

**Pierce Transit
Community Transportation Advisory Group (CTAG)
Pierce Transit Training Center
Rainier Conference Room
Minutes – October 26, 2017**

CALL TO ORDER

Chris Karnes called the meeting to order at 5:30 p.m.

ROLL CALL AND ATTENDANCE

CTAG Members Present: Cody Bakken, Denise Edington, Chris Karnes, Tommy Manning, Sandy Paul, Hongda Sao and Richard Zalucha

CTAG Members Absent: Steve Schenk

Pierce Transit Employees Present: Penny Grellier, Business Partnership Administrator and Sharon Stockwell, Senior Employer Services Coordinator

INTRODUCTIONS

No introductions transpired.

APPROVAL OF MINUTES

Sandy Paul motioned to approve the September 28, 2017 with amendments. Rick Zalucha seconded. Motion carried.

CTAG MEMBERS AND STAFF REPORT ON ACTIVITIES

Chris Karnes reported Pierce Transit's High Capacity Transit meeting will occur on November 1st. Attendees will have the chance to speak with affiliates on the consulting team. Chris also reported Sound Transit's Tacoma Link Expansion open house will occur on November 8th from 5:00 PM – 7:00 PM.

Cody Bakken reported on the CTAG quarterly report he delivered at the October 9th Board of Commissioners' meeting.

Penny Grellier reported on the two week bus flash pass promos which were mailed to neighborhoods on specific routes for residents to try transit. Passes are good until October 31.

PUBLIC COMMENT

Julie Fitchett commented on the letter she submitted to Sue Drier at a prior Board of Commissioner meeting regarding occupation of designated handicapped seats on coaches. Julie recommended that Pierce Transit implement a policy for operators to make diplomatic seat arrangements for disabled patrons who need to sit in the disabled/senior area.

DISCUSSION ITEMS

1. College Pass Program Update – Sharon Stockwell: Sharon Stockwell distributed a document showing boarding and usage data pertaining to the College Pass Program implemented at Clover Park Technical College. Boarding statistics included the months of May through September. Numbers for

April and October were not tabulated due distribution of the two week flash pass during those months. Sharon also shared plans for Tacoma Community College to potentially join the student College Pass Program in the future.

2. Recruitment Plan/Interviews/Orientation – Penny Grellier: Penny Grellier reported Pierce Transit is actively recruiting three members to join the CTAG Board. Penny also informed advertisements have been released in both the newspaper and other media outlets. Interviews will occur in December and orientations in January. Penny thanked all members for their terms served.
3. Finalize Work Plan for 2018 – Penny Grellier: Penny Grellier reported Safety Manager Reggie Reese invited any CTAG members to attend an operator training session. Penny is also looking into having CTAG members attend an ADA assessment if permitted.

Penny reported on agenda items for 2018 which included: welcoming new CTAG members in January, finalizing and launching the Limited Access Connections Project in January, and CTAG assisting in the review of Care-a-Van program applications throughout the year.

Penny requested members to send her any topics of interest they feel CTAG should be involved in.

MEMBER DELIBERATION

Members deliberated on Julie Fitchett's public comment regarding disabled issues. Penny will follow up with staff on the letter Julie submitted.

PIERCE TRANSIT NEWS AND ANNOUNCEMENTS

- Board of Commissioners approved Downtown to Defiance Trolley for summer of 2018.
- Limited Access Connections Project is still awaiting final signatures.
- Due to the Thanksgiving holiday, the November CTAG meeting will occur on November 16th.
- December 28th CTAG meeting has been cancelled.


ADJOURNMENT

Meeting moved to adjourn by Chair, Chris Karnes at 6:46 PM, seconded by Tommy Manning.

Submitted by:


Penny Grellier, Business Partnership Administrator

Approved by:


Chris Karnes, CTAG Chair