (*Commissioner Dammeier left the meeting at 5:31 p.m.*) She discussed outreach efforts conducted by staff for the proposed BRT project and encouraged the Board to report back any community concerns/issues they hear about the project. She noted that future study session meetings will be held on matters that were discussed at the retreat.

Informational Board Items

Chair Report

Chair Keel requested that the Clerk of the Board send the community surveys to commissioners for review. He thanked the Board for participating in the retreat and noted that he is still working on finalizing the CEO's contract. He congratulated Commissioners Henderson and Eiding for being re-elected to the Pierce Transit Board.

Sound Transit Update – None.

PSRC Transportation Policy Board Update

Commissioner Mello reviewed the agenda for the upcoming meeting.

Commissioners' Comments - None.

ADJOURN

At 5:35 p.m. the meeting was adjourned.

Deanne Jacobson
Clerk of the Board

Kent Keel, Chair
Board of Commissioners



Board of Commissioners
Fact Sheet No.: 2018-031
Date: May 14, 2018

TITLE: A Resolution Declaring Surplus of Forty (40) Ford E450 Shuttle Vans, Nineteen (19) Ford E350 Vans, Fifteen (15) Chevrolet Express 3500 Vans, Four (4) Dodge Grand Caravans, Two (2) Ford Taurus Wagons, Two (2) Chevrolet Silverado Pickup Trucks, Two (2) Chevrolet Astro Vans, One (1) Toyota Prius Sedan, One (1) Ford Econoline Van, One (1) Ford Transit Connect, Eighteen (18) New Flyer 40' CNG Buses, Eight (8) Gillig 40' Diesel Buses, and Three (3) Chance American Heritage Streetcars and Authorization for Sale or Donation Thereof

DIVISION: Maintenance

SUBMITTED BY: Adam Davis, Fleet Manager

RELATED ACTION: N/A

ATTACHMENTS: Proposed Resolution
Exhibit A - Proposed Surplus List

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION: N/A

BACKGROUND:

This resolution requests that the Board of Commissioners declare forty (40) Ford E450 Shuttle vans, nineteen (19) Ford E350 vans, fifteen (15) Chevrolet Express 3500 vans, four (4) Dodge Grand Caravans, two (2) Ford Taurus wagons, two (2) Chevrolet Silverado pickup trucks, two (2) Chevrolet Astro vans, one (1) Toyota Prius sedan, one (1) Ford Econoline van, one (1) Ford Transit Connect, eighteen (18) New Flyer 40' CNG buses, eight (8) Gillig 40' diesel buses, and three (3) Chance American Heritage streetcars as surplus and authorize the sale or donation thereof.

Pierce Transit published the notice of public hearing for the proposed sale of surplus vehicles in the March 28, 2018 editions of the Tacoma Daily Index and Tacoma News Tribune and held a public hearing at the April 9, 2018 Board of Commissioners meeting.

Staff has verified that these vehicles exceed their useful life requirements for use in transit, will be replaced by new equipment, and are no longer required for use by Pierce Transit. A detailed list of the surplus vehicles is attached to the resolution.

STAFF RECOMMENDATION:

Declare forty (40) Ford E450 Shuttle vans, nineteen (19) Ford E350 vans, fifteen (15) Chevrolet Express 3500 vans, four (4) Dodge Grand Caravans, two (2) Ford Taurus wagons, two (2) Chevrolet Silverado pickup trucks, two (2) Chevrolet Astro vans, one (1) Toyota Prius sedan, one (1) Ford Econoline van, one (1) Ford Transit Connect, eighteen (18) New Flyer 40' CNG buses, eight (8) Gillig 40' diesel buses, and three (3) Chance American Heritage streetcars as surplus and authorize the sale or donation thereof.

ALTERNATIVES:

Do not declare the proposed vehicles as surplus and do not authorize the sale or donation thereof.

PROPOSED MOTION:

Approve Resolution No. 18-013 declaring the vehicles presented in Exhibit A as surplus property and authorizing the sale or donation thereof.

RESOLUTION NO. 18-013

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Declaring Surplus of Forty (40) Ford E450
2 Shuttle Vans, Nineteen (19) Ford E350 vans, Fifteen (15) Chevrolet Express 3500 Vans, Four (4) Dodge Grand
3 Caravans, Two (2) Ford Taurus Wagons, Two (2) Chevrolet Silverado Pickup Trucks, Two (2) Chevrolet Astro
4 Vans, One (1) Toyota Prius Sedan, One (1) Ford Econoline Van, One (1) Ford Transit Connect, Eighteen (18)
5 New Flyer 40' CNG Buses, Eight (8) Gillig 40' Diesel Buses, and Three (3) Chance American Heritage Streetcars
6 and Authorization for Sale or Donation Thereof and Authorization for Sale or Donation Thereof
7

8 WHEREAS, Pierce Transit has forty (40) Ford E450 Shuttle vans, nineteen (19) Ford E350 vans, fifteen
9 (15) Chevrolet Express 3500 vans, four (4) Dodge Grand Caravans, two (2) Ford Taurus wagons, two (2)
10 Chevrolet Silverado pickup trucks, two (2) Chevrolet Astro vans, one (1) Toyota Prius sedan, one (1) Ford
11 Econoline van, one (1) Ford Transit Connect, eighteen (18) New Flyer 40' CNG buses, eight (8) Gillig 40' diesel
12 buses, and three (3) Chance American Heritage streetcars (Exhibit A) that need to be declared surplus; and

13 WHEREAS, these vehicles are of an age and condition where they are no longer economical to maintain
14 and will be replaced; and

15 WHEREAS, Pierce Transit published the notice of public hearing for the proposed sale of surplus vehicles
16 in the March 28, 2018 editions of the Tacoma Daily Index and Tacoma News Tribune; and

17 WHEREAS, on April 9, 2018 the Board of Commissioners held a public hearing on the proposed sale of
18 surplus vehicles; and

19 WHEREAS, by holding a public hearing on April 10, 2017, Pierce Transit has complied with the
20 provisions of RCW 39.33.020 Disposal of Surplus Property; and

21 WHEREAS, the Board of Commissioners of Pierce Transit finds it in the best interest of Pierce Transit to
22 declare the vehicles identified in Exhibit A and attached hereto to this resolution as surplus vehicles and
23 authorize the sale or donation of said property; and

24 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

25 Section 1. The Board of Commissioners hereby declares the vehicles listed on Exhibit A to be surplus;
26 and

27 Section 2. Staff is authorized to sell to the public said surplus property that is not otherwise appropriate
28 for donation.
29
30

1 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 14th
2 day of May 2018.

3
4
5 PIERCE TRANSIT

6
7
8

Kent Keel, Chair
9 Board of Commissioners
10
11

12 ATTEST/AUTHENTICATED

13
14

Deanne Jacobson, CMC
15 Clerk of the Board
16

Pierce Transit Equipment to be Surplused

EXHIBIT A

3/23/18

Vehicle #	Year	Make	Model	VIN #	Lic#	LTD Miles	Funding Source
167	2002	NEW FLYER	C40LF CNG	5FYC2LP1X2U024504	64888C	707302	F - WA-03-0127, F - WA-90-X169
168	2002	NEW FLYER	C40LF CNG	5FYC2LP112U024505	64871C	685252	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
169	2002	NEW FLYER	C40LF CNG	5FYC2LP132U024506	64872C	695431	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
170	2002	NEW FLYER	C40LF CNG	5FYC2LP152U024507	64879C	725982	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
171	2002	NEW FLYER	C40LF CNG	5FYC2LP172U024508	64873C	699495	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
172	2002	New Flyer	C40LF CNG	5FYC2LP192U024509	A9781C	653659	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
173	2002	NEW FLYER	C40LF CNG	5FYC2LP152U024510	64887C	700559	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
174	2002	NEW FLYER	C40LF CNG	5FYC2LP172U024511	64881C	715553	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
175	2002	NEW FLYER	C40LF CNG	5FYC2LP192U024512	64882C	699998	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
176	2002	NEW FLYER	C40LF CNG	5FYC2LP102U024513	64886C	705371	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
177	2002	NEW FLYER	C40LF CNG	5FYC2LP122U024514	64874C	713483	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
178	2002	NEW FLYER	C40LF CNG	5FYC2LP142U024515	64875C	706223	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
179	2002	NEW FLYER	C40LF CNG	5FYC2LP162U024516	64876C	701941	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
180	2002	NEW FLYER	C40LF CNG	5FYC2LP182U024517	64885C	718912	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
181	2002	NEW FLYER	C40LF CNG	5FYC2LP1X2U024518	64883C	720868	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
182	2002	NEW FLYER	C40LF CNG	5FYC2LP112U024519	64877C	704611	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
183	2002	NEW FLYER	C40LF CNG	5FYC2LP182U024520	64878C	710284	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
184	2002	NEW FLYER	C40LF CNG	5FYC2LP1X2U024521	64884C	674586	F - WA-03-0127, F - WA-90-X169, F - WA-90-X223
330	2000	CHANCE	AH STREET CAR	1C9S2HFSXYW535169	71790C	238217	Local
331	2000	CHANCE	AH STREET CAR	1C9S2HFS8YW535171	71792C	277887	Local
332	2000	CHANCE	AH STREET CAR	1C9S2HFS7YW535176	71789C	203185	Local
2010	2007	CHEVROLET	SILVERADO	1GCEC19V17E112854	79482C	121094	F - WA-90-X281, Local
2011	2007	FORD	ECONOLINE	1FTSE34L67DB20839	80840C	87598	F - WA-90-X169, Local
2250	2005	DODGE	GRAND CARAVAN	1D4GP24R65B165578	71150C	76049	F - WA-90-X281, Local
2251	2005	FORD	TAURUS WAGON	1FAFP58225A115182	71918C	54449	F - WA-90-X281, Local
2252	2005	FORD	TAURUS WAGON	1FAFP58245A115183	71917C	58872	F - WA90X281, Local
2254	2005	TOYOTA	PRIUS	JTDKB20UX50125788	71949C	73688	F - WA-90-X281, Local
2255	2004	CHEVROLET	SILVERADO	1GCEC14V24Z303209	71191C	76663	F - WA-90-X281, Local
2258	2007	CHEVROLET	EXPRESS 3500	1GNHG35U171238219	80892C	72717	F - WA-90-X169, Local
2259	2007	CHEVROLET	EXPRESS 3500	1GAHG35U271193633	80993C	76558	F - WA-90-X169, Local
2501	2005	DODGE	GRAND CARAVAN	1D4GP24R26B749557	77729C	155427	F - WA-90-X281, Local
2504	2005	DODGE	GRAND CARAVAN	1D4GP24R55B368025	74092C	141213	F - WA-90-X281, Local
4125	2003	CHEVROLET	ASTRO	1GNDM19X13B142661	94059C	83902	F - WA-90-0264, Local
4131	2003	CHEVROLET	ASTRO	1GNDM19XX3B142402	94798C	116276	F - WA-90-0264, Local

Pierce Transit Equipment to be Surplused

EXHIBIT A

3/23/18

Vehicle #	Year	Make	Model	VIN #	Lic#	LTD Miles	Funding Source
4653	2003	DODGE	GRAND CARAVAN	1D4GP24343B215726	65066C	134871	F - WA-90-X281, Local
5050	2005	FORD	E450	1FDXE45S85HA04609	RS11154	193410	F - WA90X246, Local
5087	2007	FORD	E450	1FDXE45S67DB13497	RS07160	217090	F - WA90X388, Local
5101	2012	FORD	E450	1FDFE4FS1CDA41452	RS09666	129585	F - WA-95-X045, Local
5102	2012	FORD	E450	1FDFE4FS3CDA41453	RS09667	123572	F - WA-95-X045, Local
5103	2012	FORD	E450	1FDFE4FS5CDA41454	RS09668	112089	F - WA-95-X045, Local
5104	2012	FORD	E450	1FDFE4FS7CDA41455	RS09658	134414	F - WA-95-X045, Local
5105	2012	FORD	E450	1FDFE4FS9CDA41456	RS09659	120008	F - WA-95-X045, Local
5106	2012	FORD	E450	1FDFE4FS0CDA41457	RS09660	126750	F - WA-95-X045, Local
5107	2012	FORD	E450	1FDFE4FS2CDA41458	RS09730	130946	F - WA-95-X045, Local
5108	2012	FORD	E450	1FDFE4FS4CDA41459	RS09669	130910	F - WA-95-X045, Local
5109	2012	FORD	E450	1FDFE4FS4CDA47150	RS09670	120241	F - WA-95-X045, Local
5110	2012	FORD	E450	1FDFE4FS6CDA47151	RS09731	122451	F - WA-95-X045, Local
5111	2012	FORD	E450	1FDFE4FS0CDA92831	RS09661	135280	F - WA-95-X045, Local
5112	2012	FORD	E450	1FDFE4FS2CDA92832	RS09732	112725	F - WA-95-X045, Local
5113	2012	FORD	E450	1FDFE4FS4CDA92833	RS09733	109058	F - WA-95-X045, Local
5114	2012	FORD	E450	1FDFE4FS6CDA92834	RS09734	118341	F - WA-95-X045, Local
5115	2012	FORD	E450	1FDFE4FS8CDA92835	RS09735	128470	F - WA-95-X045, Local
5116	2012	FORD	E450	1FDFE4FSXCDA92836	RS09662	125285	F - WA-95-X045, Local
5117	2012	FORD	E450	1FDFE4FS2CDA92829	RS09663	94991	F - WA-95-X045, Local
5118	2012	FORD	E450	1FDFE4FS0CDA92828	RS09664	124718	F - WA-95-X045, Local
5119	2012	FORD	E450	1FDFE4FS9CDA92830	RS09736	118562	F - WA-95-X045, Local
5120	2012	FORD	E450	1FDFE4FS7CDA95919	RS09737	118966	F - WA-95-X045, Local
5121	2012	FORD	E450	1FDFE4FS3CDA95920	RS09738	124628	F - WA-95-X045, Local
5122	2012	FORD	E450	1FDFE4FS5CDA95921	RS09665	116044	F - WA-95-X045, Local
5123	2012	FORD	E450	1FDFE4FS7CDA95922	RS09671	125543	F - WA-95-X045, Local
5124	2012	FORD	E450	1FDFE4FS9CDA95923	RS09739	167612	F - WA-95-X045, Local
5125	2012	FORD	E450	1FDFE4FS0CDA95924	RS09740	173023	F - WA-95-X045, Local
5126	2012	FORD	E450	1FDFE4FS2CDA95925	RS09741	166247	F - WA-95-X045, Local
5127	2012	FORD	E450	1FDFE4FS1CDA92837	RS09742	161061	F - WA-95-X045, Local
5128	2012	FORD	E450	1FDFE4FS1CDB13105	RS09914	154295	Local
5129	2012	FORD	E450	1FDFE4FS2CDB13100	RS09913	153070	Local
5130	2012	FORD	E450	1FDFE4FS3CDB13106	RS09912	138222	Local
5131	2012	FORD	E450	1FDFE4FS4CDB13101	RS09911	140324	Local

Pierce Transit Equipment to be Surplused

EXHIBIT A

3/23/18

Vehicle #	Year	Make	Model	VIN #	Lic#	LTD Miles	Funding Source
5132	2012	FORD	E450	1FDFF4FS6CDB13097	RS09910	126131	Local
5133	2012	FORD	E450	1FDFF4FS6CDB13102	RS09920	127203	Local
5134	2012	FORD	E450	1FDFF4FS8CDB13098	RS09919	118932	Local
5135	2012	FORD	E450	1FDFF4FS8CDB13103	RS09918	117363	Local
5136	2012	FORD	E450	1FDFF4FSXCDB13099	RS09917	121584	Local
5137	2012	FORD	E450	1FDFF4FSXCDB13104	RS09916	123673	Local
5138	2012	FORD	E450	1FDFF4FSXCDB15869	RS09915	115882	Local
7222	2008	CHEVROLET	EXPRESS 3500	1GAHG35K681112746	RS07135	153064	Local
7224	2008	CHEVROLET	EXPRESS 3500	1GAHG35K781112335	RS07133	155337	Local
7225	2008	CHEVROLET	EXPRESS 3500	1GAHG35K781114795	RS07132	156531	Local
7227	2008	FORD	E350XL	1FBNE31L48DA96015	RS07232	130343	S - GCA5662, Local
7228	2008	FORD	E350XL	1FBNE31L68DA96016	RS07233	129390	S - GCA5662, Local
7229	2008	FORD	E350XL	1FBNE31L58DA96010	RS07234	133364	S - GCA5662, Local
7230	2008	FORD	E350XL	1FBNE31L88DA96017	RS07235	149074	S - GCA5662, Local
7231	2008	FORD	E350XL	1FBNE31L98DA96009	RS07236	148656	S - GCA5662, Local
7232	2008	FORD	E350XL	1FBNE31L78DA96011	RS07237	135241	S - GCA5662, Local
7233	2008	FORD	E350XL	1FBNE31L08DA96013	RS07238	147975	S - GCA5662, Local
7234	2008	FORD	E350XL	1FBNE31LX8DA96018	RS07239	151698	S - GCA5662, Local
7235	2008	FORD	E350XL	1FBNE31L98DA96012	RS07322	153149	S - GCA5662, Local
7236	2008	FORD	E350XL	1FBNE31L08DB20374	RS07367	153024	F - WA90X388, Local
7237	2008	FORD	E350XL	1FBNE31L28DB20375	RS07368	126897	F - WA90X388, Local
7238	2008	FORD	E350XL	1FBNE31L38DB20370	RS07369	134932	F - WA90X388, Local
7239	2008	FORD	E350XL	1FBNE31L48DB20376	RS07370	153374	F - WA90X388, Local
7240	2008	FORD	E350XL	1FBNE31L58DB20371	RS07371	135005	F - WA90X388, Local
7241	2008	FORD	E350XL	1FBNE31L68DB20377	RS07372	151273	F - WA90X388, Local
7242	2008	FORD	E350XL	1FBNE31L68DB20380	RS07395	137647	F - WA90X388, Local
7243	2008	FORD	E350XL	1FBNE31L78DB20372	RS07373	150940	F - WA90X388, Local
7244	2008	FORD	E350XL	1FBNE31L88DB20378	RS07374	133314	F - WA90X388, Local
7246	2008	FORD	E350XL	1FBNE31L98DB20373	RS07394	132651	F - WA90X388, Local
7249	2008	CHEVROLET	EXPRESS 3500	1GAHG39K181222047	RS07540	150880	F - WA90X388, Local
7250	2008	CHEVROLET	EXPRESS 3500	1GAHG39K281223692	RS07541	145181	F - WA90X388, Local
7251	2008	CHEVROLET	EXPRESS 3500	1GAHG39K681223176	RS07542	136767	F - WA90X388, Local
7252	2008	CHEVROLET	EXPRESS 3500	1GAHG39K781221288	RS07543	157769	F - WA90X388, Local
7253	2008	CHEVROLET	EXPRESS 3500	1GAHG39K781224174	RS07544	152544	F - WA90X388, Local

Pierce Transit Equipment to be Surplused

EXHIBIT A

3/23/18

Vehicle #	Year	Make	Model	VIN #	Lic#	LTD Miles	Funding Source
7254	2008	CHEVROLET	EXPRESS 3500	1GAHG39K881222739	RS07545	144981	F - WA90X388, Local
7255	2008	CHEVROLET	EXPRESS 3500	1GAHG39K881223048	RS07546	139757	F - WA90X388, Local
7300	2010	CHEVROLET	EXPRESS 3500	1GA2G1DG1A1107189	RS08257	95747	F - WA-95-X020, Local
7379	2014	CHEVROLET	EXPRESS 3500	1GAZG1FG3E1149350	RS10558	51126	F - WA-95-X035, Local
7407	2015	FORD	TRANSIT CONNECT	NM0GE9F71F1210115	RS11423	9516	Local
7506	2016	Chevrolet	EXPRESS 3500	1GAZGPF9G1310743	RS11810	8640	Local
8023	1999	GILLIG	PHANTOM	15GCD2115X1089579	99614C	810232	Local
8024	1999	GILLIG	PHANTOM	15GCD2111X1089580	99615C	782788	Local
8025	1999	GILLIG	PHANTOM	15GCD2113X1089581	99616C	819395	Local
8028	1999	GILLIG	PHANTOM	15GCD2119X1089584	99617C	858472	Local
8029	1999	GILLIG	PHANTOM	15GCD2110X1089585	99618C	824448	Local
8031	1999	GILLIG	PHANTOM	15GCD2114X1089587	A9779C	873402	Local
8032	1999	GILLIG	PHANTOM	15GCD2116X1089588	99619C	856934	Local
8033	1999	GILLIG	PHANTOM	15GCD2118X1089589	99620C	822805	Local



Board of Commissioners
Fact Sheet No.: 2018-032
Date: May 14, 2018

TITLE: Authority to Transfer Real Properties Located at
3607 and 3611 Hunt St. NW to the City of Gig Harbor

DIVISION: Planning & Community Development

SUBMITTED BY: Janine Robinson, Senior Planner

RELATED ACTION:

Resolution 11-021 Declaring the subject properties surplus and authorizing the sale thereof.

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION: N/A

BACKGROUND:

In 2006, Pierce Transit purchased three adjoining parcels of land within the City of Gig Harbor on the west side of SR-16 to support the construction of a park & ride that would connect with the existing Kimball Drive Park & Ride via a pedestrian bridge over SR-16. This project was funded in large part by the Federal Transit Administration (FTA). After the project was canceled in 2009 during the economic downturn, the agency was left with three properties with no identifiable transit use.

These properties were declared surplus by the Pierce Transit Board in August 2011. In 2011, the Federal Transit Administration (FTA) approved Pierce Transit's request to dispose of these properties; one was sold in 2012. While there were offers on the two remaining parcels, located at 3607 and 3611 Hunt St. NW, (Pierce County Assessor's parcels 0221083054 and 0221083032) totaling 1.01 acres, there were challenges with them, including significantly reduced value due to timing and lack of connectivity to the main sewer line. The lack of sewer connection existed at the time of Pierce Transit's purchase but was not a concern for the site's intended use as a park and ride. A recent appraisal identified the highest and best use of the parcels as demolition of existing structures located on the sites and redevelopment of them for low-intensity use. The properties are now valued at less than the properties' combined acquisition cost, and any sale would ordinarily require partial or full reimbursement to the FTA of the acquisition investment.

49 USC 5334 (h) provides that an Agency may engage in an intergovernmental disposition of property which can result in a discharge of repayment obligations to the FTA. In 2016, Pierce Transit approached the FTA about transferring the two remaining parcels to the City of Gig Harbor to be used for a food bank. The City of Gig Harbor intends to provide for the relocation and operation of the Gig Harbor Peninsula FISH Food Bank and community services on the properties. On Feb. 27, 2018, the FTA Region X office approved the transfer of the two properties to the City of Gig Harbor. Staff proposes to offer a quitclaim deed of this property to the City of Gig Harbor, subject to a restrictive covenant that requires that the City use the property for permitted uses, specifically, to develop a food bank with related social services at the location for at least five years. Pierce Transit held a public hearing on this proposed transfer on April 9, 2018, at the monthly Board of Commissioners meeting.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to transfer Pierce County Assessor's parcels 0221083054 and 0221083032 to the City of Gig Harbor pursuant to a quitclaim deed and subject to a restrictive covenant that requires the City to use the property to develop a food bank with related social services at the location for at least five years.

ALTERNATIVES:

Do not approve the transfer; this is not recommended as a sale would require Pierce Transit to sell these properties and repay all or a portion of the property acquisition costs to the FTA.

PROPOSED MOTION:

Approve Resolution No. 18-014 authorizing the CEO to transfer real property located at 3607 and 3611 Hunt St. NW in Gig Harbor to the City of Gig Harbor pursuant to a quitclaim deed and subject to a restrictive covenant that requires the City to use the property to develop a food bank with related social services at the location for at least five years.

RESOLUTION NO. 18-014

A RESOLUTION of the Board of Commissioners of Pierce Transit Authorizing the Transfer of Real Properties
Located at 3607 and 3611 Hunt St. NW to the City of Gig Harbor

WHEREAS, Pierce Transit is a municipal corporation as defined in the Revised Code of Washington; and

WHEREAS, Pierce Transit owns two properties at 3607 and 3611 Hunt Street NW in Gig Harbor,
consisting of parcel numbers 0221083054 and 0221083032 totaling 1.01 acres; and

WHEREAS, these properties were purchased in 2006 using 86.5% Federal Transit Administration (FTA)
funds; and

WHEREAS, the transit project these properties were intended to support was cancelled and were never
placed in transit use which can result in a repayment obligation to the FTA; and

WHEREAS, Pierce Transit has complied with the provisions of RCW 39.34.020 Disposal of Surplus
Property; and

WHEREAS, FTA Circular 5010.1.E and 49 USC 5334 (h) provide for property transfer to another public
agency which can result in a discharge of repayment obligations to the FTA; and

WHEREAS, Pursuant to RCW 36.57A.080, the Board of Commissioners may contract with any
governmental agency for use of all or part of lands or interests in lands, on such terms as may be agreed by the
contracting parties; and

WHEREAS, RCW 39.33.010 allows Pierce Transit to transfer or otherwise dispose of any property, real
or personal, or property rights, including but not limited to the title to real property, to any municipality on such
terms and conditions as may be mutually agreed upon; and

WHEREAS, on August 8, 2011, the Piece Transit Board of Commissioners approved Resolution No. 11-
02, which declared the properties as surplus and authorized the sale thereof; and

WHEREAS, the Board of Commissioners held a second public hearing on April 9, 2018 on the proposed
intergovernmental transfer of said properties; and

WHEREAS, Pierce Transit will receive a financial benefit as a result of this transfer in the form of
discharge of repayment obligations to the FTA; and

WHEREAS, the FTA has approved the transfer of the properties to the City of Gig Harbor for the
purpose of relocation and operation of the Gig Harbor Peninsula Food Bank and community services; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. The Board of Commissioners authorizes the CEO to transfer real property located at 3607 and 3611 Hunt St. NW in Gig Harbor to the City of Gig Harbor pursuant to a quitclaim deed and subject to a restrictive covenant that requires the City to use the property to develop a food bank with related social services at the location for at least five years.

ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 14th day of May 2018.

PIERCE TRANSIT

Kent Keel, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board



Board of Commissioners
Fact Sheet No.: 2018-033
Date: May 14, 2018

TITLE: A Resolution Amending the 2018 Capital Budget to Increase Funding for the SR 512 Transit Center Renewal

DIVISION: Finance

SUBMITTED BY: Sean Robertson, Sr. Construction Project Manager

RELATED ACTION:

FS 17-081, Authority to Execute a Contract with Christensen, Inc, for SR-512 Transit Center Shelter & Lighting Repairs.

FS 17-046, Authority to Amend Task Orders 2, 3, 4, 5 and 6 with Gray and Osborne Engineers for Additional Engineering Services to include storm water site plans as required by the city, preparation of AutoCAD drawings, electrical design services for additional light poles and fixtures, a geotechnical study and right of way surveys.

FS 16-065, Approval to enter into contracts for Task Orders 3, 4, 5 and 6 with Gray and Osborne Engineers.

Resolution 16-026 to amend the 2016 Capital budget in the amount of \$3,000,000 to add four Transit Center and Park and Ride Renewal projects.

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Financial

BUDGET INFORMATION

Is it Budgeted? ☒Yes / ☐No
(see explanation)

Project Name or Number: SR-512 Transit Center Renewal
– Project Numbers: 0418 and 0486

☐Operating Budget

☒Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount (0483)	\$ 490,329	This request is for a budget amendment to transfer \$490,329 from project 0483 and \$106,821 from project 0485 and \$238,952 from the 2018 capital fund reserve to cover the SR-512 Park and Ride Renewal (project numbers 0418 and 0486) construction costs.
Local Amount (0485)	\$ 106,821	
Local Amount	\$ 238,952 (capital fund reserve)	
Grant/Other Amounts	\$ 0.00	
Total Expenditure	\$ 836,102 (overall project budget increase)	

BACKGROUND:

The SR-512 Transit Center and Park and Ride pavement surfaces have reached the end of their design life. Project elements include replacing all of the asphalt and damaged curbing, repairing tree planters, reconstructing ADA ramps, re-stripping and numbering parking stalls, adding light poles and repairing curbing and brick paver repairs.

The SR-512 project consists of two project budgets, 0418 and 0486. We will combine the remaining funds in these two projects into one for ease of administration. The responsive low bid contractor on the remaining project was Westwater Construction Company with a bid of \$1,737,000. Including the Westwater bid with prior contracts and contingencies results in a total anticipated combined project cost of \$2,593,152, which exceeds the project budget by \$836,102. However, two other related projects, the 72nd Street (project 0483) and Tacoma Mall (project 0485) Transit Center Renewal Projects have budget savings. We propose transferring the budget savings from those two projects, which leaves a budget gap of \$238,952. The SR-512 project cost includes a construction contingency of \$260,550, which will be used only if needed for unforeseen conditions. Therefore, we may not need to spend the entire added budget amount.

Westwater Construction is currently waiting for the notice to proceed before mobilizing and starting this project in summer 2018.

STAFF RECOMMENDATION:

We recommend approving a budget amendment to transfer \$490,329 from project 0483, \$106,821 from project 0485 and adding \$238,952 from the 2018 capital fund reserve to cover the SR-512 construction costs. This will transfer a total of \$836,102 to cover the shortfall in the SR-512 Park and Ride Renewal project budget.

ALTERNATIVES:

Staff could delay this repair work, but this is not recommended. This is one of our customer facing facilities. It is one of the most highly used Park and Rides and this facility has significant deferred maintenance. To delay repairs will only cost more in the future.

Pierce Transit could also reduce the project scope to address the budget shortfall. This would require project redesign and would require us to rebid the project. This would push these repairs out to at least 2019 and would require additional consultant fees to redesign the project.

PROPOSED MOTION:

Approve Resolution No. 18-015, Amending the 2018 Capital Budget for the SR512 Transit Center Renewal project to transfer \$490,329 from project 0483, \$106,821 from project 0485 and \$238,952 from the 2018 capital fund reserve.

RESOLUTION NO. 18-015

A RESOLUTION of the Board of Commissioners of Pierce Transit Amending the 2018 Capital Budget to Increase Funding for the SR 512 Transit Center Renewal

WHEREAS, by Resolution No. 16-026, approved on the 11th day of July 2016, the Board of Commissioners of Pierce Transit authorized an Amendment of the 2016 Capital Budget to Add Four Transit Center and Park and Ride Renewal Projects; and

WHEREAS, the four projects include 72nd Street Transit Center Renewal (Project 0483), Tacoma Mall Transit Center Renewal (Project 0485), TCC Transit Center and Park and Ride Renewal (Project 0484), and SR-512 Transit Center Renewal (Projects 0418 and 0486); and

WHEREAS, the SR-512 Transit Center Renewal (Project 0418) requires an additional \$836,102 to be fully funded; and

WHEREAS, project 0483 is expected to be under budget by \$490,329 and project 0485 is expected to be under budget by \$106,821; and

WHEREAS, projected total project expenditures for projects 0418 and 0486 will require additional budget of \$836,102; and

WHEREAS, capital fund reserves are available for the remaining \$238,952; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

Section 1. move \$490,329 from project 0483 to project 0418; and

Section 2. move \$106,821 from project 0485 to project 0418; and

Section 3. combine projects 0418 and 0486 and increase the project budget in the amount of \$238,952 utilizing capital fund reserves.

ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on the 14th day of May 2018.

PIERCE TRANSIT

Kent Keel, Chair
Board of Commissioners

1 ATTEST/AUTHENTICATED

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5 Deanne Jacobson, CMC
6 Clerk of the Board
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Board of Commissioners
Fact Sheet No.: 2018-034
Date: May 14, 2018

TITLE: Authority to Execute a Contract with Westwater Construction Company to Replace All Asphalt Surfaces and Make Other Needed Repairs and Improvements to the SR-512 Transit Center and Park and Ride

DIVISION: Finance

SUBMITTED BY: Clint Steele, Senior Construction Project Manager

RELATED ACTION:

FS 17-081, Authority to Execute a Contract with Christensen, Inc., for SR-512 Transit Center Shelter & Lighting Repairs.

FS 17-046, Authority to Amend Task Orders 2, 3, 4, 5 and 6 with Gray and Osborne Engineers for Additional Engineering Services to include storm water site plans as required by the city, preparation of AutoCAD drawings, electrical design services for additional light poles and fixtures, a geotechnical study and right of way surveys.

FS 16-065, Approval to enter into contracts for Task Orders 3, 4, 5 and 6 with Gray and Osborne Engineers.

Resolution 16-026 to amend the 2016 Capital budget in the amount of \$3,000,000 to add four Transit Center and Park and Ride Renewal projects.

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: Project Number 0418: Facilities Critical Repairs – SR 512 Park and Ride Renewal, and Project Number 0486: SR 512 Transit Center Renewal. 0486

☐ Operating Budget

☒ Capital Budget

FUNDING SOURCE:			EXPLANATION:
Local Amount	\$	1,737,000	This is funded from two separate project budget accounts, Project 0418 and Project 0486 folded into one contract to maximize efficiency, economy of scale and coordination.
Grant/Other Amounts	\$	0.00	
Contingency @ 15%	\$	260,550	
Total Expenditure	\$	1,997,550	

BACKGROUND:

The SR-512 Transit Center and Park and Ride pavement surfaces have reached the end of their design life. The Park and Ride work includes replacing all of the asphalt and damaged curbing, repairing tree planters, reconstructing ADA ramps, re-striping and numbering parking stalls and adding light poles to supplement the new LED lighting. Transit center work includes replacing all of the asphalt with concrete, reconstructing ADA ramps and installing a sidewalk, planting three new trees and miscellaneous curbing and brick paver repairs.

The Invitation for Bid (IFB) was posted on Pierce Transit's ebids website, OMWBE, Transit Talent, Tacoma Daily Index and Daily Journal of Commerce. Pierce Transit received three competitive bids. The responsive low bid contractor was Westwater Construction Company. This company has done previous work with the City of Seattle/Parks & Rec, City of Tukwila, City of Kirkland, City of Burien, Edmonds School District, City of Maple Valley, Clover Park School District, Tacoma Public Works, City of University Place, City of Tacoma and others.

STAFF RECOMMENDATION:

We recommend approving Westwater Construction Company to make these repairs at a total cost of \$1,737,000 with a 15% construction contingency of \$260,550 for a total approved amount of \$1,997,550. The contingency will only be used if necessary for unforeseen conditions. This was a publicly advertised and bid project. Westwater Construction Company was the responsible low bidder.

ALTERNATIVES:

We could delay this repair work, but this is not recommended. This is one of our customer facing facilities. It is one of the most highly used Park and Rides and this facility needs significant deferred maintenance. To delay repairs will only cost more in the future.

PROPOSED MOTION:

Authorize the Chief Executive Officer to enter into and execute a contract with Westwater Construction Company to replace all asphalt surfaces and make other needed repairs and improvements to SR-512 Transit Center and Park and Ride.



Board of Commissioners
Fact Sheet No.: 2018-035
Date: May 14, 2018

TITLE: Authority to Execute a Contract with Puget Paving & Construction, Inc. to Make Repairs to Tacoma Mall Transit Center and Tacoma Community College Transit Center and Park and Ride.

DIVISION: Finance

SUBMITTED BY: Clint Steele, Senior Construction Project Manager

RELATED ACTION:

FS 18-026, Authority to Execute a Contract with Construct, Inc. to Make Repairs to Shelters and Lighting at Three Transit Centers Located at 72nd Street, Tacoma Mall and Tacoma Community College.

FS 17-046, Authority to Amend Task Orders 2, 3, 4, 5 and 6 with Gray and Osborne Engineers for Additional Engineering Services to include storm water site plans as required by the city, preparation of AutoCAD drawings, electrical design services for additional light poles and fixtures, a geotechnical study and right of way surveys.

FS 16-065, Approval to enter into contracts for Task Orders 3, 4, 5 and 6 with Gray and Osborne Engineers.

Resolution 16-026 to amend the 2016 Capital budget in the amount of \$3,000,000 to add four Transit Center and Park and Ride Renewal projects.

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: Transit Center Pavement Restoration – Project Numbers: 0484 and 0485

☐ Operating Budget

☒ Capital Budget

FUNDING SOURCE: for Total all three sites			EXPLANATION:
Local Amount	\$	1,479,300	
Grant/Other Amounts	\$	0.00	
Contingency @ 13%	\$	192,309	
Total Expenditure	\$	1,671,609	

This is funded from two separate project budget accounts folded into one contract to maximize efficiency, economy of scale and coordination.

BACKGROUND:

The Tacoma Mall Transit Center and The Tacoma Community College Transit Center and Park and Ride need significant repairs to concrete bus drive lanes, asphalt parking surfaces and other surface areas. The concrete has areas of significant cracking in need of replacement and asphalt surfaces have reached the end of their design life and will be replaced. Brick paver waiting platforms are uneven in many areas. This project will remove and replace the brick pavers with concrete at the Tacoma Mall Transit Center, as well as regrade the islands and construct new ADA ramps. At TCC, the brick pavers that have settled will be removed and re-set to the height of surrounding pavers, curbs and ramps. Two additional light poles will be installed at TCC to provide better lighting for customers. Associated work includes repairs to existing curbing, re-striping of the Park and Ride lot and replacing ADA signage.

The Invitation for Bid (IFB) was posted on Pierce Transit's ebids website, OMWBE, Transit Talent, Tacoma Daily Index and Daily Journal of Commerce. Pierce Transit received two bids. Both bids received were competitive and from reputable contractors. The responsive low bid contractor was Puget Paving & Construction, Inc. This company has done previous work with City of Tacoma, Port of Tacoma, Tacoma Public Schools, City of SeaTac, City of Lakewood, DES, City of Dupont, City of Olympia and others.

STAFF RECOMMENDATION:

We recommend approving Puget Paving & Construction, Inc. to make these repairs at a total cost of \$1,479,300 with a 13% construction contingency of \$192,309 for a total approved amount of \$1,671,609. The contingency will only be used if necessary for unforeseen conditions. This was a publicly advertised and publicly bid project. Puget Paving & Construction, Inc. was the responsible low bidder.

ALTERNATIVES:

We could delay this repair work, but this is not recommended. These are our customer facing facilities, they need significant deferred maintenance and to delay repairs will only cost more in the future.

PROPOSED MOTION:

Authorize the CEO to enter into and execute a contract with Puget Paving & Construction, Inc., to make repairs to the Tacoma Mall Transit Center and the Tacoma Community College Transit Center and Park and Ride.



Board of Commissioners
Fact Sheet No.: 2018-036
Date: May 14, 2018

TITLE: Authority to Enter into a Sole Source Contract for a CAD/AVL System Cellular Services Upgrade with Conduent Transport Solutions, Inc.

DIVISION: Administration

SUBMITTED BY: Keith Messner, Chief Technology Officer

RELATED ACTION: N/A

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? ☐ Yes / ☒ No

Project Name or Number: Conduent Cellular Upgrade

☒ Operating Budget

☐ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 162,278 with tax	This is a one-time contract to upgrade the Conduent CAD/AVL system to enable the system to utilize cellular communication for data transmissions.
Grant/Other Amounts	\$	
Total Expenditure	\$ 162,278 with tax	

BACKGROUND:

The Conduent CAD/AVL system controls the bus radio system. In the last six months, operations has experienced ongoing communication failures with our buses in the Lakewood area and intermittent failures throughout our service area. This has been traced to congestion from our fleet operations and interference from other entities on the UHF Data Radios that send the data stream to the buses and control the Voice Radio System. The UHF data radio system has exceeded its designed useful life, but currently there is no acceptable radio solution to replace the current UHF radio system. The long-term goal is to replace the current CAD/AVL System, but until then, the Agency needs to implement a solution that will improve both voice and data communication with our buses.

All Pierce Transit Busses currently have cellular data modems that provide cellular communications capability (Sound Transit buses do not have this capability). This cellular enhancement to the Conduent CAD/AVL system will allow us to shift our data communications to these cellular modems instead of the aging analog UHF data radios now in use. This eliminates the use of the congested UHF data radio system for Pierce Transit buses and provides a reliable method for our buses to communicate via voice and data. Every vehicle that we move away from the data radios will lower the congestion on the old system thus making the communications for all the buses more reliable.

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This is a sole source project as our CAD/AVL System is a proprietary system and only the vendor Conduent can provide the support needed to accomplish the changes to the system needed.

The Executive Team has approved funding for this project to be taken from the Maintenance and Operations budget contingency funding upon the Board of Commissioners' approval.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to enter into and execute a Sole Source contract for a CAD/AVL System Cellular Services Upgrade with Conduent Transport Solutions, Inc.

ALTERNATIVES:

Do not accomplish this upgrade. The Conduent CAD/AVL system is up for replacement in 2021, however, this upgrade is meant to address operational communications and other concerns.

PROPOSED MOTION:

Authorize the CEO to enter into and execute sole source contract for a CAD/AVL System Cellular Services Upgrade with Conduent Transport Solutions, Inc.



Board of Commissioners
Fact Sheet No.: 2018-037
Date: May 14, 2018

TITLE: Authority to Execute a Multi-Year Network Security
Audit Services Agreement with Moss Adams, LLP

DIVISION: Administration

SUBMITTED BY: Keith Messner, Chief Technology Officer

RELATED ACTION: N/A

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Internal

BUDGET INFORMATION

Is it Budgeted? ☒ Yes / ☐ No

Project Name or Number: N/A

☒ Operating Budget

☐ Capital Budget

FUNDING SOURCE:		EXPLANATION:
2018 Local Amount	\$ 80,096 with Tax	Three-year contract with two optional one-year extensions with Moss Adams, LLP, for Annual Network Security Audits and other Network Security Services listed in the Background section below. Costs are \$80,096 in 2018, \$80,096 in 2019, \$80,096 in 2020, \$80,096 in 2021 and \$80,096 in 2022. Funding for each year will be budgeted in the IT operating budget. Total expenditure for the life of this contract is \$400,476.
Grant/Other Amounts	\$ 0	
2018 Total Amount	\$ 80,096 with Tax	
Total 5-year	\$ 400,476 with Tax	
Expenditure		

BACKGROUND:

Staff requests authority to execute a three-year contract with two one-year optional extensions for Network Audit Services with Moss Adams, LLP. Services include an annual Network Security Audit (including external penetration testing), quarterly email phishing exercises for Agency Staff, an annual Cyber Insurance Review and a monthly Payment Card Industry (PCI) Security Scan. These services are designed to identify any internal and external network vulnerabilities and include remediation steps for staff to correct any identified vulnerabilities.

A Request for Proposals (RFP) was released on December 20, 2017 for Annual Security Audit Services. Two vendor proposals were received on January 24, 2018. Moss Adams was selected as the vendor best able to meet the Security Audit needs of Pierce Transit. A secure network is essential for Pierce Transit to conduct day-to-day business. A thorough security audit provides for effective threat identification and mitigation – ensuring network availability for staff to conduct business and support our customers.

STAFF RECOMMENDATION:

Authorize the Chief Executive Officer to enter into and execute a three-year contract with two optional one-year extensions for Network Security Audit Services with Moss Adams, LLP.

ALTERNATIVES:

Reject the current proposal from Moss Adams and release another RFP for Network Security Audit Services, however, there were no vendor responses to our RFP that meets the needs of Pierce Transit better than Moss Adams.

PROPOSED MOTION:

Authorize the CEO to enter into and execute a three-year contract with 2, one-year optional extensions for Network Security Audit Services with Moss Adams, LLP.



Board of Commissioners
Fact Sheet No.: 2018-038
Date: May 14, 2018

TITLE: Authority to Amend the 2018 Capital Project Budget to Include Upgrading Transit Signal Priority (TSP) Treatments in the Pacific Avenue / SR-7 Corridor Conforming to the Proposed BRT Alignment

DIVISION: Planning & Community Development

SUBMITTED BY: Peter Stackpole, Service Planning Assistant Manager

RELATED ACTION:

Resolution No. 01-058, approved on the 8th day of October 2001, the Board of Commissioners of Pierce Transit authorized a request for qualifications for signal priority systems engineering, corridor evaluations and field operations services
Resolution No. 02-028, approved on the 10th day of June 2002, the Board of Commissioners of Pierce Transit authorized execution of contract with DKS for signal priority systems engineering, corridor evaluations and field operations services

ATTACHMENTS: Proposed Resolution

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? ☐ Yes / ☒ No

Project Name or Number: Corridor Speed and Reliability Improvements along Pacific Ave. / SR-7

☐ Operating Budget

☒ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 360,000	This resolution amends the Capital Project Budget to move forward a 2019 project for TSP upgrades in the Pacific Avenue / SR-7 corridor utilizing grant funds: state funds of \$2.7 million now, federal funds of \$1.44 million in out years plus, required local match of \$360,000.
Grant/Other Amounts	\$ 4,140,000	
Total Expenditure	\$ 4,500,000	

BACKGROUND:

Staff requests authority to amend the 2018 Capital Project Budget for speed and reliability improvements in the Pacific Avenue / SR-7 corridor in the form of transit signal priority upgrades.

Pierce Transit has grant funding in place for traffic engineering and transit signal priority work in the City of Tacoma and WSDOT sections of Pacific Avenue / SR-7. The Agency recently received a \$2.7 million grant from the state that is not included in the current budget funding. The project cost is included in the six-year plan starting in 2019. By

moving the project forward one year, we gain \$2.7 million in grant funding that otherwise would have utilized local funds.

In 1996, after completion of a successful demonstration project, Pierce Transit committed to the expansion of transit signal prioritization (TSP) along seven major traffic corridors in our service area. These seven corridors were completed in 2003. Working off the success of the initial TSP implementation work, Pierce Transit, WSDOT and the City of Tacoma developed a plan to address continued deployment of TSP and equipment upgrades in the heavily congested Pacific Avenue / SR-7 corridor.

The initial TSP project was developed as a collaborative interagency effort to identify the needs and potential technologies that would improve traffic flow, reduce transit delay, and provide for the optimum management of available resources. A primary objective was the development of an integrated traffic signal system that can be managed to provide optimum benefit for transit, pedestrians, and general traffic using Opticom infrared emitted technology that was available on all Pierce Transit coaches.

While Pierce Transit saw some success with the implementation of TSP in several corridors within the service area, the technology deployed has become antiquated, requires coach operator interaction, and is not "smart" in the sense that it lacks the capability to communicate with other onboard systems. Newer technologies which use GPS tracking remove the need for operator interaction, eliminates the inconsistencies of infrared detection, and is compatible with other onboard systems such as vehicle locator systems and automatic passenger counters.

This project seeks to build upon the technologies and investments already made by Pierce Transit as well as utilize existing interagency agreements for coordination and project implementation. It seeks to utilize the latest GPS based technologies for more efficient, controlled, and schedule-based transit priority strategies while still being backward compatible to the existing Opticom technology and respecting the signal timing specifications of partner jurisdictions. Implementation would occur at the intersections along Pacific Avenue / SR-7 within the City of Tacoma and WSDOT portions of the corridor. It would be forward compatible with any future Bus Rapid Transit (BRT) treatments in the corridor yet could still be utilized by regular Pierce Transit services in the case of a no build option. Existing Opticom technology in the corridor would not need to be removed and can still be utilized by Police, fire and emergency services as well as a backup system for transit.

STAFF RECOMMENDATION:

Authorize the amendment to the 2018 Capital Project Budget to include upgrading transit signal priority (TSP) treatments in the Pacific Avenue / SR-7 corridor.

ALTERNATIVES:

Do not upgrade transit signal priority in the corridor, however not building upon prior system investments will minimize its effectiveness. Significant grant monies that almost fund the entire project would be lost.

PROPOSED MOTION:

Approve Resolution No. 18-016, amending the 2018 Capital Project Budget to include upgrading the Transit Signal Priority (TSP) treatments in the Pacific Avenue / SR-7 Corridor conforming to the proposed BRT alignment.

RESOLUTION NO. 18-016

1 A RESOLUTION of the Board of Commissioners of Pierce Transit Amending the 2018 Capital Project Budget to
2 Include Upgrading the Transit Signal Priority (TSP) Treatments in the Pacific Avenue / SR-7 Corridor
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5 WHEREAS, by Resolution No. 01-058, approved on the 8th day of October 2001, the Board of
6 Commissioners of Pierce Transit authorized a request for qualifications for signal priority systems engineering,
7 corridor evaluations and field operations services; and

8 WHEREAS, by Resolution No. 02-028, approved on the 10th day of June 2002, the Board of
9 Commissioners of Pierce Transit authorized execution of contract and Task Orders with DKS Associates for signal
10 priority systems engineering, corridor evaluations and field operations services; and

11 WHEREAS, Pierce Transit has grant funding in place for traffic engineering and upgraded transit signal
12 priority (TSP) treatments in the City of Tacoma and WSDOT sections of Pacific Avenue / SR-7; and

13 WHEREAS, TSP has proven results of improving traffic flow, reducing transit delay, and providing for
14 the optimum management of available resources; and

15 WHEREAS, Pierce Transit's current TSP technology is antiquated, requires coach operator interaction,
16 and lacks the capability to communicate with other onboard systems; and

17 WHEREAS, newer technologies utilize GPS tracking removing the need for operator interaction and have
18 compatibility with other existing Pierce Transit onboard systems; and

19 WHEREAS, this project seeks to build upon the technologies and investments already made by Pierce
20 Transit as well as utilize existing interagency agreements for coordination and project implementation; and

21 NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit as follows:

22 Section 1. The 2018 Capital Budget is hereby amended to include \$4,500,000 for corridor Speed
23 and Reliability Improvements along Pacific Avenue / SR-7.

24 ADOPTED by the Board of Commissioners of Pierce Transit at their regular meeting thereof held on
25 the 14th day of May 2018.
26

PIERCE TRANSIT

Kent Keel, Chair
Board of Commissioners

ATTEST/AUTHENTICATED

Deanne Jacobson, CMC
Clerk of the Board



Board of Commissioners
Fact Sheet No.: 2018-039
Date: May 14, 2018

TITLE: Authorization to Implement a One Year Pilot Project to Sell One-Ride Tickets and All Day Passes to Registered 501(c)3 Not-for-Profit Human/Social Service Agencies at a Fifty Percent Discount

DIVISION: Planning & Community Development

SUBMITTED BY: Jay Peterson, Transit Development Manager

RELATED ACTION: N/A

ATTACHMENTS: None

RELATION TO STRATEGIC PLAN: Customer

BUDGET INFORMATION

Is it Budgeted? ☐ Yes / ☒ No

Project Name or Number: N/A

☒ Operating Budget

☐ Capital Budget

FUNDING SOURCE:		EXPLANATION:
Local Amount	\$ 250,000	Estimated lost fare revenue of \$250,000 based on 2017 sales and forecasted increase in sales due to fifty (50) percent discount.
Grant/Other Amounts	\$	
Total Expenditure	\$ 250,000	

BACKGROUND:

Pierce Transit has sold one-ride tickets and All Day Passes to certified social service agencies since 2010. The tickets and All Day Passes are sold at face value, there is no discount. On March 29, 2018, the Pierce Transit Board of Commissioners held a study session and were provided information on Pierce Transit's fare media program for certified human and social service providers and other low income fare programs in the region. The Board expressed a desire to assist human and social service providers stretch limited budgets by selling one-ride tickets and All Day Passes at a discounted rate. The Board expressed interest in a one year pilot project selling one-ride tickets and All Day Passes to not-for-profit social and human service agencies at a fifty (50) percent discount. If approved, staff will return to the Board approximately nine (9) months into the pilot to provide information on sales and usage. This information will be used to help the Board determine if the project continues beyond the pilot period.

STAFF RECOMMENDATION:

Staff recommends conducting a one-year pilot project to sell one-ride tickets and All Day Passes to registered 501(c)3 Not-for-Profit human/social service agencies at a fifty (50) percent discount. The discount would allow social/human

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PAGE 2

service agencies to provide transportation services to more clients and/or spend already scarce dollars on other expenditures.

ALTERNATIVES:

Continue to sell one-ride tickets and All Day Passes at face value.

PROPOSED MOTION:

Authorize a one-year pilot project to sell one-ride tickets and All Day Passes to registered 501(c)3 Not-for-Profit human/social service agencies at a fifty (50) percent discount.