

PIERCE TRANSIT BOARD MEETING
Training Center, St. Helens Room
February 14, 2011
4:00 P.M.

AGENDA

Page No.

CALL TO ORDER

ROLL CALL

APPROVAL OF VOUCHERS

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APPROVAL OF MINUTES

December 13, 2010

4 – 6

January 10, 2011

PUBLIC COMMENT

PRESENTATION

Operator of the Quarter – Vinh Nguyen

Hazel Whitish,
Fixed Route Asst. Manager

ELECTION OF OFFICERS

INFORMATIONAL BOARD ITEMS

Sound Transit Update

Commissioners Thomas, Fey, &
McCarthy

STAFF/POLICY DISCUSSIONS

ADJOURNMENT

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
December 13, 2010**

CALL TO ORDER

Chair Lee called the meeting to order at 4:01 pm.

ATTENDANCE

Commissioners present:

Terry Lee, Chair of the Board, Pierce County Councilmember
Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
Tim Farrell, Pierce County Councilmember
Jake Fey, Tacoma City Councilmember
Neil Johnson, Small Cities and Towns Representative (*Bonney Lake Mayor*)
Don Malloy, Puyallup/University Place Representative (*Puyallup Councilmember*)
Spiro Manthou, Tacoma City Councilmember
Pat McCarthy, Pierce County Executive
Marilyn Strickland, Tacoma City Mayor

Staff present:

Lynne Griffith, CEO
Wayne Fanshier, VP of Finance, Audit, and Administration
Kelly Hayden, Acting VP of Transportation Services
Alberto Lara, VP of Human Resources and Technology
Rod Baker, Chief of Public Safety/Transit Police
Dan Dzyacky, Director of Transportation Services
Lars Erickson, Public Relations Officer
Keith Messner, Director of Information Technology
Scott Morris, Director of Public Affairs
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
Bill Spies, Director of Maintenance
Kathy Sullivant, Director of Finance
Kevin Bradley, Service Support Manager
Bill Cassio, Deputy Chief of Public Safety/Transit Police
Lani Fowlkes, Vanpool Assistant Manager
Randy Hendrickson, Specialized Transportation Manager
Kelly Johnston, Organizational Learning Manager
Liz Passmore, Finance Manager
Jay Peterson, Customer Service Manager
Cathie Reid, Budget Manager
Daphne Tackett, Business Partnerships Manager
Liz Williams, Fixed Route Operations Manager
Sandy Byers, Emergency Planning Coordinator
Jessyn Farrell, Strategic Advisor
Sandy Johnson, Senior Planner
Barb Hunter, Budget Coordinator
Tina Lee, Principal Planner
Barb Schatz, Sr. Executive Assistant/Deputy Clerk of the Board
Ashley Smith, Sr. Executive Assistant/Project Coordinator
Sharon Stockwell, Business Partnerships Coordinator
Treva Percival, Clerk of the Board

Others Present:

Lou Dooley, Pierce County Department of Emergency Management
Melissa Gombosky, Legislative Liaison
David Rodenbach, GFOA Representative
Raul Silva, First Transit
Suzanne Thomas, Legal Counsel
Tom Wolfendale, Legal Counsel

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on December 9, 2010. Commissioners Fey and Farrell **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10
Self Insurance Fund #40
ST Self Insurance Fund #41
Capital Fund #90

Voucher numbers were 302167 through 302573 and wire numbers were 0709 through 0723 for a total of \$5,360,249.37.

APPROVAL OF MINUTES

Commissioners Farrell and Johnson **moved** and seconded to approve the November 8, 2010, regular Board meeting minutes as presented by staff. Motion **carried**.

PRESENTATIONS

GFOA (Government Finance Officers Association) Budget Award

GFOA Representative David Rodenbach presented Pierce Transit with the DISTINGUISHED BUDGET PRESENTATION AWARD for the year 2010. This is the 18th year Pierce Transit has received this award.

ACTION AGENDA

1. Commissioners Thomas and Farrell **moved** and seconded to approve Resolution 10-031, **Adoption of Pierce Transit Hazard Mitigation Plan.** Motion **carried**.
2. Commissioners Farrell and Johnson **moved** and seconded to approve Resolution 10-032, **Adoption of 2011 Legislative Priorities.** Motion **carried**.
3. Commissioners Fey and Thomas **moved** and seconded to approve Resolution 10-033, **Adoption of the 2011 Budget.** Motion **carried**.
4. Commissioners Thomas and Farrell **moved** and seconded to approve Resolution 10-034, **Resolution of Appreciation for Commissioner Terry Lee.**

WHEREAS, Commissioner Terry Lee has brought thoughtful and thorough attentiveness to the deliberations and details of the business of the Pierce Transit Board of Commissioners; and

WHEREAS, he has skillfully and professionally represented Pierce County through his tenure on the Pierce Transit Board from February 2003 through December 2010; and

WHEREAS, he has provided vision and able leadership as Chairman of the Board from February 2010 through December 2010; and

WHEREAS, he has also ably served and supported Pierce Transit and its Board of Commissioners through his participation on the Planning/Capital Projects Committee, Executive Committee, and Finance Committee; and

WHEREAS, he has provided unwavering support of Pierce Transit; and

WHEREAS, he has contributed to the Board's positive relationship with Pierce Transit's staff by continually providing both support and direction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pierce Transit that Terry Lee is hereby commended for his outstanding public service to Pierce Transit and is wished much success in all his future endeavors.

ADOPTED by the Board of Commissioners of Pierce Transit at a regular meeting thereof held on the 13th day of December, 2010.

Motion **carried**.

INFORMATIONAL BOARD ITEMS

Sound Transit Update

Commissioner Thomas said that Sound Transit was in dialogue with Thurston County, seeking a partnership; that South King County is lobbying Sound Transit for projects in their area.

Finance Committee Update

Commissioner Thomas said the Committee had received information on the 2011 preservation budget.

STAFF/POLICY DISCUSSIONS

2010 Budget Update

Wayne Fanshier stated the sales tax collections for September 2010, are 3.417% above September 2009.

EXECUTIVE SESSION

At 5:00 pm, Commissioners Thomas and Fey **moved** and seconded to adjourn to Executive Session to discuss Evaluation of public employees performances per RCW 42.30.110(1)(g) for a period not to exceed 30 minutes. Motion **carried**. At 5:30 pm, Chair Lee extended the Executive Session for 15 minutes. Chair Lee reconvened the meeting at 5:45 pm.

ADJOURMENT

Commissioners Fey and Thomas **moved** and seconded to adjourn the meeting. Motion **carried**. Chair Lee adjourned the meeting at 5:46 pm.

Treva Percival, CMC
Clerk of the Board

Terry Lee, Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board

**PIERCE TRANSIT
BOARD OF COMMISSIONERS
MINUTES
January 10, 2011**

CALL TO ORDER

Vice Chair Thomas called the meeting to order at 4:00 pm.

ATTENDANCE

Commissioners present:

Claudia Thomas, Vice Chair of the Board, Lakewood City Councilmember
Jake Fey, Tacoma City Councilmember
Neil Johnson, Small Cities and Towns Representative (*Bonney Lake Mayor*)
Don Malloy, Puyallup/University Place Representative (*Puyallup Councilmember*)
Spiro Manthou, Tacoma City Councilmember
Pat McCarthy, Pierce County Executive
Marilyn Strickland, Tacoma City Mayor

Staff present:

Lynne Griffith, CEO
Wayne Fanshier, VP of Finance, Audit, and Administration
Kelly Hayden, Acting VP of Transportation Services
Rod Baker, Chief of Public Safety/Transit Police
Dan Dzyacky, Director of Transportation Services
Kristine Dupille, Director of Labor and Employee Relations
Lars Erickson, Public Relations Officer
Keith Messner, Director of Information Technology
Scott Morris, Director of Public Affairs
Gisela Ratajski, Director of Procurement, Warehouse, and Administrative Services
Bill Spies, Director of Maintenance
Kathy Sullivant, Director of Finance
Bill Cassio, Deputy Chief of Public Safety/Transit Police
Sylvia Daughtrey, Communications Center Manager
Carlos Davis, Fleet Maintenance Manager
Lani Fowlkes, Vanpool Assistant Manager
Jerry Heath, Fixed Route Operations Assistant Manager
Randy Hendrickson, Specialized Transportation Manager
Larry McCarty, Facilities Maintenance Manager
Ron Moyer, IT Project Manager
Liz Passmore, Finance Manager
Cathie Reid, Budget Manager
Sandy Byers, Emergency Planning Coordinator
Sandy Johnson, Senior Planner
Tina Lee, Principal Planner
Monnett Ross, Sr. Executive Assistant
Barb Schatz, Sr. Executive Assistant/Deputy Clerk of the Board
Lind Simonsen, Community Relations Coordinator
Ashley Smith, Sr. Executive Assistant/Project Coordinator
Peter Stackpole, Senior Planner
Treva Percival, Clerk of the Board

Others Present:

Steve Bailey, Director, Pierce County Department of Emergency Management
Deanna Gregory, Legal Counsel
Justin Leighton, Campaign Manager, Save Our Buses, Prop 1
Rob Masko, Pierce County Sheriff
Don McKnight, President/Business Agent, ATU Local 758
Whitney Rhodes, Pierce County Councilmember Assistant
Kris Sherman, The News Tribune
Raul Silva, First Transit

APPROVAL OF VOUCHERS

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing that was made available to the Board on January 6, 2011. Commissioners Fey and McCarthy **moved** and seconded to approve the vouchers subject to proper audit. Motion **carried**.

Those vouchers included in the listing are further described as follows:

Operating Fund #10
Self Insurance Fund #40
ST Self Insurance Fund #41
Capital Fund #90

Voucher numbers were 302574 through 303277 and wire numbers were 0725 through 0745 for a total of \$11,202,932.47.

PUBLIC COMMENT

Justin Leighton, Campaign Manager for Save Our Buses, Approve Prop 1 reminded everyone that the campaign is in full throttle. He shared a campaign piece that is being distributed to the public. He encouraged folks to participate by donation of funds, helping with phone calls, and door belling. Justin's email contact information is: info@approveprop1.com.

ACTION AGENDA

1. Commissioners McCarthy and Fey **moved** and seconded to approve Resolution 11-001, **Amendment of the 2011 Capital Budget.** Motion **carried**.
2. Commissioners Fey and McCarthy **moved** and seconded to approve Resolution 11-002, **Authority to Execute a Sole Source Contract for Signal Priority Equipment with Western Systems.** Motion **carried**.
3. Commissioners Fey and Strickland **moved** and seconded to approve Resolution 11-003, **Authority to Execute a Sole Source Maintenance and Support Agreement for our Current Automated Fixed-Route Scheduling and Dispatch System With GIRO, Incorporated.** Motion **carried**.
4. Commissioners Strickland and McCarthy **moved** and seconded to approve Resolution 11-004, **Authority to Execute an Interlocal Agreement with Pierce County for the Operation of a Combined Communications Network.** Motion **carried**.

INFORMATIONAL BOARD ITEMS

Sound Transit Update

Commissioner Fey said the Board had not met, so he had no update.

Finance Committee Update

Commissioner Manthou said the Reduction Plan was presented and the Committee agreed to bring it to the full Board at the next meeting. The property at the west end of Pierce Transit's base was available for a month-to-month rental agreement. This is a valuable piece of property that will aid with space issues that will occur with the addition of the new Sound Transit routes. It is productive to rent the property to keep it off the market until we know the results of the upcoming ballot measure. The Committee instructed the staff to move forward with this rental.

ADJOURMENT

Commissioners Fey and Strickland **moved** and seconded to adjourn the meeting. Motion **carried**. Vice Chair Thomas adjourned the meeting at 4:28 pm.

Treva Percival, CMC
Clerk of the Board

Claudia Thomas, Vice Chair
Board of Commissioners

Prepared by: Barbara Schatz, Senior Executive Assistant/Deputy Clerk of the Board