

**Pierce Transit  
Community Transportation Advisory Group (CTAG)  
Pierce Transit Training Center  
Rainier Conference Room  
Minutes – August 25, 2016**

**CALL TO ORDER**

Chris Karnes called the meeting to order at 5:30 p.m.

**ROLL CALL AND ATTENDANCE**

CTAG Members Present: Cody Bakken, Denise Edington, Chris Karnes, Tommy Manning, Sandy Paul and Hongda Sao

CTAG Members Absent: Bridgette Johnson, Roland Santos, Steven Schenk and Richard Zalucha

Pierce Transit Employees Present: Penny Grellier, Business Partnership Administrator; Dan Pike, Executive Director of Planning and Development and Darin Stavish, Principal Planner

**INTRODUCTIONS:**

Dan Pike was introduced to the CTAG Board.

**APPROVAL OF MINUTES**

Cody Bakken motioned to approve the June 23, 2016 CTAG Minutes. Tommy Manning seconded. Motion carried.

**CTAG MEMBERS AND STAFF REPORT ON ACTIVITIES**

Chris Karnes spoke about the Mass Transit Now Campaign in Pierce County that he is involved in. In the video Chris will be speaking about Pierce Transit's vision and goals as well as service restoration over the next year. Chris also reported on the two open houses he attended regarding Pierce Transit's route analysis.

Hongda Sao informed that United Way 211 is test piloting a screening and intake form for their specialized transportation department.

**PUBLIC COMMENT**

Betsy P. Elgar, local businesswoman and transit rider, read a statement pertaining to Pierce Transit's service and submitted a copy to the CTAG Board.

Robert Hill, community member, spoke about the Tacoma Dome Station parking stalls.

**DISCUSSION ITEMS**

1. Transit Development Plan (TDP) Draft – Darin Stavish: Due to technical difficulties related to the PowerPoint Darin was going to share, a copy will be sent to Penny Grellier to distribute to fellow CTAG Members.

Darin announced that the TDP is now available for review and public comment which you can find on Pierce Transit's website. The TDP covers the years 2016-2021. The TDP includes work accomplishments in the 2015 year, facility and service changes from 2016-2021 and capital and operating financials for 2016. The TDP also includes the projected capital and operating financials for the years 2017-2022. The TDP will be used to guide development of service designs and budget considerations. Darin asked all CTAG members to begin reviewing the drafted TDP and submit any comments to him.

Chris Karnes asked if there are any unfunded projects mentioned in the TDP draft. Darin informed there is an unfunded section mentioned in the appendix of the document.

2. CTAG Action Items – Dan Pike: Dan Pike discussed ways to incorporate CTAG into helping Pierce Transit become a more effective transit agency. Dan asked for the CTAG's input on issues they feel important to the agency and community. Dan also asked if CTAG would be interested in forming a subcommittee that would meet monthly for discussion on items they want to be addressed. Interest was high amongst all members present and so it was decided to further discuss the issues at the September meeting. Dan also asked if the CTAG would be interested in meeting with the Board of Commissioners in October to discuss Pierce Transit's Fixed Route Analysis.

### **MEMBER DELIBERATION**

Members deliberated about the Evaluations Committee Meetings pertaining to the Commerce Transit Center Project. Sandy Paul expressed interest as being the CTAG representative for this project. Chris Karnes motioned to appoint Sandy Paul as the CTAG representative for the Evaluations Committee pertaining to the Commerce Transit Center Project. Honda Sao seconded. Motion carried.

### **PIERCE TRANSIT NEWS AND ANNOUNCEMENTS**

Pierce Transit administering Express Bus Service for the Washington State Fair.  
Project Updates throughout Pierce Transit.  
CTAG Work Plan.  
Bridgette Johnson resignation from CTAG Board.

### **ADJOURNMENT**

Meeting was adjourned by Chair, Chris Karnes at 7:00 PM.

Submitted by:

Penny Grellier; Business Partnership Administrator



Approved by:

Chris Karnes; CTAG Chair

